

Minutes of Public Hearing 2021-22 Budget and Regular Board Meeting, June 16, 2021

Board Approved _____
Corbett School District

A Public Hearing of the 2021-22 Budget and a Regular Meeting of the Board of Trustees of Corbett School District was held Wednesday, June 16, 2021, beginning at 7:00 PM in the Virtual via ZOOM. Board Members present were Bob Buttke; David Gorman; Michelle Vo, Rebecca Bratton and Todd Redfern. Board Member Katey Kinnear was absent. Board Member Todd Mickalson had an excused absence. Budget Committee members present were Stuart Childs and Rebecca Stewart. Hope Beraka, Dirk Iwata-Reuyl and Brad Garrett had excused absences. Stephanie Nystrom and Kynan Church were absent. Also present were Dan Wold, Interim Superintendent; Cindy Duley, Business Manager; Holly Elvins-Dearixon, Curriculum Coordinator/TOSA/ZOOM Moderator and Robin Lindeen-Blakeley, Deputy Clerk/HR Lead. Student Representative, Spencer Arnold was also in attendance. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. Preliminary Business

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86432510383>

Or iPhone one-tap :

US: +16699006833,,86432510383# or +12532158782,,86432510383#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 864 3251 0383

International numbers available: <https://us02web.zoom.us/j/86432510383>

- 1.1. Call to Order – Stuart Childs volunteered to be the Presiding Officer and run the budget portion of the meeting.

There were 25 participants when the meeting started at 7:09 p.m. Mr. Childs called the meeting to order at 7:11 p.m.

2. Approval of Budget Committee Meeting Minutes May 12, 2021

Attachments: (1) – Mr. Childs asked for any questions regarding the minutes.

Michelle Vo moved to accept the minutes of the May 12, 2021 Budget Committee meeting as written. Rebecca Stewart and Bob Buttke seconded simultaneously.

The vote of the Budget and Board was 7-0.

3. 2021-2022 Budget

Presenter: Dan Wold, Interim Superintendent and Cindy Duley, Business Manager

Attachments: (1) – Ms. Duley welcomed all Board and Budget members and thanked them for their time. She noted the website has the information on the different versions.

<https://corbett.k12.or.us/about/business-services/budget/>

The adopted budget has Form ED-1, that was noticed on June 11. It is a summary of the budget plan and has tax levy information. Letter of compliance from TSCC with no objection to budget, and one recommendation, is included with their look after the budget was approved. Debt service levy included only principle and interest, and didn't take into

consideration uncollected taxes. Rectified with an approximate \$18,000 transfer to be made from the GF to Debt Service if necessary, as it is not clear if it will be needed yet.

4. Audience Comments regarding Budget 2021-22

Stuart Childs, asked if there were comment requests from the public and Ms. Lindeen-Blakeley answered that there were none.

5. Budget Committee Comments

David Gorman asked about the levy amount and if it could be corrected now.

Ms. Duley explained that about 4% more would have been levied for G.O. Bond debt, but had to be done in publication. She is asking for the authority and to monitor tax collections in the future.

Michelle Vo asked if possible to increase next year to make up for it.

Ms. Duley will look into it.

6. Adjournment – The Public Hearing of the 2021-22 Budget was adjourned at 7:24 p.m.

7. Preliminary Business Following Public Hearing of the Budget

Requested By: Robin Lindeen-Blakeley

Presenter: Michelle Vo, Board Chair – Called the regular school board meeting to order at 7:25 p.m.

8. Review and Acceptance of the Regular Meeting Agenda

Requested By: Robin Lindeen-Blakeley

Presenter: Michelle Vo, Board Chair – Spencer Arnold, Student Representative, will be added to the agenda to give his report after the Board Chair report.

9. Board Chair Report Information Item

Presenter: Michelle Vo, Board Chair

Description: a. Virtual summer OSBA Conferences 2021-contact Robin to register

b. Hybrid OSBA Annual Convention 2021 - contact Robin to register and Ms. Lindeen-Blakeley noted that the location is in Salem.

c. Bond Oversight Committee – Ms. Vo said their second meeting was held on May 18. They looked at expenditures and latest plans. Mr. Wold added that they will communicate as things go forward. The Board Chair will get reports from the Board members and Architects on the Oversight Committee, on Friday, June 18.

d. Conduct annual evaluation of Board operational procedures and governance effectiveness. <https://policy.osba.org/corbett/AB/BK%20D1.PDF> – past metrics have been pretty simple. Last fall, prior to a Board retreat, a more in-depth self-evaluation was done with OSBA. It is in the Board packet.

