

Browning Public Schools
Board Agenda Request
Meeting To Be Held: March 19, 2024



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input type="checkbox"/> Resignations	<input checked="" type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other: _____
	This action request pertains to	<input type="checkbox"/> Elementary (only)	<input checked="" type="checkbox"/> High School/District Wide

Date: 3/14/24

To: Corrina Guardipee-Hall
Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: **Hiring: Elementary Teacher-BES 2023-2024**

Description: Sheila Hall is recommending the following hire:

- ✚ Marti Spotted Eagle, 3rd Grade Elementary Teacher (BA/0)
Pending successful completion of pre-hire process

Financial Impact: \$10,605.00 (prorated from \$42,195.00 for 47 days remaining in school year)

Funding Source (Budget/Grant, etc): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Elementary Teacher		Applicant Recommended Marti Spotted Eagle	
Department/Location BES		Supervisor Sheila Hall	
Type of Position Certified	Starting Date 3/21/24	Term Remainder of 2023-2024 SY	

Recruiting Date Posted: 3/15/23 Updated: Closing Date:

Comments: Per BPS Policy #5120, the complete process may be unnecessary in the following circumstance:
 B. only one applicant is qualified and meets eligibility requirements and further recruitment is impractical. There are only two qualified candidates who have applied for three available positions.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
1	Marti Spotted Eagle	3/14/24	YES	3/14/24

Interview Committee	Title	Name	Title
Sheila Hall	Principal, BES		
Melissa Henderson	Teacher		
Sandy Rivas	Finance Director		

Recommendation: Marti is currently attending university and will complete her teaching degree in Spring of 2025. She is eager to learn and gain experience teaching students. She understands the needs of the students, and she is trauma informed. BES has had 3rd-grade positions open all year, and teachers are needed.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	3/15/24	Yes	Ok
State & Federal Criminal background check	3/15/24	Pending	
Tribal Background check	3/15/24	Pending	

Salary: \$10,605.00 Prorated from \$42,195.00) Placement: BA/0 Contract Days: Rem SY

Prepared by: Bev Sinclair Date 3/14/24 Approved by: _____ Date: _____