

Lyon County School District Board Memo

Date: January 28, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: New LCSD Board Policy GBCF: Work-Related Travel

Recommendation

That the Board of Trustees approve new LCSD Board Policy GBCF: Work-Related Travel as a second and final reading. This deletes Policy DG: Travel.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability.

This Policy GBCF is an employee policy that strikes the Policy DG. Policy DG was listed under Fiscal Policies, making it difficult for our employees to find. The other changes were references to NRS and state travel policies. We eliminated the confusion of “same day” work-related travel to closely mirror all other travel admin regulations.

Budget Considerations

None

Discussed at Previous Meeting

December 17, 2024

Attachment(s)

Lyon County School District Board Policy GBCF: Work-Related Travel