

# Catalog Discount Proposal for Instructional Supplies and Equipment

## CSP 100302

April 20, 2010

### SUMMARY:

- This item requests approval of CSP 100302 for Instructional Supplies and Equipment for a term of one year with the option, upon governing body approval, to renew for three additional terms of one year each. This proposal establishes discount off catalog purchases.

### BOARD GOAL:

- Vision...remain committed to providing equitable and outstanding opportunities for every student on every campus.

### PREVIOUS BOARD ACTION:

- The bid for 2008-09 was approved on March 11, 2008.

### BACKGROUND INFORMATION:

- This proposal establishes a preferred vendor list to be used to purchase instructional supplies and equipment. The proposals have been reviewed by the Purchasing Department. The proposals submitted are all acceptable and meet the criteria.

### SIGNIFICANT ISSUES:

- This proposal will be used in conjunction with the larger number of vendors available at the BuyBoard. Due to the different teaching methods used across the state, Denton ISD uses more resources than are available at the BuyBoard. However, several of the vendors on this proposal also participate in the BuyBoard. Purchases will be made using the bid pricing, either local or BB, that will be in the best interest of the district.

### FISCAL IMPLICATIONS:

- Costs will be borne by the campus/department local operating budgets.

### BENEFIT OF ACTION:

- Passage will allow for the district to receive the best discounts for the products purchased.

### PROCEDURAL AND REPORTING IMPLICATIONS:

- None

### ALTERNATIVES:

- No alternative actions are proposed

### OTHER COMMENTS:

- None

### SUPERINTENDENT'S RECOMMENDATION:

- It is recommended that the proposals submitted be accepted for use in purchasing instructional supplies and equipment for the 2010-11 school year.

### STAFF PERSONS RESPONSIBLE:

- Debbie Monschke, Executive Director of Budget and Finance
- Kathy Arrington, Purchasing Agent
- Alyce Hamman, Purchasing Buyer

### ATTACHMENT:

- Proposal Tabulation
- Award Summary

### APPROVAL:

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Signature of Divisional Assistant Superintendent: \_\_\_\_\_

Comments: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_

Comments: \_\_\_\_\_