

Student Handbook

***“EXPECTING EXCELLENCE
FROM EVERYONE
EVERYDAY”***

Belle Plaine Jr./Sr. High

Independent School District No. 716



220 S. Market Street • Belle Plaine, Minnesota 56011
<http://www.belleplaine.k12.mn.us>

**WELCOME TO
BELLE PLAINE JUNIOR HIGH SCHOOL**

This guide has been designed to provide you with information about policies and procedures for Belle Plaine Jr./Sr. High students. Please review its contents and keep it as a reference throughout the school year. We are very excited as we enter a new school year. There are lots of positive changes happening in the Belle Plaine Schools. Have a great year.

SCHOOL DAY

2017-2018 CLASS TIME SCHEDULE

STUDENTS ALLOWED IN ACADEMIC WINGS	8:00
WARNING BELL	8:25
PERIOD 1	8:30-9:16
PERIOD 2	9:20-10:06
ADVISORY	10:10-10:40
PERIOD 3	10:44-11:29
JUNIOR HIGH LUNCH	11:29-11:54
PERIOD 4 - HS	11:33-12:18
PERIOD 4 - JH	11:59-12:44
HIGH SCHOOL LUNCH	12:18-12:44
PERIOD 5	12:48-1:33
PERIOD 6	1:37-2:23
PERIOD 7	2:27-3:13



SCHOOL DISTRICT PHONE NUMBERS

Activities Director (John Bergs)	(952) 873- 2412
Attendance ☐(24 hour automated line)	(952) 873-2404
Building and Grounds Supervisor (Jeff Heine)	(952) 873-2406
Community Education (Mindy Chevalier)	(952) 873-2407
Food Service Director (Julie Ahlbrecht)	(952) 873-2414
High School Career Guidance (Laurie Green)	(952) 873-2410
High School Principal (Dave Kreft)	(952) 873-2413
Student Support Specialist (Amie Hohenstein)	(952) 873- 2403
Instant Alert Line	(952) 873-2413
District Office	(952) 873-2400
Belle Plaine Junior/Senior High	(952) 873-2403
Infinite Campus Assistance (Teri Kiewatt)	(952) 873-2418

Please note: It is district policy not to interrupt classroom teachers with phone calls during the regular school day unless an emergency exists. However, all staff can be left a voicemail message that will notify the individual.

SCHOOL WEBSITE AND STUDENT INFORMATION SYSTEM

Check Out Our School District Website:

www.belleplaine.k12.mn.us



STUDENT INFORMATION SYSTEM: INFINITE CAMPUS

The Belle Plaine Public Schools utilize the Infinite Campus student information system. Infinite Campus has many features, including: online access to grades, announcements, food service, and attendance information for parents and students. Staff members use communication tools within Infinite Campus to inform families of attendance and grade progress. Infinite Campus provides the most accurate final grade at designated academic checks. It is important that both students and parents/guardians have their own access to Infinite Campus. If you need additional assistance with Infinite Campus, contact Teri Kiewatt at (952) 873-2418. Additional information regarding IC, including a parent guide, is located on our district web site at <http://www.belleplaine.k12.mn.us>.

LEARNING MANAGEMENT SYSTEM: SCHOOLOGY

Belle Plaine Schools utilizes Schoology as our learning management system (LMS). Staff members utilize Schoology to house much of the course content utilized day-to-day in class. Schoology is also utilized for formative and summative assessments. Schoology provides the most accurate picture of the activities taking place in class and will provide real time results on assessments. It is an essential tool in staying organized and up-to-date on current class development. Parents and students are encouraged to have their own access to Schoology. Once parents have an account through Schoology they can connect with their child's teacher for a Parent Access Code for that course to receive updates. Staff members utilize Schoology to inform parents and students about upcoming events.

