



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC: Approval of updated tabulation for RFP 007-2021 Drinking Water, which was approved at the June 23, 2021 Regular Board Meeting, due to a price increase as per vendor memo dated on March 3, 2022

SUBMITTED BY: Mrs. Cordelia Flores-Jackson, Director of Purchasing

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: March 23, 2022

RECOMMENDATION:

Staff recommends the UISD board of trustees approve the updated tabulation for RFP 007-2021 Drinking Water that includes price increase to \$7.25 effective April 1, 2022. This service is provided by 4L Distributors LLC, to service the Child Nutrition Department, District Wide and water delivered to four (4) campuses located in Rio Bravo/El Cenizo (Juarez-Lincoln at D.D. Hachar Elementary, Kennedy-Zapata Elementary, Salvador-Garcia Middle School and Schooling Toward Exceptional Performance(S.T.E.P) and to other locations in case of emergency. Please see documentation justifying the increase provided by the vendor.

RATIONALE:

Staff has complied with all applicable federal, state and local purchasing policies and procedures in obtaining pricing information for the items listed above. Staff is recommending the award based on being the best value to the district.

BUDGETARY INFORMATION:

Child Nutrition Funds

POLICY REFERENCE & COMPLIANCE:

CH local – Purchasing and Acquisition

CH legal – Purchasing and Acquisition



UNITED INDEPENDENT SCHOOL DISTRICT

Raul Ramirez, Jr.
Director of Child Nutrition

MEMORANDUM

TO : Cordelia Flores
Director of Purchasing

FROM : Raul Ramirez, Jr. *Raul Ramirez*
Director of Child Nutrition

SUBJECT : RFP 007 - 2021 Drinking Water - Revised Tabulation

DATE : March 03, 2022

We have reviewed the new tabulation sheet of RFP 007-2021 for Drinking Water provided by the Purchasing Department.

Based on the new tabulation sheet and attributes, we recommend that 4L Distributors, LLC be awarded the Drinking Water contract. There was an adjustment in price as a result of rising overhead costs and economic inflation.

The justification for this purchase is that the district wants to ensure the students, staff and department employees at the campus in the Rio Bravo and El Cenizo area have drinking water for consumption and food preparation.

If you have any questions, please contact me.

xc: Mr. Mike Garza, Associate Superintendent for Student Support Services

**UNITED INDEPENDENT SCHOOL DISTRICT
RFP 007-2021
DRINKING WATER**

*Revised 3.3.2022

Vendor				4L Distributors LLC/Destination: Laredo, Texas		Updated price	
Line #	Description	Estimated Quantities	UOM	Unit	Extended	Unit	Extended
1	Section I. Room Temperature/Cold Water Dispenser.	39	EA	\$4.00	\$156.00	No Change	
2	Section I. 5-Gallon Purified Drinking Water Price increase due to the rising overhead cost and economic inflation.	6335	EA	\$5.39	\$34,145.65	\$7.25	\$45,928.75
3	Section I. Cup Dispenser	39	EA	No Charge		No Change	
4	Section I. Bottle Storage Racks.	8	EA	No Charge		No Change	
5	Section I. Cups/Cones(1 box contains 1,000 cups/cone)	564	boxes	\$19.50	\$10,998.00	No Change	
6	Section II. Replacement Cost for Water Dispenser	1	EA	No Charge		No Change	
7	Section II. Broken Spigots.	1	EA	No Charge		No Change	
8	Section II. Service Call Charge.	1	EA	No Charge		No Change	
9	Section II. Other Charge (specify)	1	EA	No Charge		No Change	
10	Section III. 5-Gallon Jug Water-Tilted Dispenser	6	EA	\$1.99	\$11.94	No Change	

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Distributors LLC

March 3, 2022

Good morning Ms Conde,

As per our conversation in today's meeting we would like to request a price increase due to the rising overhead costs and economic inflation.

Current price \$5.39 NEW Price \$7.25

Thank you,

Cesar Lombraña



956-727-0794 office

956-237-5255 cell