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November 13, 2016

Matt Underwood
Superintendent
Stephenville Independent School District
2655 West Overhill Drive
Stephenville, Texas 76401-3000

**RE: Activity Report on Delinquent Tax Collections for the period
September 1, 2016 to August 31, 2017.**

Dear Mr. Underwood:

In an effort to keep you and Board of Trustees informed as to our activities, we would submit this report which summarizes our work and the results we have achieved in delinquent tax collections on behalf of Stephenville Independent School District.

MAILINGS

During this reporting period our law firm has continued an extensive mailing program to ensure that delinquent taxpayers are aware that they owe taxes to the school. We have sent more than 1770 warning notice letters written in increasing severity of tone to delinquent taxpayers. Every taxpayer on your delinquent roll with a current address has heard from us at least once, and others who need reminders have likely received several notices of delinquency.

LAWSUITS

Where requests for payment and all other negotiations have failed, we have backed up our notice letters with lawsuits. During the current reporting period we have filed forty-one (41) lawsuits against fifty-one (51) parcels of property seeking the collection of \$92,624.49 in delinquent taxes, penalties, and interest. At the same time, we have continued to prosecute any cases which were already pending prior to this reporting period.

The attached report entitled "**Suits Filed**" lists each lawsuit filed during this reporting period, and it gives the status of each case as it now stands.

DISMISSALS

Upon our filing a suit, the property owner frequently voluntarily pays the taxes and related costs of court after being served with citation. It is our practice to then dismiss the case, and the litigation comes to an end as to that particular person and property. During this reporting period, we have dismissed, as paid, a total of twenty-two (22) lawsuits against twenty-seven (27) tracts of property which involved in excess of \$42,861.73 in taxes, penalties, and interest. The attached report entitled "**Paid Dismissals/Nonsuits**" identifies each case which has been dismissed after payment.

JUDGMENTS

Courtroom judgments have been taken in six (6) lawsuits against six (6) tracts of property involving more than \$15,904.92 in taxes, penalties, and interest. Each case in which a judgment was awarded to your jurisdiction, providing for foreclosure of your tax lien, is listed on the attached "**Judgments Taken**" report. Additionally, one (1) judgment valued at \$2,255.26 was released, after the receipt of payment for all taxes, penalties, interest, court costs and abstractor's fees. This release is detailed in the "**Released Judgments**" report.

TAX SALES

Where all other efforts have failed in collecting on our judgments, we have prosecuted four (4) tax sales involving four (4) tracts of real property seeking to collect in excess of \$8,471.83 in taxes, penalties, and interest. The attached report entitled "**Tax Sales**" indicates the disposition of all properties on which we secured orders of sale.

TOTAL COLLECTIONS

By the use of all of our collection tools, including notice letters, specialized demand letters, litigation and tax warrants we have collected on your behalf just over \$384,290.00 in delinquent taxes, penalty and interest from September 1, 2016 to August 31, 2017.

We pledge to continue to follow through with what has developed into a sound collection program. This will include prosecuting the pending suits to conclusion, writing demand letters on a regular basis, filing additional and executing tax warrants suits in those cases where our letters and request for payment are ignored. We will also continue working closely with you to provide assistance and advice in all property tax matters, including changes in the law brought about by the Property Tax Code.

If there are any questions about this report do not hesitate to call me for further clarification of our activity.

Sincerely,

Jeffrey K. Brown
Attorney at Law