TEACHER-PARENT COMMUNICATION

Belle Plaine junior high faculty, staff, and administration believe a strong partnership with parents is essential for student success. Open, respectful, and honest communication is a critical pillar of this partnership. Our staff will respond to requests for information and assistance in a timely and professional manner. Similarly, every staff member should be treated with respect and dignity by parents and members of the public. Teachers balance the needs of planning a lesson, teaching a lesson, and correcting materials and must be provided with reasonable time to correct materials and communicate.



Some tips for communicating effectively with our faculty and staff include:

- ❖ Utilize voice mail, mail, or the Infinite Campus Message Center whenever possible to contact teachers. You can expect a timely and professional response.
- ❖ Call the teacher in advance to schedule a meeting if you would like to discuss something with the teacher face-to-face.
- ❖ Strive to resolve a conflict directly with a teacher first; you are welcome to contact the administration if you are dissatisfied with the resolution.
- ❖ Make sure your requests are reasonable.
- ❖ Make sure your attitude and words are respectful.
- ❖ Recognize that we strive to build responsibility in students. Please keep this in mind, as we will come from that perspective in our communication with you.

ATTENDANCE REGULATIONS

Admission Slips: Parents should call the attendance line at (952) 873-2404 before 8:00 a.m. to excuse students from classes. Written excuses are discouraged except in cases where there is no phone in the home.

Attendance Communication: Infinite Campus is utilized to inform parents of absences if the absence has not been excused. An e-mail and phone call will go out from the principal each day at 9:00, 1:15, and 3:00. Office personnel strive for accuracy in this communication home.

Compulsory Attendance Law: Minnesota State Law provides that every child between seven and sixteen years of age shall attend a public school, or a private school, for a period of not less than nine months during any school year. (Sec, 120.10, School Laws of 1961)

Daily Attendance: Students are expected to be in school every day that school is in session. Regular attendance plays an important part in determining success in school. Students are excused from school under the following circumstances:

- They are sick
- There is a serious illness or death in the immediate family
- When roads are impassable
- When an exceptionally urgent situation arises.



On rare occasions students may wish to be excused from school for a special trip. The school is obligated to discourage such trips because they usually result in the student missing important work. If, however, it is necessary for parents to take a student from school with full knowledge of possible results, the student should inform the office at least one week before leaving.

The office reserves the right to mark a make-up slip “excused” or “unexcused” after evaluating individual circumstances. Students who are absent will be expected to complete assigned work.

ATTENDANCE POLICY FOR EXTRACURRICULAR PARTICIPATION

In order for a student to participate in an extra-curricular practice, game, or contest, she/he must be in classes all day. Any exception must be approved by the activities director or building principal. (Any student whose parents have called in to excuse a student for a doctor or dental appointment will not be affected by this policy.)

LEAVING SCHOOL DURING THE DAY

If a student needs to leave the building during the school day, for illness or any other reason, he/she should ask permission from the principal’s office. A blue-colored pass will be extended to the student if permission is granted. Failure to comply with this rule will result in an unexcused absence and other consequences as appropriate.

CLOSED LUNCH HOUR

A lunch program is provided for your convenience. All students in grades 7 through 10 are required to eat lunch at school or bring their own lunch. Juniors and Seniors will have open lunch privileges. Students in grades 7 through 10 will be allowed to eat at his/her home if they are within walking distance and have parental permission on file with the school office. Written permission must be filed each year. Students in grades 7 through 10 may not host other students at their home. Any student caught off school property during lunch without proper authorization will earn consequences.



TARDIES AND TRUANCY

Tardies: Students are expected to be on time for all classes. Excessive tardies will result in detention and a report home by the principal. 3 tardies in a quarter will result in a detention given by the principal.

Truancy: A student whose parents expect him/her to be in school but who does not attend for other than lawful reasons is truant. Violations of this regulation may result in a referral to juvenile authorities.

Late To School: Any student who arrives late to school at any time during the school day needs to report to the office for a pass to class.

