

LEARNING OPTIONS HANDBOOK CHANGES 2020-2021

All dates in handbook are updated to reflect the 2020-2021 school year.

All references to 2019-2020 now changed to 2020-2021.

Table of contents – Page changes made as necessary.

Page 6 – Under Central office Administration – change Marion Ginopolis to TBD

Page 7 – Calendar of Events – all dates changed to reflect 2020-2021 calendar

Page 9 – Under Time Schedule – changes made as follows:

2019/2020 - TIME SCHEDULE

Monday –Tuesday -Thursday - Friday

Warning Bell.....	7:25
First Hour	7:30 - 8:40
Second Hour.....	8:45 - 9:35
Third Hour	9:40 – 10:30
Lunch.....	10:35 - 11:00
Fourth Hour.....	11:00 – 11:50
Fifth Hour	11:55 – 12:45
Sixth Hour.....	12:50 – 1:40
Seventh Hour	1:45 – 2:35

Wednesday

Warning Bell.....	9:35
First Hour	9:40 – 10:15
Second Hour.....	10:20 – 10:55
Lunch.....	10:55 – 11:15
Third Hour	11:15 – 11:50
Fourth Hour.....	11:55 – 12:30
Fifth Hour	12:35 – 1:10
Sixth Hour.....	1:15 – 1:50

Seventh Hour 1:55 – 2:35

School hours are from 7am until 3 pm. Students in the building before or after school hours must be accompanied by an adult supervisor and must remain in approved locations.

**1/2 Day Schedule Available Online*

Page 15 – Under No Credit, second paragraph:

FROM:

If a student is failing at the time of the withdrawal, he/she will receive an "E." Before an "NC" grade can be assigned, it MUST be authorized by a counselor or an administrator.

TO:

If a student is failing at the time of the withdrawal, he/she will receive an "E." Before an "NC" grade can be assigned, it MUST be authorized by an administrator.

Page 21 – Under Oakland Activities Association Membership, change:

FROM:

The OAA schools include:

- | | |
|-------------------|-----------------|
| Avondale | Oak Park |
| Berkley | Oxford |
| Birmingham Groves | Pontiac |
| Bloomfield Hills | Rochester Adams |
| Clarkston | Royal Oak |
| Farmington | Southfield A&T |
| Ferndale | Stoney Creek |
| Harrison | Troy |
| Hazel Park | Troy Athens |
| Lake Orion | West Bloomfield |
| North Farmington | |

TO:

The OAA schools include:

Avondale	Oak Park
Berkley	Oxford
Birmingham Groves	Pontiac
Bloomfield Hills	Rochester Adams
Clarkston	Royal Oak
Farmington	Southfield A&T
Ferndale	Stoney Creek
Troy	Troy Athens
Lake Orion	West Bloomfield
North Farmington	

Page 21 – Under Pay to Participate, change:

FROM:

The pay-to-participate fee does not apply to hockey, lacrosse (boys and girls), powerlifting (boys and girl), water polo (boys and girls) or dance, which are self-funded sports.

TO:

The pay-to-participate fee does not apply to hockey, lacrosse (boys and girls), mountain biking, powerlifting (boys and girl), water polo (boys and girls) or dance, which are self-funded sports.

Pages 21 & 22 – Under Sports Offered, change:

FROM:

Boys' sport teams offer participation opportunities in football, soccer, basketball, wrestling, baseball, golf, tennis, cross-country, track, skiing, swimming and diving, ice hockey, bowling, lacrosse and powerlifting.

Girls' sport teams offer participation opportunities in soccer, softball, skiing, basketball, tennis, track, cross-country, golf, competitive cheerleading, volleyball, lacrosse, bowling, swimming and diving, dance and powerlifting.

All students are urged to take part in the different athletic activities sponsored by the school.

TO:

Boys' sport teams offer participation opportunities in football, soccer, basketball, wrestling, baseball, golf, tennis, cross-country, mountain biking, track, skiing, swimming and diving, ice hockey, bowling, lacrosse and powerlifting.

Girls' sport teams offer participation opportunities in soccer, softball, skiing, basketball, tennis, track, cross-country, golf, competitive cheerleading, volleyball, lacrosse, bowling, mountain biking, swimming and diving, dance and powerlifting.

All students are encouraged to take part in the different athletic activities sponsored by the school.

