

Banner ID # @	Last Name Gustavus, Tina	First	Middle Initial	Telephone
Address		City		State Zip

Part I: Check all that apply

Classification: <input checked="" type="radio"/> Administrative/Professional Staff <input checked="" type="radio"/> Faculty <input checked="" type="radio"/> Support Staff <input checked="" type="radio"/> Temporary <input checked="" type="radio"/> Regular	<input type="checkbox"/> New Employee <input checked="" type="checkbox"/> Extension <input type="checkbox"/> Salary Adjustment <input type="checkbox"/> Separation (date: _____)	<input type="checkbox"/> Other (explain)
<input checked="" type="radio"/> Full-Time <input type="radio"/> Part-Time		

Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit: Math and Physical Sciences Job Vacancy No.: (if applicable) 1905 F 025

Job Title/Position: Temporary Instructor of Developmental Mathematics Specialized Area: Mathematics

Budgeted Position? Yes No Funded in which FY? FY21

Budget Number: 1110-14306-6091-100 Position No. (NBAPOSN): DVM05T

Compensation: \$ 24,275	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched <u>FAC</u> Grade <u>1</u> Step <u>6</u>	Hourly Rate: (Part-time only) \$ <u>n/a</u> per hr x <u>n/a</u> hrs/wk x <u>n/a</u> wks = \$ <u>n/a</u> per year
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Start Date: 12/19/20 End Date: n/a At-will-employee Per contract If temporary, anticipated termination date: 05/31/21

Position is funded for the following number of months/weeks:
 9 months 10 1/2 months 12 months Other (specify)

PROPOSED Division/Unit: Math and Physical Sciences Job Vacancy No.: (if applicable) 1905 F 025

Job Title/Position: Temporary Instructor of Developmental Mathematics Specialized Area: Mathematics

Budgeted Position? Yes No Name of Replaced Employee: n/a Funded in which FY? FY22

Budget Number: 1110-14306-6091-100 Position No. (NBAPOSN): DVM05T

Compensation: \$ 48,550	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched <u>FAC</u> Grade <u>1</u> Step <u>6</u>	Hourly Rate: (Part-time only) \$ <u>n/a</u> per hr x <u>n/a</u> hrs/wk x <u>n/a</u> wks = \$ <u>n/a</u> per year
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Start Date: 08/23/21 At-will-employee Per contract If temporary, anticipated termination date: 05/31/22

Position is funded for the following number of months/weeks:
 9 months 10 1/2 months 12 months Other (specify)

Explanation of Action:
In addition to Fall 2021 and Spring 2022, benefits should be extended during 2022 summer months.

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head Yvonne Smith Digitally signed by Yvonne Smith Date: 2021.06.08 09:35:11 -05'00'	Date	Approved by Dean	Date
Approved by Division Chair Jennifer Mauch Digitally signed by Jennifer Mauch, o=Wharton County Junior College, email=mauchj@wcjc.edu, cn=US Date: 2021.06.08 09:46:36 -05'00'	Date	Approved by Vice President <i>[Signature]</i>	Date 6-10-21
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources <i>[Signature]</i>	Date 6-10-21
Budget Approval <i>[Signature]</i>	Date 06/14/2021	Approved by President <i>[Signature]</i>	Date 6-14-21