

**SODA SPRINGS JT. SCHOOL DISTRICT #150**

**BOARD MEETING**

**SEPTEMBER 3RD, 2013**

**DISTRICT OFFICE**

**6:30 P.M.**

**BOARD MEMBERS PRESENT**

**JIM STOOR**

**CHAIRMAN**

**CHAD CHRISTENSEN**

**VICE-CHAIRMAN**

**DAN LAU**

**TRUSTEE**

**IRENE TORGESEN**

**TRUSTEE**

**1. Call Meeting to Order:** Vice-Chairman Christensen called the Board meeting to order at 6:30 p.m. Vice-Chairman Christensen, Trustee Lau, and Trustee Torgesen were in attendance with Chairman Stoor on the phone, as well as Dr. Molly Stein, Superintendent, Jonathan Balls, Clerk, Sue Hansen, Principal, Debbie Daniels, Principal, Robert Daniel, Principal, Doug Hogan, Maintenance Director, City Director Alan Skinner, City Council Member Lynda Lee, and one patron. Trustee Alan Erickson was excused from the meeting.

**1.1 Approval of Agenda.** Vice-Chairman Christensen asked if any additional agenda items were needed. Superintendent Stein said in the Superintendent and Chairman Report, Trustee Lau and her will discuss the Idaho Leads meetings and board communication. Trustee Lau made a motion to approve the agenda as amended. The motion was seconded by Trustee Torgesen. The motion passed unanimously.

**1.2 Pledge of Allegiance.** Vice-Chairman Christensen invited the trustees, administration, staff, and patrons to join Clerk Balls in saying the Pledge of Allegiance.

**2. Read and Approve Minutes.**

**2.1 Approve Minutes of August 14th, 2013 Board Meeting.** Trustee Lau commented that those absent Trustees should be mentioned as excused in the minutes. He also said that in 8.2 it would be good to state all bidders and their respective bid prices. Trustee Lau said that there needed to be recorded in 8.5 who seconded the motion and the result of the vote. He also said that in 9.1 it should be stated that the Principals signed a one year contract. With no further changes, Trustee Lau made a motion to approve the minutes of August 14th, 2013 as amended. The motion was seconded by Trustee Torgesen. The motion passed unanimously.

### **3. Ratify Bills / Budget Report**

**3.1 Ratify Bills: August 2013** The board reviewed and asked questions of Clerk Balls regarding the bills from August 2013. After the discussion, Trustee Lau made a motion to ratify the bills from August 2013. The motion was seconded by Chairman Stoor. The motion passed unanimously.

**3.2 Budget Report: None**

### **4. Correspondence: None**

### **5. Public Input: None**

### **6. Faculty/Staff Input: None**

### **7. Old Business**

**7.1 Thirkill Roof Progress Update:** Director Hogan updated the board on the progress Robison Roofing is making on the Thirkill Roof. He is pleased with how they are ensuring that when tearing off the old roof they quickly recover it to prevent leaking from the fall rain storms.

**7.2 Second Reading: Policy 569 “School Wellness Policy”:** With no further changes, Trustee Lau made a motion to accept Policy 569 as seconding reading. The motion was seconded by Chairman Stoor. The motion passed unanimously.

### **8. New Business:**

**8.1 Resignations & New Hires:** Superintendent Stein said that there will be a new hire pending the discussion during Executive Session later in the meeting.

**8.2 Sports Medicine Agreement:** Superintendent Stein and Principal Daniel updated the board that the High School will be signing this agreement to make sure we have a licensed athletic trainer at our home sporting events.

**8.3 Hooper Property Corner – City of Soda Springs:** Superintendent Stein, along with City Council Member Lee and City Director Skinner, talked to the board about donating the South West corner of the Hooper Complex lawn to the City of Soda Springs for increasing the size of Octagon Park. It was discussed and decided to have the next board meeting on September 18<sup>th</sup> at the Hooper Complex to review this request.

**8.4 Legal Retainer:** Superintendent Stein asked the board if they were interested in retaining the legal services of Clyde Nelson again this year. The board was in favor of this, yet wanted to see his proposal. Clerk Balls will contact Mr. Nelson and have him get a proposal before the next meeting.