Board discussion on questions and ideas about how to proceed. Follow up with OSBA before the August meeting.

e. 4th of July - <https://policy.osba.org/corbett/KL/KG%20D1.PDF>

<https://policy.osba.org/corbett/KL/KG%20R%20D1.PDF> – There is change in guidance since June 15. All outside events are governed by OHA, not the ODE RSSL. Inside events are still regulated by RSSL. (Ready Schools Safe Learners)

Attachments: (2)

Board discussion about parameters and 4th of July plans.

9.a. Spencer Arnold, Student Representative to the Board – had emailed the Board regarding his recommendations on improving CHS. He suggested a formal policy with beginning and end dates for student representative year to year to help in communications and elections of class officers.

7:38 p.m.

Board discussion about further procedures and suggestion for a September start for new student representative to the Board.

10. Approval of Minutes Action Item

Requested By: Robin Lindeen-Blakeley

David Gorman moved and Bob Buttke seconded:

RESOLUTION NO. 6.146-21 - RESOLVED that the Board approved the Regular School Board meeting minutes of May 19, 2021.

Attachments: (1)

The vote of the Board was 5-0.

11. Introduction and Comments of Guests and Representatives

Requested By: Robin Lindeen-Blakeley

a. none at this time in the meeting.

11.1. Principal/Director/Supervisor Reports

Requested By: Robin Lindeen-Blakeley

Mr. Wold announced that Kathy Childress will fill in for Cassie Duprey under item b.

Description: a. Holly Elvins-Dearixon, Curriculum Coordinator/TOSA - Ready Schools, Safe Learning (RSSL) – Ms. Elvins-Dearixon shared her screen and shared ODE's RSSL draft discussion guide for May/June 2021. There will be final guidance on July 22 for next school year, so will be changes. The plan is to have full-time in person instruction, with some allowance for virtual. Instructional hours will be normal and reduction of health and safety under COVID-19. ODE plans to align with CDC and OHA. Face coverings for indoors and physical distancing to the degree possible (three feet). Communications will include disease plans like pre-pandemic requirements. Regular attendance with 10-day drop rule. Requesting graduation and post-secondary planning to safeguard student opportunities.

Board discussion.

b. Kathy Childress, Secondary Principal - Childcare and C.A.V.E. (Corbett Academy of Virtual Education) – Ms. Childress shared her screen and thanked the Board for helping to get us through this school year. C.A.V.E. was a committee led by Cassie Duprey. Only 15 current students were interested, so not enough students to support a virtual schooling platform. For daycare, only four spots left to fill. Staff has until June 22 to commit.

Board discussion.

Ms. Childress reported that 71 of the 77 graduated in the class of 2021, for 92% and all of those had post high school acceptance. There were 70-100 incompletes, which is comparable to past years. 15 out of 90 9th graders with less than 7 credits. 83% on track. Five to six had solid plans for summer, with 10 hard to get to. 18 sophomores and 22 juniors credit deficient. Summer school – 54 students with 34 in credit recovery and the rest there for enrichment. Block schedule for fall with credit recovery within the school day.

c. Michelle Dawkins, GS Principal - Summer Learning – Ms. Dawkins shared her screen. Money awarded late April for free schooling for summer as incentive from ODE. 216 from GS responded. Planning and logistics, with teachers, student support services, transportation and administration all necessary. 95 students in K-6. Summer Learning gives great glimpses of kindergarten students for placement and extra social, writing, hiking, etc. Programs run 6/28-7/1 with 91 students signed up, 7/12-15 with 115 students, 7/19-22 with 34 students, 7/26-29 with 40 students and 8/9-12 with 34 students. CMS has 6/14-17 with book club at 26 students and Algebra at 14. On July 11 and 14, 31 students signed up to hike with Mr. Houck, teacher. CHS has 45 signed up for science field trip, Grad Point, Algebra, History, English, etc.

12. Financial Reports/Matters

Requested By: Robin Lindeen-Blakeley

Presenter: Dan Wold, Superintendent and Cindy Duley, Business Manager

Attachments: (4)

Mr. Wold thanked Ms. Duley for working on G.O. Bond and Summer Learning.

Ms. Duley reported that the SSF should be reported for April, and an error code was corrected for expenditures. All else is recorded through May except the bank reconciliation.

