

Minutes of Personnel Committee

The Board of Trustees Red Wing Public Schools - ISD 256

A Personnel Committee of the Board of Trustees of Red Wing Public Schools - ISD 256 was held Monday, December 7, 2020, beginning at 3:45 PM via Google Meets

1. Introduction

1.1. Call to Order and Roll Call

Janie Farrar, Pam Roe and Mike Christensen were the board members present. Karsten Anderson was the district official present.

1.2. Meeting Agenda

The meeting agenda was available for review.

2. Business Items

2.1. Director of Technology Superintendent Anderson presented the responsibilities and accomplishments assigned to the Director of Technology. The committee decided to present the recommendation to the School Board to set the stipend for this position at \$15, 000 for the 2020-21 fiscal year.

2.2. E-Learning Plan The application for an E-Learning Plan needs to be completed. The committee discussed the process and this item will be addressed at a later date.

2.3. HR Plan for In-Person Superintendent Anderson notified the committee the district is sending out a survey to each of the families that selected In-Person learning prior to the mandated Distance Learning program. This data will be used to coordinate transportation, space and staff issues for resuming the In-Person learning plan.

2.4. Organizational Chart Pending Board approval of changing some positions titles, the Organization Chart is updated and complete.

2.5. Plan for Hiring Substitutes Superintendent Anderson presented the current issues and concerns with hiring substitute teachers during Distance Learning.

2.6. Reporting Responsibilities of Employees Superintendent Anderson stated the reporting responsibilities of employees is being updated based on current state directives.

2.7. Superintendent Contract Based on discussion from the previous committee meeting, changes were made to the proposed Superintendent Contract. The committee agreed to recommend this contract to the School Board for approval.

2.8. Teachers on Call Report Superintendent Anderson presented October Teachers on Call Report for the committee to review.

2.9. Terms and Conditions of Employment Superintendent Anderson presented the revised position description for the Human Resources Coordinator to Human Resources Manager for the committee to review. The committee agreed to present this revision to the School Board for approval.

2.10. Other Issues Superintendent Anderson presented a status update for a current Grievance issue.

3. Next Meeting and Adjournment

3.1. Next Meeting

The next regular meeting will be determined at a later date.

3.2 Adjournment

The meeting adjourned at approximately 4:34 p.m.