

COLLIN COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Meeting Minutes
December 17, 2013

The Collin County Community College District (“Collin College” or “District”) conducted its regular monthly Board of Trustees meeting on December 17, 2013, in the Board Room, Room 139, Collin Higher Education Center, with Chairman Mac Hendricks presiding. Trustees in attendance were Ms. Stacy Anne Arias, Dr. J. Robert Collins, Mr. Andy Hardin, Ms. Jenny McCall, and Mr. Adrian Rodriguez, Mr. Tino Trujillo, Mr. Larry Wainwright, and Ms. Nancy Wurzman. Other attendees included District President Cary A. Israel, Collin College administrators, faculty, students, staff, community members, and vendor representatives.

CALL TO ORDER

Chairman Hendricks called the December 17, 2013, meeting of the Board of Trustees of Collin County Community College District to order at 5:50 p.m. The Board met at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Hendricks recessed the meeting to closed session at 5:51 p.m. in Room 135, Board Conference Room, as authorized by Article 551.001, Texas Government Code, Sections 551.071 Consultations with Attorney; 551.072 Deliberations about Real Property; and 551.074 Personnel Matters.

OPEN SESSION

Chairman Hendricks reconvened the meeting at 7:00 p.m. in Room 139 and welcomed those in attendance. Chairman Hendricks called on Shirley Harmon, Executive Assistant to the President/Secretary to the Board of Trustees, to certify posting of the notice of the meeting.

CERTIFICATION OF THE NOTICE OF THE DECEMBER 17, 2013, MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Ms. Shirley Harmon certified the notice of the December 17, 2013, Collin County Community College District Board of Trustees meeting was posted according to Article 551.001 of the Texas Government Code.

PLEDGES OF ALLEGIANCE

Chairman Hendricks led the pledges of allegiance to the American and Texas flags.

APPROVAL OF THE MINUTES OF THE NOVEMBER 26, 2013, REGULAR MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

On motion of Ms. Arias, seconded by Mr. Hardin, the Board of Trustees of Collin County Community College District unanimously approved the minutes of its November 26, 2013, regular meeting.

PUBLIC COMMENTS

No public comments were presented.

PRESENTATION:

Representatives from the city of Celina and Celina ISD made a presentation to the Board of Trustees regarding rapid growth expected in the Celina region and their desire for Collin College to build on the land the college owns in Celina. Celina Mayor Sean Terry introduced Mayor Pro Tem Carmen Roberts, Councilmen Wayne Nabors and Vincent Ramos, City Manager Mike Foreman, EDC Director Corbett Howard, Andy McAnally of the Celina Chamber, and acknowledged citizens who were present. He thanked the Board of Trustees for the opportunity to talk about the city of Celina. Mayor Terry introduced Celina ISD President Choc Christopher to say a few words. Mr. Christopher introduced Celina ISD board members Pam Peters and Kelly Juergens, Superintendent Donny O'Dell and Assistant Superintendent Rick DeMasters. Mr. Christopher said that Collin College has served the citizens and students of Celina for several years and has provided great opportunities for Celina, not only with dual credit but potentially with a regional academy. He said the students and citizens are thankful for the opportunities the college has afforded. He added that Celina wants to extend that relationship and he and the citizens look forward to Collin College having more of a presence in their city.

Mayor Terry said that the college has bought acreage in Celina, indicating that it might build a campus there. The citizens of Celina believe that day has arrived and that current indicators including housing development show a cycle of aggressive growth has begun. This means more rooftops and families looking for quality employment and educational opportunities. Mr. Terry said the college's presence in Celina will enhance the citizens' quality of life and is the pipeline to greater education and economic opportunities. He said it is their goal to support the concept of a regional academy that is limited only by creativity. The citizens of Celina are excited and grateful for the opportunity to share the vision and contribute to its realization. Mr. Terry said the citizens of Celina would do all in their ability and scope to be an active and supportive partner to the college.

