

DUCHESNE COUNTY SCHOOL DISTRICT
BOARD OF EDUCATION

REGULAR SESSION

March 5, 2026

District Office 1010 East 200 North, Roosevelt, Utah

OFFICERS: President Brandon Bench presided with Board Members Emilee Wells, Mark Thacker, Tony Smith, and Don Busenbark present, as well as Superintendent Jason Young and Business Administrator Dee E. Miles.

VISITORS:

Phillip Bertoch	Eric Gubler	Sharli Fitzgerald	Yvonne Jensen	Karen Olsen
Mike Ross	Rebecca Christensen	Randy Fitzgerald	Tyler Powell	Cole Christensen
Kendra Embleton	McKenna Powell	Megan Eschler	Ann Marie Powell	Austin Christensen
Michael Weldon	Tonia Smoot	Quentin Eschler	Kayleen Stevenson	Holly Tomlinson
Ben Felder	Jim Smoot	Christian Potter	Diana Thacker	Matt Luce
Jenn Tuckett	Stephanie Smith	Emily Meyers	Brook Young	Tabitha Dennison
Jesse Fieldsted	Ally Grant	Jalie Orme	Tommy Olsen	Megan Hopkins
Bruce Guymon	Tasha Stansfield	Stephanie Arnold	Brit Hawley	Trace King
Amy Guymon	Danika Monsen	Mikkie Arnold	Eagle Cuch	Annie Clayburn
Aubrey Yack	Yvette Tracy	Marianne Clayburn	Morgan Wisener	Jordyn Eschler
Sharon Smith	Emily Trace-Aken	Jamie Lamb	Shontaye Wisner	
Cliff Murray	Samantha Suter	Briggs Lamb	Kent Olsen	

WORK SESSION: The Board discussed bills from the legislative session.

REGULAR SESSION: President Bench called the regular session to order at 7:00 p.m. Mr. Bench offered prayer. Mr. Smith led the Pledge of Allegiance to the Flag of the United States of America.

MINUTES: Mr. Busenbark moved and Ms. Wells seconded to approve the minutes of the regular board meeting held February 5, 2026 and the special board meeting held February 12, 2026; voting was unanimous in the affirmative. Audio recording is available at: <https://www.utah.gov/pmn/files/1402281.mp3>.

RECOGNITION: The Roosevelt Jr. High Jazz Band, with director McKenna Powell, performed for the Board. The community partner award was presented to Shawn Mitchell with SM Energy and the Extra Degree award to Tonia Smoot, and Marcia Olsen for their exceptional contributions to student success. Student winners of the Attendance Jingle contest were presented with awards.

ADMINISTRATIVE REPORTS: Mike Ross reported on the seven behavior intervention levels and the behavior contract. Higher levels have District support. The framework gives students clear goals for improving their behavior. Bruce Guymon reviewed the Alternative Instruction Program (AIP) that tailors education to the challenges of the students. Brook Young shared her experience teaching in the program where students find a turning point in their education and find success. Parents have also expressed gratitude for the success their students have found.

OPEN TIME: At 8:00 p.m. President Bench opened the meeting for those who signed up for public comment. Sharon Smith expressed concern for bullying of her child, concern with the four day week at Altamont, and concern with teachers, though her student is doing well. Cliff Murray shared his thoughts about what it means to be proficient and proposed standards should have long lists of knowledge for check off. President Bench closed open time at 8:07 p.m.

ACTION ITEMS:

1. Travel Requests – Superintendent Young reviewed two requests. Mr. Busenbark moved to approve. Mr. Thacker seconded; passed unanimously.

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2. Buildings/Construction – Mr. Busenbark moved to prioritize Jones and Demille, then VCBO for final fee negotiations for the Catalyst Center architects. Ms. Wells seconded; passed unanimously.
3. Adult Education Handbook Update - 2nd Reading – Acronyms were spelled out for better understanding. Mr. Busenbark moved to approve. Ms. Wells seconded; passed unanimously.
4. 2024-25 School Land Trust Plan Final Reports – Mr. Busenbark asked about clarifying one of the reports. Mr. Busenbark moved to approve. Mr. Smith seconded; passed unanimously.
5. 2025-26 School Land Trust Amendments – Phillip Bertoch reviewed the amendment to send staff professional development. Ms. Well moved to approve. Mr. Thacker seconded; passed unanimously.
6. 2026-27 School Board Meeting Schedule – Superintendent Young reviewed the proposed schedule. Mr. Smith moved to approve. Ms. Wells seconded; passed unanimously.

DISCUSSION ITEMS:

1. Policy 1st Reading: Purchasing Card Policy 1.1016.03 – Mr. Miles noted the policy codifies practice.
2. Policy 1st Reading: 5.0220 Attendance Requirements – Superintendent Young noted many months of work to modernize the policy under current laws and to make it as efficacious as possible. He also reviewed the levels of truancy and resulting levels of action. It will provide a tool for principals.
3. Public Hearing: DCSD School Fees for the 2026-27 School Year – At 8:34 p.m. President Bench opened the hearing for public comment. Superintendent Young reviewed changes to the fees. Mr. Busenbark suggested posting the fees in an easier spot on the school web sites. Samantha Suter noted the foods fee seemed low. Cliff Murray noted an easy link would be beneficial to parents. There being no one else desiring to comment, President Bench closed the hearing at 8:45 p.m.
4. DCSD 2027-28 Calendar Options – Superintendent Young reviewed the proposed calendar options to send out to staff for voting.
5. USBA Regional Meeting March 24 – The Board made plans to attend.

EXECUTIVE SESSION: Mr. Busenbark moved and Mr. Thacker seconded that the Board go into executive session to discuss personnel and procurement at 8:57 p.m.; aye votes: Mr. Bench, Mr. Busenbark, Ms. Wells, Mr. Smith, Mr. Thacker. Nay votes: none. Motion passed. Mr. Busenbark moved and Mr. Smith seconded that the Board go out of executive session at 9:39 p.m.; passed unanimously.

ADJOURNMENT / FUTURE PLANNING: Mr. Busenbark moved to adjourn the meeting at 9:41 p.m., Mr. Thacker seconded, passed unanimously. The next Regular Meeting will be held Thursday, April 2, 2026, at the District Office, 1010 East 200 North, Roosevelt, Utah.