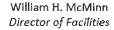


MADISON BOARD OF EDUCATION TOWN OF MADISON, CONNECTICUT

FACILITIES OFFICE





Memo

To:

Dr. Craig Cooke

From:

William McMinn W#M

Date:

June 2, 2022

Re:

Furniture Donation

Good Morning,

The Facilities Department is requesting the Board of Education to approve Food for The Poor, an international relief and development organization as the company to receive donated furniture located at Jeffrey Elementary School to distribute to countries in need. We have worked with this company in the past to donate school furniture.

A list of furniture to be donated:

- 151 blue/metal student chairs
- 210 individual student desks
- 12 bookshelves
- 18 large tables
- 16 teacher desks
- 10 teacher chairs

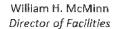
Best,

William McMinn



MADISON BOARD OF EDUCATION TOWN OF MADISON, CONNECTICUT

FACILITIES OFFICE





June 6, 2022

Food For The Poor Attn: Miguel Vásquez Gifts In Kind Department 6401 Lyons Road Coconut Creek, FL 33073

Dear Miguel,

Madison Public Schools is pleased to offer the following used student chairs, student desks, bookshelves, teacher desks and chairs to Food For The Poor, Inc.

This donation will be available for pick up at: Jeffrey Elementary School, 331 Copse Road, Madison CT 06443 in the month of August.

Contact person on the site will be Racquel Stubbs, phone number: 203-245-5697, email: stubbsr@madisonct.org.

This donation is for Food For The Poor's Country of choice for charitable purposes only.

Thank you.

Sincerely,

William H. McMinn Director of Facilities

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Attachments, Inventory Lists or Enclosures

blue/metal student chairs individual student desks bookshelves	i 6 1-i i	\neg	QUANTITY ONLI OF INEASONE (each, box, pallet, etc.) UNIT COST (per Item) TOTAL VALUE (QLY: x OTHI COST)	UNIT COST (per item)	TOTAL VALUE (Qty. x Unit cost)
	Metal	151	each	6	1359
	Metal	210	each	38	7980
	Metal	12	each	22	264
	Metal	18	each	30	540
	Metal	16	each	76	1216
	Metal	10	each	30	300
		417			11659