TENNESSEN WARNING

Students may be questioned by administration about incidents that may have severe legal and/or educational consequences. Students will have a due process right provided to them as per Minnesota statute. The Minnesota Government Data Practices Act requires school districts and other political subdivisions, when asking a person to supply private or confidential information about the individual, to inform the person of:

1. The purpose and intended use of the requested data within the school district.
2. Whether the individual may refuse or is legally required to supply the requested data.
3. Any known consequences arising from supplying or refusing to supply private data.
4. The identity of other persons or entities authorized by a state or federal law to receive the data.

DISCIPLINE

The school district has a comprehensive Student Discipline Policy. The purpose of the policy is to provide for a safe and healthful educational environment. This policy can be reviewed or obtained in the High School office.

Effective school discipline combines the efforts of parents, staff, and students. Students are expected to follow school rules at all times.

Each teacher has a discipline plan that includes classroom rules, rewards, and consequences. Students are expected to respect and comply with individual teachers' guidelines.



The consequences for severe violations are designed to be firm, fair and consistent for all students.

Since it is not possible to list every violation that occurs, classroom teachers, counselors, administrators, and support personnel may respond to students discipline violations in a variety of ways including but not limited to:

- Detention
- Suspension (in or out of school)
- Parent conferences
- Mediation
- Restitution
- Reports to probation services or police
- Community service
- Chemical evaluation
- Loss of privileges
- Expulsion ☒

There will be a logical relationship between the severity of the offense and the administrative action. As a result, administrators will have broad discretion to impose consequences either more or less severe than indicated in the discipline policy.

DETENTION

Detention is a before school time assigned to students as a consequence for violating school regulations. The time assigned must be made up as specified by the principal (in most cases within five days of assignment), even though this may not be convenient for the student. An unexcused absence from detention results in further consequences. The principal will determine detention time on a case-by-case basis. The school assumes no responsibility for transportation. Morning detention is generally 7:30 – 8:20 am. Lunch detentions may also be assigned per principal's discretion. Teachers can assign classroom detention as appropriate.

IN SCHOOL SUSPENSION

Students may be assigned In School Suspension (ISS) by the principal for certain (or multiple) violations of our school district's discipline policy. In School Suspension consists of a student studying in one room for the duration of the school day under the



supervision of an adult. Assignments and class materials are provided by teachers for the student to complete during the day. Students are provided a short break in the morning and afternoon. Students are provided a lunch period outside the ISS room as well.

BULLYING

Bullying behavior of any type will not be tolerated. Bullying behavior can take many forms, including pushing, hitting, verbal threats, racial/ethnic/gender-based comments, harassment, teasing etc. The district has a Bullying Policy of which copies are available in the office. Please talk to your child about the harmful effects bullying can have on a person.

GENERAL STATEMENT OF POLICY PROHIBITING SEXUAL HARASSMENT

Independent School District No. 716 maintains a firm policy prohibiting all forms of discrimination based on sex. Sexual harassment and sexual violence against students or employees is sex discrimination. All persons are to be treated with respect and dignity. Sexual violence, sexual advances or other forms of personal harassment by any person, male or female, which create an intimidating, hostile or offensive environment will not be tolerated under any circumstances. Any student who believes he or she has been the victim of sexual harassment should immediately report the alleged acts to a teacher or the building principal. A copy of the district's Sexual Harassment Policy is available in the office.

TITLE IX

The Belle Plaine School District #716 prohibits discrimination in educational programs and activities on the grounds of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, or disability.

DANGEROUS, HARMFUL, AND NUISANCE SUBSTANCES AND ARTICLES

Alcohol: Students are prohibited from possessing or being under the influence of alcoholic beverages at school, on school grounds, at school sponsored activities, or during the school day.

Drugs: Students are prohibited from using, possessing or being under the influence of illegal drugs or narcotics at school, school sponsored activities, on school grounds, or during the school day.



Tobacco: Students are prohibited from using or possessing tobacco in any form at school, school sponsored activities, on school grounds, or during the school day.

Harmful or Nuisance Articles: The possession or use of articles that are a nuisance, illegal or that may cause harm to persons or property is prohibited at school and school sponsored activities.