Page 28 – Under Physical Examination, change entire paragraph:

FROM:

Each student athlete must have a physical examination by a physician certifying that the student is physically able to compete in athletics. This physical must take place on **April 15** or later in order to be valid for the current school year. **A student shall not participate in any practice sessions or athletic contests until a complete physical examination form has been turned into the Athletic Director's office.**

TO:

Each student athlete must have a physical examination by a physician certifying that the student is physically able to compete in athletics. This physical must take place on **April 15** or later in order to be valid for the current school year. A parent or guardian and the student athlete must enroll on Final Forms, the student information system used by the athletic department. Final Forms registration can be done at <http://lakeorion-mi.finalforms.com> or the site can be accessed through the Lake Orion Community Schools website on the Athletics page. **A student shall not participate in any practice sessions or athletic contests until a complete physical examination form has been turned into the Athletic Director's Office and Final Forms Registration has been completed.**

Page 34 – Under Consequences for Tardies, change:

FROM:

- First Tardy = Warning
- Second Tardy = Warning
- Third Tardy = Parent/Guardian email notification
- Fourth Tardy = 30 min detention with Parent/Guardian email notification
- Fifth Tardy = 30 min detention with Parent/Guardian email notification
- Sixth Tardy = 60 min detention with Parent/Guardian email notification
- Seventh Tardy = 60 min detention with Parent/Guardian email notification

TO:

Missed/skipped consequences will result in additional consequences

- First Tardy = Warning with parent/guardian email notification
- Second Tardy = Warning with parent/guardian email notification
- Third Tardy = Warning with parent/guardian email notification
- Fourth Tardy = Warning with parent/guardian email notification
- Fifth Tardy = 60 minute detention with parent/guardian email notification
- Sixth Tardy = 60 minute detention with parent/guardian email notification
- Seventh Tardy = 2-hour detention with parent/guardian email notification
- Eighth or more Tardies = 2-hour detention with parent/guardian contact and student meeting with administrator.

Page 34 – Under Consequences for Tardies, change:

FROM:

Students who receive their eighth (8) or more tardy will see their assigned administrator for disciplinary action. The consequences could include but not limited to: additional detentions, parking privileges suspended, In School Suspensions (ISS) or Out of School Suspensions (OSS).

TO:

Additional tardies could result in consequences that could include but not limited to: additional detentions, parking privileges suspended, In School Suspensions (ISS), or Out of School Suspensions (OSS).

Page 42 – Under Telephones, delete the first sentence:

Cell phones may be used during the school day when the student is not in class or at a school assembly.

Page 46 – After ASVAB section but before SCHEDULING section add:

CLEP – College Level Examination Program (CLEP) is a proficiency test that provides students with a proficiency test that provides students with an opportunity to earn college credit. CLEP testing is administered at LOHS and is offered to students in specific, upper-level classes which provide substantial preparation.

Page 54 bold First Offense and Second Offense

Page 55 – Under Cafeteria/Lunchroom Expectations, remove:

- **First Offense:** Parent/Guardian contact, detention, or a lunch detention which may include cleaning of the lunchroom.

- **Second Offense:** Parent/Guardian contact, detention, or a lunch detention, parent conference, possible removal from the cafeteria until a parent conference.
- **Third Offense:** Parent/Guardian contact, 1 day of out of school suspension and parent conference, possible removal from the cafeteria until a parent conference.

Page 55 – Remove Personal in the title: Cell Phones and Personal Technology Devices.

Page 55 – Change title:

FROM:

Student Acceptable Use Agreement (Technology):

TO:

Student Acceptable Use Agreement (District Technology):

Page 59 and also change point value on Page 67 – Change title:

FROM:

DISRUPTIVE BEHAVIOR: (2-8 points)

TO:

DISRUPTIVE BEHAVIOR: (2-16 points)

Page 59 – Under Disruptive Behavior, delete:

- **First Offense:** Parent/Guardian contact and detention.
- **Second Offense:** Parent/Guardian contact and two detentions.
- **Third Offense:** Parent/Guardian contact and 1 day out of school suspension.