Corbett Howard, Executive Director of Celina Economic Development Corporation, referenced the college's strategic goals for 2013-2016 as it relates to development of a campus in Celina and the target action of using data to project future campus and programming needs. Mr. Howard said the goal of the night's presentation was to assure the Board of Trustees that the corporate commitment of both the city of Celina and the Celina ISD is all about Collin College. In addition, Mr. Howard provided each board member with a packet of materials containing information, category maps, narratives and data on population, housing, and economic growth in Celina, Texas.

2013-12-1 Personnel Report for December 2013

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Personnel Report for December 2013.

Upon motion of Mr. Trujillo, seconded by Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved the Personnel Report for December 2013 as presented.

2013-12-1a Administrative Appointments

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following faculty appointments:

NAME	TITLE	DATE	DEPARTMENT	REASON
Heather Rawls	Professor, Nursing (Temporary Full-time)	1/8/14	Health Sciences	New Position

2013-12-1b Staff Appointments

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following staff appointments:

NAME	TITLE	DATE	DEPARTMENT	REASON
David Crook	Plant Operations Worker	12/2/13	Physical Plant Support Services	Replacement Fidencio Salazar
Vidya Dambala	Database Administrator	12/2/13	Administrative Programming	Replacement Anne Feng
Samantha Dean	Academic Advisor	12/2/13	Academic Advising	Replacement Deidra Carpenter
Britanni Gossett	Bookstore Associate II	12/9/13	Auxiliary Services	Replacement Shannon Perkins
Allison Leake	Accounts Receivable Associate	12/9/13	Finance Services & Reporting	Replacement Karen Croussore
Andrew Marcontell	Assistant Director, Academic Technology & Network Services	12/9/13	Academic Technology & Network Services	New Position

2013-12-1c Promotions/Laterals/Changes

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following promotions/laterals/changes:

NAME	TITLE	DATE	DEPARTMENT	REASON
Kathy Brown	N: Purchasing Assistant O: Admissions and Records Assistant	1/2/14	N: Purchasing, CHEC O: Admissions and Records, CPC	Promotion/ Replacement Tori Strhan

Geok "Choon" Green	N: Database Administrator O: Database Administrator	12/2/13	N: Administrative Programming, CPC O: Administrative Programming, CPC	Promotion/ Reclassification
Brian Lenhart	N: Interim Director of Weekend College O: Advisor	12/3/13	N: VP/Provost Office, SCC O: Student Development, SCC	Promotion/ Replacement David Green
Justin Luffy	N: Operation Maintenance Technician Trainee O: Facility Operations Assistant	11/18/13	N: Physical Plant Support Services, SCC O: Physical Plant Support Services, CYC	Promotion/ New Position

2013-12-1d Terminations/Resignations

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following resignations/terminations:

<u>EMPLOYEE</u>	<u>LAST DAY</u>	<u>SERVICE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>
Christopher Frost	1/6/14	7	Business Software Solutions Analyst	Information Technology
Rhonda Thomas	11/14/13	26	Data Management Specialist	Admissions and Records
Lillian Valdez	12/13/13	1	Professor, Health Information Management	Health Sciences

2013-12-1e International Travel Request

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following international travel request:

<u>NAME</u>	<u>TITLE/ DIVISION</u>	<u>PURPOSE</u>	<u>LOCATION DATE(S)</u>	<u>COLLEGE TRAVEL COSTS</u>
Dixie Rodriguez, Ph.D.	Professor of English Communications and Humanities	Conference Presentation: "International Development Program Sudan Project 2014" – (Conference institutions include National Institute of Health, World Vision, United Nations, and the International Development Program)	South Sudan 02/16/14 through 02/21/14	-0-

President Israel recognized Brian Lenhart for stepping forward to fill the interim position of Director of Weekend College that resulted from the recent passing of Dr. David Green.

Rhonda Thomas was recognized for her 26 years with the District. Dr. Israel wished her great happiness and success in her future endeavors.

Christopher Frost was acknowledged for the great job he has done for the past seven years. He is going to work in the private sector and President Israel wished him the best.