Weapons: All weapons or instruments which have the appearance of a weapon are prohibited within all school environments and school zones, except for educational purposes as authorized in advance by the school building principal or designee (i.e. firearms safety training.) This prohibition specifically applies to all school sponsored activities. Weapons are defined as a firearm or device designed as a weapon capable of causing death or bodily harm or one that results in the fear of death or bodily harm.

CELL PHONE AND ELECTRONIC DEVICES

All electronic devices including, but not limited to, cell phones, radios, CD players, pagers, gaming devices, MP3 players, iPods, etc. must be turned off and concealed during instructional time and while in the media center and computer labs unless authorized by the classroom teacher for instructional purposes. Making or receiving a call or messaging may only occur before or after school, during the individual student's assigned lunch or during passing time. The use of ear buds in classrooms will be at the teacher's discretion. Headphones and earbuds should not be worn around the neck unless used for instructional purposes. Belle Plaine High School assumes **NO RESPONSIBILITY** for the loss or theft of any electronic devices nor is it obligated to investigate any loss or theft. If you are concerned about loss or theft, *leave the device at home.*

Consequences:

Referral #1: Confiscation of the device plus verbal warning. Student will pick up device at the end of the day from the Principal.

Referral #2: Confiscation of the device. Parent will pick up the device at the end of the day from the Principal or make accommodations for retrieval.

Referral #3: (Insubordination) Confiscation of the device plus student will be required to check device into the office for an extended period determined by administration. Student will pick up device at the end of the day from the Principal.

Referral #4: (Insubordination) Confiscation of the device plus parent meeting for alternate plan of the student's possession of the device.



PUBLIC DISPLAYS OF AFFECTION

Inappropriate displays of affection will not be allowed. Examples include kissing, petting, or groping. Such displays will not be allowed while the student is at school, on school grounds, or at a school sponsored activity. Consequences will be determined by the school administration.

SCHOOL DRESS

The school feels that common sense and personal restraint must guide the student in determining school dress. Students will dress in a neat and clean manner. The school also realizes that the responsibility for the student dress rests with the home. The type of apparel and grooming are not to be disruptive to the educational process, or present a safety hazard or a health hazard.

Students are expected to exercise good judgment and taste in this regard. Clothing and accessories with improper or objectionable (especially sexual) pictures, sayings, gestures, or language may not be worn in school. Any accessories or clothing displaying controlled substances (tobacco, drugs, alcohol) may not be worn in school.

There is a special concern about revealing clothing including backless, strapless and low-cut tops. Bare midriffs are not acceptable. Skirts and shorts should not be of a length that may be considered inappropriate. Hats, hoods, and bandanas worn on the head will not be allowed in the halls and classrooms.

The school reserves the right to send a student home for dressing in a manner that is disruptive to the educational process. This may also include providing the student with clothes to wear. The administration reserves the right to have discretion and flexibility in dealing with each case of inappropriate dress. Failure to follow administrative directive is considered insubordination.

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

FERPA provides that school districts may not have a policy or practice of denying parents the right to:

1. Inspect and review education records.
2. Seek to amend education records.



3. Consent to the disclosure of personally identifiable information from education records except as specified by law.

PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents and students who are 18 or emancipated minors (“eligible students”) certain rights regarding the district’s conduct of survey, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

1. Consent before students are required to submit to a survey that concerns one or more of the “protected areas” if the survey is funded in whole or in part by a program of the U.S. Department of Education.
2. Receive notice and an opportunity to opt a student out of certain surveys or exams.
3. Inspect, upon request and before administration or use of certain survey of materials or information collection.

LOST OR DESTROYED IPADS, TEXTBOOKS OR OTHER SCHOOL OWNED EQUIPMENT

The school will charge an appropriate replacement fee for iPads, textbooks, workbooks, library books lost or destroyed or other equipment that is destroyed or damaged by students.



