

DUCHESNE COUNTY SCHOOL DISTRICT
BOARD OF EDUCATION

REGULAR SESSION

July 31, 2025

District Office 1010 East 200 North, Roosevelt, Utah

OFFICERS: President Brandon Bench presided with Board Members Emilee Wells, Tony Smith, and Don Busenbark present, as well as Superintendent Jason Young and Business Administrator Dee E. Miles. Board Member Mark Thacker was excused.

VISITORS:

Gwen Prescott	Kendra Embleton	Heather Cook	Kelly Crozier	Christian Hatch
Phillip Bertoch	Michael Weldon	Jaime Dean	Cassidy Norman	Shalina Hatch
Mike Ross	Kimberley Murray	Cliff Murray	Debra Hatch	Ann Marie Powell
Jenn Tuckett	Andrea Schoenfeld	Melisa Keel	Cleve Hatch	

WORK SESSION: The Board discussed upcoming meetings and District facility needs.

REGULAR SESSION: President Bench called the regular session to order at 7:00 p.m. Mr. Bench offered prayer. Mr. Busenbark led the Pledge of Allegiance to the Flag of the United States of America.

MINUTES: Mr. Busenbark noted another person in attendance and moved to approve the minutes of the regular board meeting, and the DCSD Foundation meeting, held June 5, 2025; Ms. Wells seconded; voting was unanimous in the affirmative. Audio recording is available at: <https://www.utah.gov/pmn>.

RECOGNITION: Superintendent Young expressed appreciation to the Directors in attendance for their dedicated work this summer in accomplishing many projects and preparing for the upcoming year.

ADMINISTRATIVE REPORTS: See action item 5.

OPEN TIME: At 7:05 p.m. President Bench opened the meeting for those who signed up for public comment. Melisa Keel noted concern for student attire not being appropriately modest. President Bench closed open time at 7:08 p.m. At 8:15 p.m. President Bench opened the meeting for additional comments. Cliff Murray noted not allowing students to sell things at school should be added to the handbooks. At 8:18 President Bench closed the meeting for additional comments.

ACTION ITEMS:

1. Travel Requests – After review, Mr. Busenbark moved to approve. Mr. Smith seconded; passed unanimously.
2. Buildings – Superintendent Young reported the Altamont projects were moving forward well.
3. Policy 5.0411 Health Requirements and Services: Immunizations – With no further changes from the last meeting, Mr. Busenbark moved to approve. Mr. Smith seconded; passed unanimously.
4. Policy 4.0510.04 Grades 9-12 Graduation Requirements – The policy was updated to reflect future State requirements that will need to be implemented. Ms. Wells moved to approve. Mr. Busenbark seconded; passed unanimously.
5. DCSD Goals, Plans, and Early Learning Plan – Superintendent Young reported on goals to continue to improve the school environment, reading, and student engagement. Administration has upped the bar in some areas, added a new plan to increase graduation rates, and added goals for all grades beyond what the State requires. Schools will need to work out some of the details for implementation and technology to support tracking is in the works. The Board also reviewed the Early Learning Plan. The Vital Competencies worked well, but will require additional work. The ABC's Strategic Plan will now roll out to

DUCHESNE COUNTY SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES
31 JULY 2025

the high school level at Tabiona. Mr. Busenbark moved to approve the four plans. Mr. Smith seconded; passed unanimously.

6. School Handbooks – Superintendent Young reported on progress to update the handbooks with effort to synchronize common elements. Mr. Busenbark offered several suggestions and corrections. Mr. Busenbark moved to approve. Ms. Wells seconded; passed unanimously.
7. Teacher Student Success Act (TSSA) Plans – Superintendent Young noted several updates since the review last meeting including a common format. Mr. Busenbark noted the plans were much improved and moved to approve. Mr. Smith seconded; passed unanimously.

DISCUSSION ITEMS:

1. Policy: 4.0200.07 Kindergarten Assessment – The assessment is no longer needed and is being discontinued.
2. Policy: 2.0500.01 Identification and Right to Reject – Superintendent Young reported on the updates to provide protections for employees.
3. Policy: 5.0412.04 Administering Medication – Jamie Dean noted the need to update the definitions and policy so that students can be treated safely and help students stay at school and avoid absences.
4. Policy: 3.0310.09 and 3.0810.04 Contracts – The updates would set all policies to coordinate dates and timelines.
5. Scholarships Review – The Board reviewed higher education scholarships obtained by graduating students.

EXECUTIVE SESSION: Mr. Busenbark moved and Ms. Wells seconded that the Board go into executive session to discuss personnel at 8:19 p.m., and that since there is no further business, the Board would stand adjourned afterward; aye votes: Mr. Bench, Mr. Busenbark, Ms. Wells, Mr. Smith. Nay votes: none. Motion passed. Mr. Busenbark moved and Mr. Smith seconded that the Board go out of executive session at 8:44 p.m.; passed unanimously.

ADJOURNMENT / FUTURE PLANNING: The meeting stood adjourned. The next Regular Meeting will be held Thursday, September 4, 2025, at the District Office, 1010 East 200 North, Roosevelt, Utah.