12.2. Adoption of Budget Action Item

Requested By: Robin Lindeen-Blakeley

Presenter: Dan Wold, Interim Superintendent and Cindy Duley, Business Manager
David Gorman moved and Bob Buttke seconded:

RESOLUTION NO. 6.147-21 - RESOLVED that the Board adopted, made appropriations, and categorized, made and declared the ad valorem property tax rate as given in the Board packet attachments for 2021-2022. (pages 56-57 of board packet)

Attachments: (3)

Ms. Duley explained the three-part process for adopting the budget, with a different amount for taxes. Thanks for unanimous decision by the Budget committee.

The vote of the Board was 5-0.

12.3. Appropriation Transfers for the 2020-21 Budget Action Item

Presenter: Cindy Duley, Business Manager

David Gorman moved and Bob Buttke seconded:

RESOLUTION NO. 6.148-21 - RESOLVED that the Board authorized appropriation transfers for the 2020-2021 budget.

Attachments: (1)

Ms. Duley noted page 59 of the Board packet and the cleaning up of the budget to leave balance of about \$10,000.00 in each fund. The moving of dollars is because of changes this year with the Full Faith and Credit loan which we have prepaid using the G.O. Bond proceeds. Also unexpected federal funds for technology.

Ms. Lindeen-Blakeley thought the numbering needed to be modified, but on reflection, it did not. The Board amendment that modified the number of the resolution is voided, and the original number has been approved as hereby clarified.

The vote of the Board was 5-0 in favor of Resolution No. 6.148-21.

13. Interim Superintendent Wold's Report Information Items

Requested By: Robin Lindeen-Blakeley

Presenter: Dan Wold, Interim Superintendent

13.1. Enrollment Updates – one freshman withdrawn to go to Gresham-Barlow SD. A lottery was held and waiting list done for the fall with 81 student parameter or above with out of district students.

13.2. Corbett School Campus Upgrades and / or Grants- the Woodard campus has two lots to combine into one. The architect is suggesting frontage is Woodard Rd.

Steve Salisbury, Maintenance Supervisor, is working on CGS roof bid.

13.3. Future Planning / Strategic Planning / Reopening Plans – a meeting was held the week of June 7 at Camp Angelos with 16 staff on the Leadership team for planning and the seeds planted for an early August follow up meeting. A donation was given to Camp Angelos for their facility use.

The CEA has brought forward a sick leave incentive plan MOU that was founded from 2017 and expired in 2019, brought forward in rollover to 2019-20, but not brought forward as part of the proposed 2020-2023 bargaining agreement. Mr. Wold will sit down with CEA leadership co-presidents Sis Childs and Desiree Chiu to discuss questions of precedence and budget parameters. Approximately \$33,000 if all teachers had zero absences.

Board discussion with consensus for middle ground and appreciation for teachers.

Ms. Duley said that a report for absences would have to be pulled for the difference between year before last and this year, as the question came up on June 14. Numbers will be available in July.

Mr. Wold heard Fire Chief Dave Flood talk about Metro and a passed green space grant that may negatively impact our zip code, being only 200 out of 3000 voters. Seeds to discuss for the 2023 legislature to work on those districts impacted and taxed without representation. Our Board may want to get involved in the decisions.

Board discussion about fiscal interest and to be part of the conversation.
Mr. Wold thanked Holly Elvins-Dearixon for doing the heavy lifting with RSSL guidelines in the 4th of July facility use considerations regarding school properties.

4. Consent Agenda

Requested By: Robin Lindeen-Blakeley

Presenter: Michelle Vo, Board Chair

David Gorman moved and Bob Buttke seconded:

14.0RESOLUTION ITEMS NO. 6.149-21 through 6.152-21** Action Items**

19.2RESOLUTION NO. 6.149-21 - RESOLVED** that the Board confirmed the FMLA/OFLA dates for Simone Soo, 1.00 FTE GS/MS Music Teacher, effective April 19 – June 8, 2021.

19.3 **RESOLUTION NO. 6.150-21 - RESOLVED that the Board confirmed the hire of Angela Davis, .5 FTE Secondary Teacher/.5 FTE Athletic Director, to be effective for the 2021-22 school year.

19.4RESOLUTION NO. 6.151-21 - RESOLVED** that the Board confirmed the hire of 1.00 FTE Custodian, Dora Velador, to be effective July 1, 2021.

20.1RESOLUTION NO. 6.152-21 - RESOLVED** that the Board approved the second reading and adopted Policies Section A-B as were first read at May 19, 2021 Board meeting.