ACADEMIC POLICIES

ACADEMIC REPORTING

Grades are reported each semester. Academic checks take place every 4-5 weeks. Academic checks will be communicated with parents, but only the semester grade impacts credit attainment, class rank, and grade point average. Infinite Campus provides a composite grade of the entire semester. Honor rolls are determined at the end of each semester.

The academic reporting and semester grade reports for the 2017-18 school year are:

- Academic check #1
 - October 4th - 1st semester
 - February 21st - 2nd semester
- Academic check #2
 - November 7th - 1st semester - mid term
 - March 23rd - 2nd semester - mid term
- Academic check #3
 - December 14th - 1st semester
 - May 1st - 2nd semester
- Semester Ends - Grade Reported
 - January 19th - 1st semester
 - May 31st - 2nd semester

INCOMPLETES:

Incompletes may be given at the end of grading term by teachers. Incompletes are most often used when there are unique circumstances that have prevented students from completing work or attending class. The incomplete grade must be addressed in the two week window provided after grades are due. The two week window is not designed to repair or address classes where non incomplete grades were earned. After two weeks the grade will be reported based on the points earned.



ACADEMIC ELIGIBILITY POLICY

A student participating in a MSHSL or in Belle Plaine extra-curricular activities must be in good academic standing.

High School Academic Eligibility Requirements:

Grades are checked every four to five weeks, with three grading checks taking place each semester. A student who is not passing at a grading check is ineligible until they have reached a passing grade for the course. Reasonable time must be given to the teacher to allow them to correct a submission to adjust eligibility status. A student who fails the first semester is ineligible until the first grade check of the second semester. A student who fails second semester is ineligible for the next school year's activities until school begins. Addressing the failing grade during summer school does not impact eligibility.

Junior High School Academic Eligibility Requirements:

Grades are checked every four to five weeks, with one grading check per quarter. A student who is not passing at a grading check, including at the end of the quarter, is ineligible until they have reached a passing grade for the course. Reasonable time must be given to the teacher to allow them to correct a submission to adjust eligibility status. A student who fails fourth quarter is ineligible for the next school year's activities until school begins. Addressing the failing grade during summer school does not impact eligibility.

STUDY HALL RULES

Purpose of Study Hall:

Study hall is a quiet work environment for students. Students are provided with feedback from the study hall supervisor and may seek assistance from peers and the study hall supervisor.

Expectations:

- 1. Study hall supervisor accesses Infinite Campus grade reports every Monday.**
- 2. Students who are missing work are not allowed to leave study hall, unless specific permission for an academically purposeful activity is given by a staff member.**
- 3. Students who are leaving the study hall space, are expected to:**
 - a. Stay in the study hall room until attendance is taken and the supervisor grants permission to leave**



- b. Present a pass to the study hall supervisor and to the supervisor of the area they are reporting to
 - c. Sign out upon leaving study hall. Only one student is allowed out of study hall for short-term destinations (rest room, locker, drinking fountain, etc.)
 - d. Sign in upon returning to study hall. Students must return to study hall at the end of the hour.
4. Students who are tardy for study hall may not leave study hall for that day.
 5. The media center supervisor grants passes to that space. Once the designated number of students have received passes, a student may only leave study hall when the study hall supervisor checks with the media center supervisor.
 6. Students who are receiving media center passes may receive passes for purposeful academic work.
 7. Students are not to be sent to the media center during Advisory Time.
 8. During junior high study halls, the first 20 minutes of the time is spent reading. Students should have reading materials prepared.

MEDIA CENTER AND COMPUTER LAB PROCEDURES

Our school is fortunate to have access to excellent technology and quality printed and electronic reference materials. These resources are available upon request before and after school as well as during the school day. Students must secure a pass to the media center or computer lab prior to the start of the school day from the media specialist or the media assistant, except in special situations arranged by a teacher/media specialist or assistant. Students who use our technology are expected to abide by the district's acceptable use policy. Printing items in color is permitted only as necessary.