Page 59 – 61 – Under Dress Code, change entire section:

FROM:

DRESS CODE: (1 point)

It is the **policy of the School Board** that building administration shall make the final determination on the appropriateness of dress and what actions will be taken in each individual case depending upon specific circumstances. Decisions will be made by the school administrator on the basis of health, safety, and whether the attire is disruptive to school routine. If a student's attire does not meet these requirements, he/she shall be referred to the administration. The student may be sent home, with parent contact, to change his/her clothes before returning to class, asked to modify his/her attire in some way in school, or be excluded from classes for the day if a change of attire is not possible.

As a frame of reference, the following standards shall be in operation:

1. Coats/hats/bandanas may not be worn or carried into classrooms.
2. Inappropriate language/signs/symbols worn on clothing shall be prohibited. This shall include, but not be limited to, any message or image, which expresses profane or obscene language or which makes derogatory comments regarding any race, creed, religion or national origin, and any material which encourages illegal substance use/abuse, and/or violence; or any clothing that disrupts the school environment.
3. Bare midriffs, halter-tops, tube tops, tank tops, cutout backs and other dresses deemed unacceptable by faculty are not acceptable. When wearing sleeveless tops, straps should be at least two inch in width, closely fitted to the arm and shoulder with no undergarments exposed. All shirts, dresses and blouses **MUST** cover to the waist, prohibiting midriff skin from showing while standing.
4. A student's chest and buttocks must be covered, and the wearing of provocative clothing that exposes or highlights these areas is unacceptable.
5. The length of shorts and skirts must be mid-thigh length or longer (at least to fingertips). Any rips or holes in clothing must be below fingertip length and not expose the breast, buttocks, etc.
6. Pants, shorts and skirts must be worn in a manner in which no undergarment, or lack of, is exposed.
7. Pajama tops and/or bottoms, slippers, or any attire deemed by administration to be night wear is not permitted.
8. Dress which is not conducive to a professional learning environment is subject to review by the building administrator or a designee.
9. Dress which is deemed to be detrimental to the student (i.e. non-prescription sunglasses worn indoors) will be prohibited.
10. Shoes **MUST** be worn at all times.
11. Any class, student sub-population (i.e. senior girls) or group designing or ordering any clothing, hats, etc. for distribution and/or sale, must have prior administrative approval of style and design.

REVISIONS - (passed by the Board of Education June 14, 1995)

The Lake Orion Schools dress code revisions starting in the fall of 1995 **prohibit** the following items:

- a. All gang identifying symbols, chains, and other items determined by the administration to be unsafe, illegal or inappropriate for school.
- b. Inappropriately worn clothing, i.e., pants or shorts worn below the waistline.
- c. Coats, hats and other head covering worn or carried in school during school hours, (except when articles are carried to and from student lockers) without the explicit permission of the administration.

School Board Interpretation: Coats may be worn and hats carried to and from lockers upon entering and leaving school. **Hats and coats must be left in lockers until the end of the school day.**

TO:

DRESS CODE: (1 point)

It is the **policy of the** Board of Education that building administration shall make the final determination on the appropriateness of attire and what actions will be taken in each individual case depending upon specific circumstances. Decisions will be made by the school administrator on the basis of health, safety, security, and whether the attire is disruptive to school routine. If a student's attire does not meet these requirements, he/she shall be referred to the administration. The student may be sent home, with parent contact, to change his/her clothes before returning to class, asked to modify his/her attire in some way in school, or be excluded from classes for the day if a change of attire is not possible.

1. HEAD AND EYE COVERINGS

Coats, hats, bandanas, do-rags, sunglasses, or any other item that covers or obscures the head or eyes (excluding for medical or religious reasons) may not be worn indoors during the school day.

2. LANGUAGE AND IMAGES

Inappropriate language/signs/symbols or images worn on clothing shall be prohibited. This shall include, but not be limited to, any message or image, which expresses profanity or obscenity or which makes derogatory comments or implications regarding any race, creed, religion, sexual orientation, gender identity or national origin, all gang identifying symbols, chains, and other items determined by the administration to be unsafe, illegal, or inappropriate for school, and any material which encourages illegal substance use/abuse, and/or violence; or any attire that disrupts the school environment.

3. CLOTHING FIT AND COVERAGE

Attire must be worn in such a manner that is appropriate to a professional educational environment.

Bare midriffs, halter-tops, tube tops, tank tops, cutout backs and other attire deemed unacceptable by administration are prohibited.

When wearing sleeveless tops, thin “spaghetti” straps are prohibited, and undergarments (including straps/bands) should not be visible.

