

Instruction

E 6146.4(a)

**Application For A Waiver From Passing the HSGQE
Based on Results from Another State's
Competency Exit Exam**

State of Alaska regulation 4 AAC 06.777 allows students or their parents to request a waiver from passing the High School Graduation Qualifying Examination (HSGQE) if the student has passed another state's competency exit exam. Students must meet all other state and school district requirements for graduation to earn a high school diploma. Submit a waiver application to the local School Board for approval. Please note: State regulation requires a student to take the HSGQE until either the student passes the exam or the local School Board grants the application to receive a diploma based on exam results from another state.

Complete all items and attach supporting documentation to ensure consideration of this waiver request by the local school board.

School District	
Student's Name	
Student State ID Number	
Current School	
Grade Level	
Intended graduation date	
	Provide d (✓)
Student has successfully passed a competency exam in another state. The other state's exam assessed Reading, Writing, and Math. Required documentation: <i>Attach supporting documents, including the student's results on the other state's competency exit exam or a transcript from the school where exam was taken if results are shown on the transcript.</i>	
The competency exit exam from another state is a requirement to receive a high school diploma. Attach supporting document or documents.	
<i>Note: Student must meet all local school district graduation requirements in order to receive a high school diploma.</i>	

Waiver is: Approved: _____	Denied: _____
_____ <i>Signature of Local School Board Authority</i>	_____ <i>Date</i>
<i>For School Board Use Only</i>	

Instruction

E 6146.4(b)

In the event that a local school board denies a student's waiver from passing the High School Graduation Qualifying Exam, the student may appeal the denial to the Department of Education & Early Development under 4 AAC 06.780. Appeals must be postmarked no later than 30 days after receipt of the notice of denial. Appeals must be sent to the Commissioner of Education & Early Development, 801 W. 10th St., Suite 200, Juneau, AK 99801. The appeals form is on the web at ww.eed.state.ak.us/forms/forms1.html#Assessment.

Instruction

E 6146.4(c)

**Application For An Appeal
To A Denial For A Waiver From
Passing
THE HIGH SCHOOL GRADUATION
QUALIFYING EXAMINATION**

In the event that a High School Graduation Qualifying Examination waiver is denied by the local school board, State of Alaska regulation 4 AAC 06.780 provides for an appeal to the Alaska Department of Education & Early Development. The appeal must be postmarked no later than 30 days after receipt of the notice of denial from the local school board. The governing body will forward to the Department of Education & Early Development the entire record relating to the student's waiver within 20 days of the appeal.

Student Information:

School District	
High School Name	
Student's Name	
Student's State ID Number	
Student's Address	
Student's Phone Number	
Student's Grade Level	
Intended Graduation Date	

Purpose of Waiver Request Denied by Local Governing Body (✓):

- ☐ Arriving late into Alaska Public School System (4 AAC 06.773)
- ☐ Rare and Unusual Circumstances (4 AAC 06.774)
- ☐ Passed Another State's Competency Examination (4 AAC 06.777)

Statement of grounds for the appeal, including a brief summary explaining how the local school board erred in its decision to deny the waiver. Include additional pages if necessary.

*Send form to the Commissioner of Education & Early Development at 801 West 10th Street, Suite 200,
Juneau, AK 99801-1894*