STANDARDS-BASED ACCOUNTABILITY ASSESSMENT

The Minnesota Comprehensive Assessments (MCA) and alternate assessment Minnesota Test of Academic Skills (MTAS) are the state tests that help districts measure student progress toward Minnesota's academic standards and also meet federal and state legislative requirements. Students take one test in each subject. Most students take the MCA, but students who receive special education services and meet eligibility requirements may take the alternate assessment MTAS instead.

- Reading: MCA or MTAS (grades 3-8, 10) - Between March and May
- Mathematics: MCA or MTAS (grades 3-8, 11) - Between March and May



- Science: MCA or MTAS (grades 5, 8, + high school) - Between March and May
- College and Career Readiness: ACT/ASVAB/Accuplacer - April

English Language Proficiency Accountability Assessments

- The ACCESS for ELLs and Alternate ACCESS for ELLs are the assessments developed by the WIDA consortium and administered to English learners in order to measure progress toward meeting Minnesota’s standards for English language development, developed by the WIDA consortium.

*****The parent/guardian guide and refusal for student participation for statewide testing form are found on the Minnesota Department of Education website.**

GRADUATION REQUIREMENTS:

SUBJECT	NUMBER OF CREDITS
MATH	6
ENGLISH	8
SCIENCE	6
SOCIAL STUDIES	8
PHYSICAL EDUCATION	2
FINE ARTS	2
HEALTH	1
ELECTIVES	13
TOTAL CREDITS	46

***** 1 credit may be earned per semester per high school class*****

*****Credits are awarded upon completing and passing a course or required school program in grades 9-12. *****

*****All required classes must be taken for a letter grade in order for them to be counted towards graduation.*****



ACADEMIC INTEGRITY:

A violation of our academic integrity policy is compromising the integrity of the academic work and includes plagiarism, cheating, and stealing of information. Academic dishonesty can include taking information and passing it off as your own, the unauthorized utilization of technology or other materials, sharing answers with others, or the unauthorized distribution of materials. Consequences may include but are not limited to: (Severity of offense will be considered.)

1st Offense/Consequence	2nd Offense/Consequence in academic year, does not need to be in the same subject	3rd Offense/Consequence in academic year, does not need to be in the same subject
<ul style="list-style-type: none"> ● Academic Integrity Form Completed ● Documented ● 2 hours of detention ● Alternative Assignment or “Redo” Provided ● Conference between Student, Teacher, and Administrator ● Parent Contacted by Administrator or Teacher 	<ul style="list-style-type: none"> ● Academic Integrity Form Completed ● Documented ● 1 day in school suspension ● Alternative Assignment or “Redo” Provided ● Plan of Action and Reflection Written ● All teachers and coaches informed of infraction ● Conference between Parent (s), Student, Counselor, Teacher, and Administrator ● MSHSL Code of Conduct - loss of 1 competition 	<ul style="list-style-type: none"> ● Academic Integrity Form Completed ● Documented ● 2 days in school suspension ● Zero on assignment ● Assignment/task must be completed to earn credit in the class ● All teachers and coaches informed of infraction ● Conference between Parent (s), Student, Counselor, Teacher, and Administrator ● MSHSL Code of Conduct - loss of 2 weeks of activities or 2 contests whichever is greater.



SENIOR HIGH (9-12)

HONOR ROLL, HIGH HONORS, AND HONORS

Belle Plaine Senior High School uses a 4-point G.P.A. scale. Anyone with a grade of incomplete will be excluded. Point system is as follows:

A	4.0	B-	2.67	D+	1.33
A-	3.67	C+	2.33	D	1.00
B+	3.33	C	2.00	D-	.667
B	3.00	C-	1.67		

A Honor Roll= Grade Point Average of 3.67 or above

B Honor Roll= Grade Point Average of 3.0 or above

Grade Point Average (GPA) is the student's numerical average for a semester. A GPA is computed by adding the point values of the letter grades and dividing it by the number of courses for the semester. A student's cumulative GPA is recalculated each semester in grades 9-12.

