

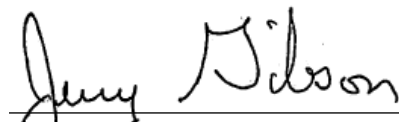
# Action Sheet

**MEETING DATE:** February 22, 2023

**AGENDA ITEM:** Discuss and Consider Approval of Annual Renewal of Microsoft Volume Licensing Agreement.

This annual agreement with Microsoft is a cloud-based agreement that provides not only Microsoft desktop, server, and office licenses for all users and students, but also includes several security features bundled into the Volume Licensing agreement. In past years, many of the security features used were purchased on an a la carte basis, with the office licenses computed based on the number of FTE's (Full Time Equivalents) in the District. Under this new agreement that started last year (M365 A5), the pricing is computed by breaking down the number of users whose work relies on computers (Education Qualified Users – EQU workers) and those who are classified as light users – cafeteria workers, facilities staff, etc. The light users are given free Office A1 suites. Students also have free access to Office suites. The annual cost of the new A5 licensing is \$113,962.64. Annual pricing varies each year with staff count changes. This new pricing structure still results in a \$15,130 savings to the District overall (when compared to pricing 2 years ago) and a small increase to the District of \$4,427 when compared to the prior year. Texas Department of Information Resources (TEX DIR) Purchasing Cooperative #C000000006841, Agreement #TX DIR-TSO-3763.

**RECOMMENDATION:** I move the board approve the one-year renewal of the Microsoft Volume Licensing Agreement in the amount of \$113,962.64, as presented.



Jerry Gibson Ed. D.  
Superintendent



Jeff Martello  
Chief Financial Officer