2013-12-2 Approval of Board Local Policies

WHEREAS, following a thorough review by administration of Board local policies proposed by the Texas Association of School Boards Policy Services, NOW THEREFORE

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the board local policies as presented.

President Israel said the policies were presented for first reading at the November 26, 2013, meeting of the Board of Trustees. He said the changes presented were mostly perfunctory and not substantive.

On motion of Mr. Wainwright, seconded by Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved the board local policies as presented.

DDC	Contract and At-Will-Employment: At-Will Employment
DEA	Compensation and Benefits: Salaries and Wages
EI	Testing Programs
FBB	Admissions and Attendance: Tuition
FD	Tuition and Fees
FDAC	Health Requirements and Services: Medical Treatment
FFAB	Wellness and Health Services: Medical Treatment
FI	Solicitations
FJ	Student Records
FKA	Student Activities: College-Sponsored Publications
FKB	Student Activities: Activity Fund Management
FLA	Student Rights and Responsibilities: Student Expression
FLE	Student Rights and Responsibilities: Involvement in Decision Making
GF	Student and Community Use of College District Facilities

2013-12-3 Approval of the Comprehensive Annual Financial Report (CAFR) and Related Report for Fiscal Year 2012-2013 from Independent Auditors Grant Thornton LLP

BE IT RESOLVED, at the recommendation of the Budget and Finance Committee and the President, that the Board of Trustees of Collin County Community College District approves the Comprehensive Annual Financial Report (CAFR) and related report for Fiscal Year 2012-2013 from independent auditor Grant Thornton, LLP.

Ben Kohnle, Engagement Partner for Collin College with Grant Thornton LLP, Independent Auditors, discussed Collin College's 2012-2013 Comprehensive Financial Audit Report (CAFR). He said he met earlier in the day with the Board's Budget and Finance Committee, along with President Israel and key financial administrators. Mr. Kohnle said the outcome of the financial audit showed an unqualified or "clean" opinion.

Mr. Kohnle said there was no scope limitation placed on his staff by management. He said there were no unresolved issues and no audit adjustments. There was open and effective communication with the college's management team.

Discussing the student financial aid portion of the audit, Mr. Kohnle said there was a clean opinion and no findings regarding this area. He alluded to past issues in this area and encouraged the Board of Trustees and management to stay diligent in this area.

Trustee Hardin, Chair of the Budget and Finance Committee, thanked Mr. Kohnle and his team for their hard work. He said it was a much better outcome this year and thanked President Israel for taking to heart what the board said last year in light of findings regarding financial aid.

On motion of Mr. Hardin and the Budget and Finance Committee, seconded by Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the Comprehensive Annual Financial Report (CAFR) and related report for Fiscal Year 2012-2013 from independent auditor Grant Thornton, LLP.

President Israel said he was appreciative to the Board of Trustees for their direction. He said it was important that issues not be hidden and appreciated the support.

2013-12-4 Approval of the Amendment of Permanent Easement Agreement with Seaway Crude Pipeline, L.L.C

WHEREAS, a certain Permanent Easement Agreement executed on or about June 27, 2013, was entered into by Collin County Community College District, a Texas college district and Seaway Crude Pipeline Company LLC, a Delaware limited liability company, which is recorded under Document NO. 20130731001073210 of the Official Public Records of Collin County, Texas, on, in, over, under, through and along land owned by the District, as more particularly described and depicted on Exhibits "A" and "B" of the Permanent Easement Agreement; AND

WHEREAS, Seaway Crude Pipeline Company LLC, A Delaware limited liability company and Collin County Community College District, a Texas college district, have agreed to amend the plat and metes and bounds description in Exhibits "A" and "B" to the Permanent Easement Agreement; NOW, THEREFORE,

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, to hereby ALTER, CHANGE and AMEND the Permanent Easement Agreement as follows and it is further agreed and understood that with the exception of the changes set herein,

all of the terms and provision as set out in the Permanent Easement Agreement as originally executed remain unchanged.

