

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF
EDUCATION SERVICE CENTER, REGION 20

August 27, 2014

The Board of Directors of Education Service Center, Region 20 convened in a Board meeting at 6:09 p.m. on Wednesday, August 27, 2014, in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Ronnie W. Eckel, Vice-Chairman
Mr. Charles A. Carlson, Member
Ms. Irene Rodríguez-Dubberly, Member
Ms. Eunice Sosa, Member
Mr. Tom T. Winn, Member
Mr. Danny Amador, Charter Representative

Also present were:

Dr. Ronny Beard, Executive Director
Dr. Jeff Goldhorn, Associate Director, Administrative & Instructional Services
Ms. Judi Sparks, Associate Director, Information Technology
Mr. Jeff Stone, Associate Director, Business & Human Resource Services
Ms. Ann Brownlee, Component Director, Human Resource Services
Dr. Carolyn Castillo, Component Director, School & Community Services
Ms. Yvette Gomez, Component Director, School Support Services
Ms. Harriett Jackson, Component Director, Infrastructure and Network Services
Ms. Sherry Marsh, Component Director, Special Education Services
Ms. Carol Morgan, Component Director, Head Start Services
Mr. Paul Neuhoff, Component Director, Financial Services
Mr. Mike Peterson, Component Director, Tech. Development & Facilities Services
Ms. Janna Poth, Component Director, Instructional Services
Ms. Jamie Dunevant, Executive Assistant
Ms. Jan Dunevant, Executive Assistant

**MINUTES OF THE JUNE 25, 2014
MEETING**

Ms. Sosa made a motion that the following resolution be adopted. Mr. Eckel seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the minutes of the June 25, 2014 meeting.

**MINUTES OF THE JULY 22, 2014
MEETING**

Mr. Eckel made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the minutes of the July 22, 2014 meeting.

**AMENDMENTS TO THE 2013-2014
OFFICIAL BUDGET**

Mr. Carlson made a motion to adopt the following resolution. Ms. Sosa seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the 2013-2014 budget amendments reflected in the agenda.

COMMITMENT OF FUND BALANCE

Mr. Winn made a motion that the following resolution be adopted. Mr. Eckel seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors hereby establishes \$221,912 for non-spendable fund balance and \$7,162,486 in commitments of its General Fund Balance.

**2013-2014 FINAL AMENDED
OFFICIAL BUDGET**

Mr. Eckel made a motion that the following resolution be adopted. Ms. Sosa seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors be, and is hereby, authorized in accordance with the requirements of applicable state law to file with the Texas Education Agency an amended budget for Education Service Center, Region 20 for the fiscal year 2013-2014 ending August 31, 2014.

**2014-2015 PROPOSED OFFICIAL
BUDGET**

Ms. Rodríguez-Dubberly made a motion that the following resolution be adopted. Mr. Carlson seconded the motion and it carried unanimously.

BE IT FURTHER RESOLVED, That the expenditures for Education Service Center, Region 20 be contained within the limits of the Estimated Budget.

SALARY SCHEDULE FOR 2014-2015

Mr. Winn made a motion that the following resolution be adopted. Mr. Eckel seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the 2014-2015 Salary Schedule in the amount of \$765,932.28 to become effective September 1, 2014 allowing for an approximate 3% increase. Also included is an expenditure of up to \$15,000.00 in dedicated fund balance to provide all full-time staff on the salary matrix (pro-rated for part-time staff), with a minimum \$1,000 annualized salary increase, excluding positions which are frozen.

CONTRACTS OVER \$25,000

Mr. Carlson made a motion to adopt the following resolution. Mr. Winn seconded the motion and it carried unanimously.

Carolyn Winter \$30,000.00 Administrative and Instructional Services
Coordinate Scheduling & Provision of RDSPD Audiological Service & Implementation of Listening Curriculum, September 1, 2014 -August 31, 2015

Sistema Technologies \$59,800.00 Information Technology
Contracting Services for COBOL Developer, March 20 – August 29, 2014

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

PERSONNEL – NEW EMPLOYEES AND SEPARATIONS (PROFESSIONAL STAFF)

Mr. Carlson made a motion to approve the following resolution. Mr. Eckel seconded the motion which was unanimously approved

NEW EMPLOYEES (PROFESSIONAL STAFF)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PREVIOUS EMPLOYMENT</u>
Salinas, Manuel	Coordinator II, Network/Systems	7-Jul-14	IT Technician with Marathon Heater
Pina, Cynthia	Educational Specialist, English/Language Arts & Reading	28-Jul-14	ELA Coordinator with Northside ISD
Vyoral, Ann	Educational Specialist, Digital Resources & Library Services	28-Jul-14	Librarian/Media Specialist with Aransas County ISD

SEPARATIONS (PROFESSIONAL STAFF)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Kommerer, Soujanya	Quality Assurance Analyst II	25-Jun-14	Resignation
Collett, Adrian	Educational Specialist, Career and Technical Education	14-Jul-14	Resignation
DeLett, Ramona	Accountant, Financial Services Cooperative	24-Jul-14	Resignation

BE IT RESOLVED, That the Board of Directors confirms the appointment of new employees and acknowledges the separation of employment by the professional staff of ESC-20 staff listed.

**PARTICIPATION IN THE
EDUCATION SERVICE CENTERS
MULTI-REGIONAL
VIDEOSTREAMING GROUP
PURCHASING COOPERATIVE
INTERLOCAL AGREEMENT**

Mr. Winn made a motion to approve the following resolution. Ms. Sosa seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the Participation in the Education Service Centers Multi-Regional Videostreaming Group Purchasing Cooperative Interlocal Agreement.

PROPOSALS

Mr. Winn made a motion to approve the following resolution. Ms. Sosa seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the proposals listed.

- Proposal for Living Science Materials
- Proposal for Janitorial Services
- Proposal for W-2 Forms
- Renewal for General Maintenance–Repairs
- Renewal for Insurance

BOARD MEETING DATES FOR 2014-2015

Mr. Eckel made a motion to approve the following resolution. Ms. Sosa seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the Board meeting dates for 2014-2015.

October 22, 2014	2:00 p.m.
December 17, 2014	2:00 p.m.
February 25, 2015	2:00 p.m.
May 6, 2015 (This is a luncheon at 11:30 with our superintendents. The board meeting follows lunch)	1:30 p.m.
June 24, 2015	2:00 p.m.
August 26, 2015	
Budget Work Session	4:00 p.m.
Public Hearing	4:30 p.m.
Regular Meeting	5:30 p.m.

FOR INFORMATION ONLY

The following items were listed for information only:

- Investment Report
- Expenditures in Excess of \$25,000
- Head Start Council Reports
- Head Start Governing Body Roles & Responsibilities
- Accounts Receivable
- Executive Director's Report

EXECUTIVE SESSION - EXECUTIVE DIRECTOR'S EVALUATION AND COMPENSATION

ACTION CONSIDERED IN EXECUTIVE SESSION

A motion was made by Mr. Eckel to approve the following resolution. The motion was seconded by Ms. Sosa which was then unanimously

BE IT RESOLVED, That the Board of Directors approve the continued employment of Dr. Ronny Beard as Executive Director of ESC-20 for the 2014-2015 year. The Board of Directors approves an increase of salary and benefits as presented herein.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:16 p.m.

Approved: Mr. Petter:

Attested: Mr. Eckel:
