

Mid-Valley Special Education Cooperative

Executive Advisory Board Meeting

Wednesday, February 4, 2015

1304 Ronzheimer Avenue

St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, February 4, 2015 at the Mid-Valley Special Education Cooperative, Administration Building.

Call to Order

Dr. Schlomann, Superintendent D303, Board Chairman called the meeting to order at 9:01 a.m.

Roll Call

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; and Dr. Mutchler, Superintendent D304. Absent was Dr. Goier, Interim Superintendent D302 and Dr. Stirn, Superintendent D301.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

Approval of Agenda - Amended

Dr. Schlomann called for the Approval of the Agenda. Dr. Mutchler moved and Dr. Hichens seconded the motion. Approval of the Amended Agenda was confirmed by unanimous vote.

Public Comment

None

Consent Agenda

- 4.1 Approval of Minutes, Executive Board Meeting, January 7, 2015
- 4.2 Approval of Bills, January, 2015
- 4.3 Approval of Payroll, January, 2015
- 4.4 Approval of the Financial Report, January, 2015
- 4.5 Approval of Donations
- 4.6 Approval of Revised Policies
 - 4.6.1 2:140 Communication To and From the Advisory Board
 - 4.6.2 2:140-E Exhibit-Guidance for Board Member Communications, Including Email Use
 - 4.6.3 4:45 Insufficient Fund Checks and Debt Recovery
 - 4.6.4 4:150 Facility Management and Building Programs
 - 4.6.5 5:10 Equal Employment Opportunity and Minority Recruitment
 - 4.5.6 5:185 Family and Medical Leave
 - 4.6.7 5:220 Substitute Teachers
 - 4.6.8 5:250 Leaves of Absence
 - 4.6.9 6:20 Calendar Day
 - 4.6.10 6:110 Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program
 - 4.6.11 6:280 Grading and Promotion
 - 4.6.12 6:300 Graduation Requirements
 - 4.6.13 6:340 Student Testing and Assessment Program
 - 4.6.14 7:100 Health, Eye, and Dental Examinations; Immunization; and Exclusion of Students
 - 4.6.15 7:270 Administering Medicines to Students

Dr. Schlomann called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Hichens seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

Information

5.1 Student and Staff Enrollment, January, 2015

Dr. Cumblad reported to the Board the Student and Staff enrollment, January, 2015. Enrollment for Safe Schools is down by four students. There is an estimated six additional students being referred. Openings are expected in February at a few programs. Recommendations for overflow will be shared at next month's meeting. Staffing is where it is expected to be.

5.2 Administrative Liaison Meeting Minutes, January 26, 2015

Dr. Cumblad shared the minutes from the Administrative Liaison Meeting on January 26, 2014. Highlights included: regular lunch topics discussion, an hour long meeting with Pam Leonard regarding autism training directions for the next year, and a presentation and open discussion regarding the implementation of a new electronic IEP system.

5.3 Finance committee Meeting Minutes, January 22, 2015

Nancy Sporer shared minutes from the Finance Committee meeting on January 22, 2015. Highlights included: reviewing the technology plan for 2015-16, information regarding the roof findings which will include repairs to the MJC roof, shared professional development, and the use of ALOP funding.

5.4 RIF Committee Guidelines, 2014-15

Dr. Cumblad shared a copy of the RIF Committee Guidelines that were created in a joint MVSEA/MVSEC committee.

5.5 School Start Dates

Dr. Cumblad informed the Board that the Mid-Valley Institute Days will be August 17 & 18, 2014. Most students will start on August 19, 2015.

5.6 Dismissal of Second Complaint Filed by Whiting-Singer against Mid-Valley; Carla Cumblad, Executive Director; Linda Koch, Coordinator

Dr. Cumblad shared with the Board information regarding the dismissal of Second Complaint Filed by Amy Whiting-Singer. On September 18, 2014 Ms. Whiting-Singer filed a two-count complaint against Mid-Valley; Carla Cumblad, Executive Director; and Linda Koch, Coordinator, alleging retaliatory discharge and violation of the Illinois Whistleblower Act. On January 13, 2015, the court granted Mid-Valley's motion to dismiss the complaint in its entirety with prejudice. This ruling terminates the case unless she files an appeal. Ms. Whiting-Singer's previous complaint against Mid-Valley and Carla Cumblad alleging tortious interference with a business expectation and a Section 1983 claim of unconstitutional custom of policy was dismissed in March of 2014.

For Discussion

6.1 Update on Program Withdrawl

In December, D303 stated interest in starting their own transition program similar to SAIL. Dr. Cumblad shared with the Board that D303 has decided not to provide this service and will continue referring students to the SAIL program.

6.2 New Electronic Vendor Selection

Dr. Cumblad shared with the Board that four electronic IEP vendors had been reviewed for the new electronic IEP system at Mid-Valley and four additional districts. D303 has decided to use another vendor. Power IEP has been chosen to replace NetChemia as it phases out its NetIEP system. The liaisons will meet to discuss the training and other implementation issues. Roll over is expected to begin in July.

For Action

7.1 Approval of the Personnel Report, January, 2015

Dr. Hichens motioned, seconded by Dr. Mutchler for Approval of the Personnel Report, January, 2015. Motion was passed with unanimous roll call vote.

7.2 Approval of Continued Employment of Administrators, 2015-16

Dr. Mutchler motioned, seconded by Dr. Hichens for Approval of Continued Employment of Administrators, 2015-16. Motion was passed with unanimous roll call vote.

7.3 Approval of the Memorandum of Understanding between Mid-Valley Special Education Cooperative and the Therapy Association for Special Children

Dr. Hichens motioned, seconded by Dr. Mutchler for Approval of the Memorandum of Understanding between Mid-Valley Special Education Cooperative and the Therapy Association for Special Children. Motion was passed with unanimous roll call vote.

7.4 Approval of the Purchas of Lift Van

Lift vans are not available for purchase at the time so item was tabled.

7.5 Endorsement of the Fit Kids 2020 Plan

Dr. Mutchler motioned, seconded by Dr. Hichens for Endorsement of the Fit Kids 2020 Plan. Motion was passed with unanimous roll call vote.

7.6 Approval of the CUSD303 Administrative Fees

Dr. Hichens motioned, seconded by Dr. Mutchler for Approval of the CUSD303 Administrative Fees. Motion was passed with unanimous roll call vote.

Adjournment

Motion made by Dr. Mutchler and seconded by Dr. Hichens. By consensus the motion carried 5-0 Ayes.

The meeting adjourned at 9:27 a.m.

Chair of the Mid-Valley Board

