

# Aztec Travel/ Trip Estimate Worksheet 2023-24 SY

Rev. 6/5/23

<b>Dates of Travel:</b>	April 26 and April 27
<b>Destination:</b>	Santa Fe, NM
<b>Name of Event:</b>	Tiger Shack
<b>Trip Supervisor, Coach or Traveler:</b>	Soderberg/Wilson/Wilmer/Thornton/Mr. Adams



<b># of Buses</b>	1	
<b>BUS Miles (One Way)</b>	200	\$ 525.00
\$1.25/mile plus 5% contingency		

<b># of SUV's</b>	0	
<b>SUV Miles (One Way)</b>	0	\$ -
\$0.65/mile plus 5% contingency		

<b>Bus Miles at Destination</b>	50	\$ 62.50
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<b>SUV Miles at Destination</b>	0	\$ -
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<b># of Drivers</b>	1	
<b>Drive Time (One Way)</b>	3.25	\$ 123.50
\$19.00/hour		

<b>Hours at Destination</b>	16	\$ 304.00
Driver receives 8 hours minimum if staying multiple days at destination		

<b>Bus Driver Days on Trip</b>	2	\$ 38.00
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<b># of Students</b>	20
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<b># of Teachers/Coaches</b>	5
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<b>Hotel Expense Total Trip</b> (\$90 per room per day max)	\$ 1,218.16	Account to Charge:	
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<b>Meal Expense Total Trip</b> (\$12.00 per meal maximum)	\$ 1,560.00	Account to Charge:	
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<b>Registration or Entry Fee</b> (Attach Event Info or Flyer)	\$ 270.50	Account to Charge:	
		<b>VENDOR :</b>	MEOW WOLF

<b>Misc. Expense Estimate</b>		Account to Charge:	
		<b>For/Description:</b>	

<b>Total Trip Expense</b>	\$ 3,831.16
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<b>Cost Per Student</b>	\$ 191.56
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<b>Transp Dept Total</b>	\$ 1,053.00
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<b>All Other Exp Total</b>	\$ 3,048.66
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<b>Travel Tracker Amount:</b>	
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