Students graduating with a cumulative G.P.A. of 3.85 or above will be recognized as a "High Honors" graduate. Students graduating with a cumulative G.P.A. of 3.5 will be recognized as an "Honors" graduate.

FIRE DRILLS

The signal for the fire drill shall be one long continuous note of the horn. At this signal everyone will vacate the building in an orderly manner using the exits designated. Please leave as quickly as possible without running or causing confusion.

TORNADO DRILLS

The signal for a tornado shall be one long continuous ring. At the signal students will proceed to areas designated in the school.



LOCKDOWN DRILLS

The building administrator or designee will announce a lockdown drill over the public address system. Students will follow lockdown procedures by sitting below window level and remaining quiet. Teachers shall lock their doors, draw the shades, and turn off the lights in their classrooms.

EMERGENCY EVACUATION PROCEDURES

Emergency evacuation procedures are posted in each classroom. It is the student's responsibility to know the procedure. The district has developed an Emergency Action Plan to deal with a multitude of emergencies that may arise.

SNOW DAYS

There are times where it is necessary to cancel school due to inclement weather. Please listen to the radio (WCCO 830 AM, KRBI 1310 AM/101.5 FM, watch television (KARE 11, WCCO 4, KSTP 5, local CATV Channel 8), or access our school district web site.

1-1 TECHNOLOGY - iPads

Belle Plaine School District students K-12 will receive an iPad mini tablet to assist students in their educational studies. The tablets will allow educators to better personal education for each student and the tables will provide students with a variety of ways in which to demonstrate their learning. Students in K-12 are expected to bring their own set of earbuds to school for personal use.

DATA/PHOTO PRIVACY

Student pictures and personal data will be printed in school publications, social media such as Twitter and Facebook and given to the media for dissemination on occasions that warrant publication as news items. Parents not wanting this information shared with outside sources should notify the principal's office in writing.



TELEPHONE

The student phone is located in the commons area. Office phones are offered for emergency purposes. Students need permission from office secretaries or principal to use the phones in the office.

JUNIOR HIGH STUDENT COUNCIL ACTIVITIES NIGHTS

JH Activities Nights will be from 6:30 to 9:00 p.m. Students will not be allowed to enter the festivities after 7:00 p.m. unless there are extenuating circumstances. Once a student leaves, she/he will not be allowed to reenter. The events are for Belle Plaine Public School students in grades seven and eight. Guests will not be allowed to attend.

ACTIVITY AND SPECTATOR BUSES

All students who ride buses to any school activity must return on the bus. A student will be allowed to ride home with a parent if it is cleared through the principal, activities director, coach, or the supervising teacher.

STUDENT SERVICES

The school has personnel available (counselor, student support specialist) to assist students who may be having difficulty with some aspect of their lives that may be interfering with their learning. Students can arrange appointments with school personnel through the office or on their own.

BAND/CHOIR LESSONS

Students will miss class from time to time for band/choir lessons. Our music instructors and regular classroom instructors will work together to facilitate music lessons that will not interfere with tests or critically important classroom lessons. In all cases, students must have a pass from the choir or band instructor, which the student will show to the teacher before leaving a regular classroom for a band/choir lesson. The classroom teacher reserves judgment on whether it is an appropriate time to leave class.



POP, JUICE, AND CANDY

Pop and juice may be opened in the Commons during noon hour and after school. No food or beverage (other than water) will be allowed in classrooms.

LOCKERS

Lockers are assigned at the beginning of the school year. Students in junior high will stay in the same locker for grades seven and eight. Students in high school will stay in the same locker for grade nine through twelve. Your locker is the property of the school and should be kept neat and clean at all times. Damage to any school locker will result in the student being charged for damages. Although your locker has a built-in lock, you are reminded to never leave money or valuables in your locker. A lock for your physical education locker is not provided by the school, but is highly recommended.

School lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. School authorities, for any reason at any time, may conduct inspection of the interior of lockers, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school authorities have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. School authorities must provide notice to students whose lockers were searched as soon as possible after the search unless such disclosure would impede an ongoing investigation.