**8.5 Alternative Authorization:** Superintendent Stein asked that we save this discussion for the Executive Session.

**8.6 First Reading: Policy 308 “Principal Contract”**

**8.7 First Reading: Policy 610 “High School Graduation Requirements”**

**8.8 First Reading: Policy 633 “8 in 6 Program”**

**8.9 First Reading: Policy 633.10 “Dual Credit”**

**8.10 First Reading: Policy 633.20 “Mastery Advancement Program”**

**8.11 First Reading: Policy 876 “District Expenditure Website”**

**8.12 First Reading: Policy 877 “Time and Effort Procedure”**

- 8.13 First Reading: Policy 877F1 “Time and Effort Supervisor’s Certification Form”**
- 8.14 First Reading: Policy 877F2 “Time and Effort Personnel Activity Report Form”**
- 8.15 First Reading: Policy 877F3 “Time and Effort Employee Certification Form”**

After reviewing each of these policies, Trustee Lau made a motion to accept the above policies as first reading. Trustee Torgesen seconded the motion. The motion passed unanimously.

Chairman Stoor had to leave the meeting at 7:25pm due to a prior commitment.

## **9. Superintendent & Chairman Report:**

**9.1 Idaho Leads:** Trustee Lau commented on the excellent Idaho Leads conference he attended in Boise last month. He mentioned that for the Common Core to be successful all the teachers have to be brought up to speed and get the training they need. He would like to see a way for more time and money put in Professional Development. Superintendent Stein mentioned some grants and Title funds that are already started to support the Common Core Project. Superintendent Stein mentioned due to funding cuts from the state and the subsequent decrease of the Calendar days, it is difficult to find time for Professional Development.

**9.2 Community Communication:** Trustee Lau expressed his desire for the board and schools to be more proactive in putting articles in the Caribou County Sun. This way the community what is going on with the board and the schools. He also mentioned using social media to get the word out about the school’s activities.

**9.3 ISBA Workshop & Convention:** Superintendent Stein and Clerk Balls talked about the board governance workshop in Preston the next day. Vice-Chairman Christensen, Trustee Lau, and Trustee Torgesen said they will attend. Clerk Balls mentioned that Chairman Stoor also plans on attending. Superintendent Stein also mentioned the ISBA annual conference in Coeur d’Alene in November. The board was going to review their calendars on who can go.

- 10. Executive Session – Idaho Code #67-2345 Subsection A – Employee** Vice-Chairman Christensen asked for a motion to go into Executive Session. Trustee Lau made a motion to go into Executive Session per Idaho Code #67-2345 Subsection A. The motion was seconded by Trustee Torgesen. On voice vote: Vice-Chairman Christensen – Yes, Trustee Lau – Yes, and Trustee Torgesen - Yes. Discussions in Executive Session were held around two current employees that interviewed for the part-time Middle School teacher position. One is a full-time aide with teaching certificate with a History endorsement at the High School and the other is a substitute teacher who will have the History endorsement in December. The hiring committee recommended the substitute teacher, but to the board would need to declare a hiring emergency in order to receive a one year alternate authorization. After the discussion, Trustee Lau made a motion to go out of Executive Session per Idaho Code #67-2345 Subsection A. The motion was seconded by Trustee Torgesen. On voice vote: Vice-Chairman Christensen – Yes, Trustee Lau – Yes, and Trustee Torgesen - Yes.

Vice-Chairman Christensen said due to the local circumstances, he asked for a motion to declare an emergency hiring situation. Trustee Torgesen made a motion to declare an emergency hiring situation. The motion was seconded by Trustee Lau. The motion passed unanimously.

Superintendent Stein presented the name of Lorrie'L Jensen as the new part-time 6<sup>th</sup> grade History teacher. Trustee Lau made a motion to accept Mrs. Jensen as the new 6<sup>th</sup> Grade History teacher. Trustee Torgesen seconded the motion. The motion passed unanimously.

**11. Adjournment.** With no other business to come before the Board of Trustees, Vice-Chairman Christensen declared the meeting adjourned at 9:34pm.