

**Carmel Clay Public Library
Board of Trustees Meeting
April 22, 2019**

**Board Room
5:30 p.m.**

Present: President Ranj Puthran, Vice President Jim Hehner, Treasurer Dan Kramer, Secretary Patti Napier; Members Jim Garretson, Stephanie Kim, Jack Stafford, Casey Wilson; Library Director Bob Swanay; Managers Jamie Beckman, Lisa Dick, Elizabeth Essink, Peter Konshak, Christine Owens, Christy Walker, Cindy Wenz; Administrative Assistant Johnna Mishelow

Absent: Manager Katherine Kersey; Foundation Director Liz Hamilton

Guest: Kevin Huse, Antone Sgro

CALL TO ORDER/WELCOME

President R. Puthran called the meeting to order at 5:30 p.m. All in attendance were welcomed.

AGENDA

J. Hehner moved to adopt the agenda, seconded by J. Stafford, and the motion carried.

MINUTES

J. Hehner moved approval of the minutes of the March 25, 2019 meeting, seconded by P. Napier, and the motion carried.

TREASURER'S REPORT

March Financial Report: D. Kramer stated we are 25 percent through the year as of March 31. The expenditure budget is at 20 percent. Materials continue to be drawn down on encumbrances.

P. Napier moved to receive the March Financial Report, seconded by J. Hehner, and the motion carried.

April Bills List: D. Kramer presented the Bills List pointing out the Sirsi Dynex expense of \$82,739.00, which is the annual fee for the library automation system.

P. Napier moved approval of the April Bills List, seconded by J. Garretson, and the motion carried.

COMMITTEE REPORTS

Building & Grounds: No report beyond what is included in the Director's Report.

Finance: D. Kramer referred to a Reimbursement Resolution included in the packet 2-2019. Before we make expenditures out of our own money, a resolution needs to be adopted stating we are reserving our ability to get reimbursed out of bond proceeds if that is what we choose. It does not obligate us to issue bonds, to reimburse ourselves, or to do any project. It simply reserves the ability for us to reimburse

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ourselves if we choose to. However, if we do reimburse ourselves, we put it in LIRF and we do not have an appropriation. D. Kramer will ask bond council about if there is a time limit.

J. Garretson moved to adopt the Reimbursement Resolution executed on April 22, 2019, seconded by J. Stafford, and the motion carried.

R. Puthran, J. Hehner, and J. Stafford will make up the nominating committee. J. Stafford will be off the board in July. Nominations are needed by May for voting, and the terms will begin with the July meeting of the Board. The slate of officers should be proposed in May.

Personnel & Policy: No report.

Strategic Planning: C. Walker mentioned there was a mayoral debate in Carmel last week. The Carmel Library was approached to host the event, but the Program Room was too small and not available for all the necessary evenings. Even though we want to host these types of programs, we do not have the space currently. As we look to the future, we will keep those types of missed opportunities in mind so we can make adjustments during the expansion/renovation. C. Walker handed out a flyer for the American Creed Community Conversations taking place in May. We were one of a few libraries selected to host these. In the Strategic Plan, there is an objective about hosting issues oriented discussions that are facilitated by outside moderators. We have faculty from the IUPUI Arts and Humanities Institute who will be leading these discussions. The discussions will center on the idea of what it means to be an American. Patrons are craving this kind of environment to have thoughtful and respectful dialogue on issues like this. J. Garretson suggested looking into The Great Decisions Program.

TRUSTEE LIAISON REPORTS

Foundation: A report was included in the board packet.

Friends: The Book Sale will be this weekend, April 26-28. They still need volunteers for the sale

Legislative: B. Swanay stated he expects HB1214, the construction manager bill, to go to the governor's desk for signature. The status of HB1343, regarding library budgets and governing authorities, has not been determined at this time.

Telecommunications: No report.

DIRECTORS REPORT

B. Swanay submitted a written report and had nothing additional to add.

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J. Hehner moved to accept the Directors Report, seconded by C. Wilson, and the motion carried.

Bob Swanay turned the meeting over to Ratio.

Kevin Huse and Antone Sgro presented several options regarding renovation and expansion of the main library, the south parking lot, and the west parking lot. After review of the materials presented by Ratio and much discussion with regard to the expansion and the budget, it was decided for Ratio to proceed with plans for renovation and expansion of the main library and a parking structure on the south lot. The west lot will be used during the construction. In addition, plans for the west lot will be revisited in the future.

OLD BUSINESS

There was no old business discussed.

NEW BUSINESS

There was no new business.

ADJOURN

President R. Puthran adjourned the meeting at 7:17 p.m.

Patricia A. Napier, Secretary
Board of Trustees

/jrm