Attachments: (1)

Board discussion.

The vote of the Board was 4-1; Todd Redfern opposed.

Mr. Wold noted that two internal candidates were interviewed for the Athletic Director position by a team led by Kathy Childress and he wrote the interview questions.

15. CURRICULUM – no information at this time in the meeting.

Requested By: Robin Lindeen-Blakeley

16. STUDENTS – no information at this time in the meeting.

Requested By: Robin Lindeen-Blakeley

17. TRANSPORTATION, BUILDINGS AND MAINTENANCE

Requested By: Robin Lindeen-Blakeley

Presenter: Dan Wold, Interim Superintendent

17.1. Healthy and Safe Schools Plan Information Item

Requested By: Robin Lindeen-Blakeley

Attachments: (1)

Mr. Wold noted that new custodian hired from temporary status. All have to do more work due to pandemic. The summer learning is granting stipends to be paid through grant dollars. More inspections and supervision are necessary now. The annual Healthy and Safe Schools Plan is posted on the website and is an attachment in the Board packet.

18. CO-CURRICULAR ACTIVITIES

Requested By: Robin Lindeen-Blakeley

Mr. Wold noted there were two wrestlers that went to State (Trey and Colby) and four to six went to regionals. The girls' basketball team had a victory over Estacada on the 15th. The boys' basketball team had two last shot basketball losses and ended up in third place. One girl at State tennis meet and swimmers competing over the weekend of June 19. Only one more week of sports this school year.

19. PERSONNEL

Requested By: Robin Lindeen-Blakeley

19.1. Vacant Positions Information Item

Requested By: Robin Lindeen-Blakeley

Chair Vo read aloud: There are currently vacant positions for substitute bus drivers and substitute custodians, a 4th/5th Grade Teacher, High School Counselor, Educational Assistant/CAPS, GS/MS Intervention Specialist, SPED/ED Asst., and HS Assistant Varsity Football Coaches
<https://corbett.tedk12.com/hire/Index.aspx>
<https://corbett.tedk12.com/hire/Index.aspx>

Mr. Wold noted interviews are being held and some position recommendations wrapping up soon.

19.2. 2021-2022 Salary Tables for Non-Represented Employees Action Item

Presenter: Dan Wold, Interim Superintendent

Mr. Wold spoke of the Board approving a 2% raise in September or October for unions and confidential/supervisory/administrative employees. We budgeted a 2% raise for 2021-22, which can start in July.

David Gorman moved and Bob Buttke seconded:

RESOLUTION NO. 6.153-21 - RESOLVED that the Board approved the salaries and FTE for the Non-Represented employees on staff to be effective July 1, 2021 as attached in the Board packet.

Attachments: (2)

The vote of the Board was 5-0.

20. POLICY

Requested By: Robin Lindeen-Blakeley

First Reading Policy Section C Information Item

Attachments: (1)

Mr. Wold noted that first reading rewrites of policy done with Rick Stuckey at OSBA. Mostly changed through federal language regulations. Thanks for thoroughness in catching and asking questions.

20.1. Certified Results from the May 18, 2021 Special Board Member Election Information Item

Attachments: (2)

20.2. Regular Board Meeting July 2021 Action Item

Board discussion.

David Gorman moved and Bob Buttke seconded:

RESOLUTION NO. 6.154-21 - RESOLVED that the Board approved the Regular School Board meeting for July 2021 to be July 21, 2021.

The vote of the Board was 5-0.

21. COMING EVENTS

Requested By: Robin Lindeen-Blakeley

Presenter: Michelle Vo, Board Chair

Monday, July 5, 2021, Independence Day Holiday for 12 month employees/no summer school classes

Regular School Board meeting, 7:00 p.m. via ZOOM online, Wednesday, July 21, 2021 (if approved under 20.2)

Board discussion regarding summer meetings with ZOOM and possible in person flexibility for future.

22. MATTERS FOR THE GOOD OF THE ORDER

a. Letter to the Board from David Gorman

Attachments: (1)

b. Michelle Vo thanked David Gorman for his service to the Board and thanked him for his letter with ideas regarding creative use of capital improvement dollars.

Requested By: Robin Lindeen-Blakeley

Board discussion and suggested follow up with attorneys regarding tuition/capital improvement fees for out of district students.

23. ADJOURNMENT – The Board adjourned at 9:04 p.m.

Requested By: Robin Lindeen-Blakeley

Minutes publichearing61621