All shirts, dresses, and blouses must cover to the waist, prohibiting torso skin from showing.

Inappropriately worn closing, i.e., pants or shorts worn below the waistline, is prohibited.

A student’s chest, buttocks, and torso must be covered, and the wearing of provocative clothing that exposes or highlights these areas is prohibited.

The length of shorts and skirts must be mid-thigh length or longer (at least to fingertips). Any rips or holes in clothing must be below fingertip-length and not expose the chest, buttocks, torso, etc.

4. NIGHTWEAR/SHOES

Pajamas, blankets, slippers, or any attire deemed by administration to be nightwear is not permitted. Shoes must be worn at all times.

5. CLOTHING SALES AND DISTRIBUTION

Any class, student sub-population (i.e. seniors), or group associated with Lake Orion High School or Learning Options High School that designs any clothing, hats, etc. for distribution and/or sale, must have prior administrative approval of style and design.

Any student attire is subject to review by the building administrator or his/her designee.

Page 61 – Under Food and Drink, change:

FROM:

All consumables, including food and drink, with the exception of water, are confined to the cafeteria. No food or drinks can be sold or consumed in halls, locker pods or classrooms.

TO:

All consumables, including food and drink, with the exception of water, are confined to the cafeteria. No food or drinks can be sold or consumed in halls, locker pods or classrooms. Students may not accept food deliveries during class or passing time, or as determined by administration.

Page 61 (and on page 67) – Under Forgery (written or verbal), change demerit points from 7-8 to 4-8.

Page 61 – Under Harassment/Peer Mistreatment/Bullying, change:

FROM:

Any unwelcome verbal (taunting, name calling, verbal assault, etc.), non-verbal, physical, digital or written behavior which intimidates individuals or groups on any basis, including: race, ethnic background, religion, gender, sexual orientation, national origin, or disability. (See Anti-Harassment Policy, Page 78).

TO:

Any unwelcome verbal (taunting, name calling, verbal assault, etc.), non-verbal, physical, digital, cyber-bullying or written behavior which intimidates individuals or groups on any basis, including: race, ethnic background, religion, gender, sexual orientation, national origin, or disability. (See Anti-Harassment Policy, Page 74).

Page 63 – Under Misconduct, remove:

- **First Offense:** Parent/Guardian contact, 1-10 day out of school suspension, possible recommendation for long-term suspension or expulsion.
- **Second Offense:** Parent/Guardian contact, 3-10 day out of school suspension, possible recommendation for long term suspension or expulsion.
- **Third Offense:** Parent/Guardian contact, 5-10 day out of school suspension, possible recommendation for long-term suspension or expulsion.

Page 64 – Change the following and also change title and demerit points on **Page 67**:

FROM:

NUISANCE ITEMS: (2 points)

Any item used to cause a disruption. (i.e.-laser pointers, etc.)

TO:

NON-SCHOOL/NUISANCE ITEMS: (2-16 points)

Any item used to cause a disruption. (i.e.-laser pointers, etc.)

Page 64 – Change title

FROM:

EXCESSIVE PUBLIC DISPLAY OF AFFECTION: (2-7 points)

TO:

PUBLIC DISPLAY OF AFFECTION: (2-7 points)

Page 65/65 – Under Dangerous Objects, remove the following bullet point:

- **Each offense:** Parent/Guardian contact, 1-10 day out of school suspension; possible recommendation for long-term suspension or expulsion.

Page 79 – Under 12) of Family Educational Rights & Privacy Act of 1974, add the following:

Under the Child Protective Services Act, mandated reporters are required to report any suspicion of abuse or neglect to the appropriate authorities. The employees of Lake Orion Community Schools (LOCS) are considered mandated reporters, under this law. The employees of LOCS are not required to discuss their suspicions with parents prior to reporting the matter to the appropriate authorities, nor are they required to investigate the cause of any suspicious marks, behavior or condition prior to making a report. Under the Act, mandated reporters can be held criminally responsible if they fail to report suspected abuse or neglect. We at LOCS take this responsibility very seriously and will make all warranted reports to the appropriate authorities. The Child Protective Service Act is designed to protect the welfare and the best interest of all children.

As mandated reporters, the staff of LOCS cannot be held liable for reports made to Child Protective Services which are determined to be unfounded, provided the report was made in “good faith”.