

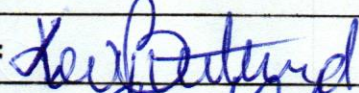
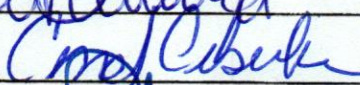
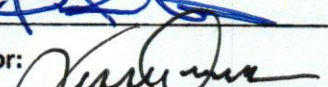
Contract / Leases / Agreements / Grants Form

This is	New	☐	Renewal	☐	Filling this out on a computer? Please type an X into the appropriate box.
This is a Grant	Yes	☒	No	☐	If you marked YES this needs to go through Grant Review.
This is an	Agreement	☒	Contract	☐	Lease ☐
	Other	_____:			
Name of Entity who Contract / Lease / Agreement / Grant is with	State of Michigan Dept. of Natural Resources				
Project Name	Off-Road Vehicle Enforcement				
Attorney Review	All Contracts / Leases / Agreements / Grants must have Attorney Review and approval through the Commissioner's Office.				
Insurance Review	All Contracts / Leases / Agreements / Grants must have appropriate insurance coverage per the attached list. It is the Department Heads responsibility to make sure that all requirements are met and listed on the insurance certificate.				
Total Amount	\$ 15,000				
Organization Match	\$ 15,000				
County Match	\$ 0				

I have reviewed and approved this Contract / Lease / Agreement / Grant and attached appropriate insurance:

	10-29-25
The Department Head Requesting	Date Signed

GRANT REVIEW COMMITTEE APPROVAL:

County Clerk: 	Date Signed: 10/30/25	I am requesting a meeting	☐
County Treasurer: 	Date Signed: 10-30-25	I am requesting a meeting	☐
Finance Chairman: 	Date Signed: 10/30/25	I am requesting a meeting	☐
County Administrator: 	Date Signed: 10/30/25	I am requesting a meeting	☐

Please do NOT mark below this line

INTEROFFICE USE ONLY

Date Received:	Date Sent for Attorney Review:
Attorney Approval Received:	Insurance Received:



Michigan Department of Natural Resources
Law Enforcement Division / Parks and Recreation Division

**FY 2025-2026 OFF-ROAD VEHICLE (ORV) LAW ENFORCEMENT
PROGRAM
GRANT AGREEMENT**

By authority of Part 811 Off-Road Vehicles, 1994 PA 451, as amended.

This Agreement is between the Department of Natural Resources for, and on behalf of, the State of Michigan (DEPARTMENT) and the Alpena County

Federal Tax Identification Number 38-6004834 (GRANTEE).

1. The Agreement period is **October 1, 2025** through **September 30, 2026**.
2. The GRANTEE has been approved by the DEPARTMENT to receive Off-Road Vehicle (ORV) Law Enforcement funding for the following scope of work:
 - a. ORV law enforcement and related activities with emphasis on the state-designated ORV trail system and other public land. This funding is not meant to support enforcement of local ordinances enacted pursuant to Section 81131, Part 811 Off-Road Vehicles 1994 PA 451, as amended.
 - b. ORV law enforcement program operating expenses.
 - c. Contractual services, supplies and materials (CSS&M), including purchase of personal gear, such as boots, gloves, goggles, uniforms, and first aid kits; purchase of parts for equipment used in the program and cost of labor for installation or repair work; purchase of electronics and associated items costing \$1,000 or less each.
 - d. Purchase of the following equipment for ORV law enforcement purposes:
None
3. The DEPARTMENT agrees as follows:
 - a. To grant to the GRANTEE a sum of money up to 100 percent of the total eligible cost of ORV law enforcement and related activities, operating expenses and CSS&M, but not to exceed
Fifteen thousand Dollars **\$ 15000**
 - b. To grant to the GRANTEE a sum of money up to 100 percent of the total eligible cost of equipment purchased for ORV law enforcement purposes and authorized under item 2.d. in this Agreement, but not to exceed
None Dollars **\$ 0**
4. This Agreement shall be administered on behalf of the DEPARTMENT through Parks and Recreation Division (PRD).
 - a. All reports, documents, or actions required of the GRANTEE are to be submitted to PRD, Department of Natural Resources, P.O. Box 30257, Lansing, MI 48909-7757.
 - b. The GRANTEE'S contact for this grant is:
Name J.P. Ritter Title Sergeant
Address 4900 M-32 W. H44
City, State, ZIP Alpena, MI 49707
Telephone No. 989 354 9863 FAX No. _____
E-mail ritterj@alpenacounty.org

OFF-ROAD VEHICLE (ORV) LAW ENFORCEMENT
GRANT AGREEMENT

5. The GRANTEE may not assign or transfer any interest in this Agreement to any other agency, group or individual.
6. To receive reimbursement under this Agreement, the GRANTEE shall submit a completed State Aid Voucher (form PR1988-2) along with required documentation of expenditures and an activity report to the DEPARTMENT by October 6, 2026.
7. The Agreement may be executed separately by the parties. This Agreement is not effective until:
 - a) the GRANTEE has signed it and returned it, and
 - b) the DEPARTMENT has signed it.

The individuals signing for the parties indicated below certify by their signatures that they have the authority to do so and will ensure the terms of the Agreement are fulfilled.

GRANTEE

Name (Print) J.P. Ritter Title Sergeant

Signature Sergeant J.P. Ritter Date 10/17/25

DEPARTMENT OF NATURAL RESOURCES

Name (Print) Timothy Novak Title State Trails Coordinator

Signature [Signature] Date 10/23/2025

Send this completed, signed agreement to:

kennedyr@michigan.gov
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PARKS AND RECREATION DIVISION
P.O. BOX 30257
LANSING MI 48909-7757