President Israel said that Chairman Hendricks, Vice President/CFO Ralph Hall and he had spent time researching this amendment, had done due diligence and recommended the changes as proposed.

On motion of Mr. Rodriguez, seconded by Ms. Arias, the Board of Trustees of Collin County Community College District unanimously approved action, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, to hereby ALTER, CHANGE and AMEND the Permanent Easement Agreement as follows and further, agreed and understood that with the exception of the changes set herein, all of the terms and provision as set out in the Permanent Easement Agreement as originally executed remain unchanged.

Notwithstanding anything contained in the Permanent Easement Agreement to the contrary, the parties hereto do hereby agree to amend the Permanent Easement Agreement by substituting, and replacing in their entirety, the plat and metes and bounds description dated September 11, 2013, which is attached here to as Exhibits "A" and "B", in the place and stead of the Exhibits "A" and "B" of the Permanent Easement Agreement filed under Document NO. 2013731001073210 of the Official Public Records of Collin County, Texas.

2013-12-5 Approval of Private Offer for Struck-off Property

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves a private offer for struck-off property.

On motion of Mr. Hardin, seconded by Dr. Collins, the Board of Trustees of Collin County Community College District approved, on a vote of eight (8) for and one (1) recusal, a private offer for struck-off property located at County Road 919, Being Lot 2B, of Lake Lavon Highlands Addition, Collin County, Texas for an amount of \$500. Ms. McCall recused herself from the vote.

2013-12-6 Approval of Expenditure Reports for November 2013

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the Expenditure Reports for November 2013.

On motion of Dr. Collins, seconded by Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the Expenditure Reports for November 2013 with cash disbursements for the month totaling \$3,080,811.34.

2013-12-7 Approval of Bid Report for December 2013

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the Bid Report for December 2013.

On motion of Ms. Arias, seconded by Ms. Wurzman, the Board of Trustees approved the Bid Report for December 2013 with the exception of Bid 3637, Annual Contract for Internet, Data Connection and Telephone Services for the District, which was tabled in the same action until additional information could be presented for board consideration.

BID #	DESCRIPTION	AMOUNT
NEW SOLICITATIONS		
3637	ANNUAL CONTRACT FOR INTERNET, DATA CONNECTION AND TELEPHONE SERVICES FOR THE DISTRICT Grande Communications Networks, LLC San Marcos, TX	\$240,000.00 (not to exceed)
3640	DISTRICT POLICE VEHICLES McKinney Dodge McKinney, TX	\$120,326.64
3641	DELL COMPELLENT STORAGE AREA NETWORK EQUIPMENT EST Group, LLC Arlington, TX	\$41,717.00
CONTRACT RENEWALS		
2517	RENEWAL OF ANNUAL CONTRACT FOR DELL COMPUTER SYSTEMS AND COMPUTER ACCESSORIES Dell Marketing L.P. Round Rock, TX	\$1,500,000.00 (not to exceed)
3069	RENEWAL OF ANNUAL CONTRACT FOR POWER PROTECTION EQUIPMENT Anixter, Inc. Lewisville, TX Dell Marketing, LP Round Rock, TX	\$85,000.00 (not to exceed)

	Flair Data Dallas, TX	
	Graybar Fort Worth, TX	
3404	RENEWAL OF ANNUAL CONTRACT FOR A MICROSOFT CAMPUS AGREEMENT	\$145,000.00 (not to exceed)
	Zones, Inc. Seattle, WA	
3406	RENEWAL OF ANNUAL CONTRACT FOR DENTAL HYGIENE SUPPLIES, MATERIALS AND EQUIPMENT	\$100,000.00 (not to exceed)
	Dentsply Professional Division Atlanta, GA	
	Henry Schein, Inc. Melville, NY	
	Hu-Friedy Mfg., Co. Chicago, IL	
	Kilgore International, Inc. Coldwater, MI	
	Patterson Dental Southlake, TX	
	Products Unlimited, Inc. Justin, TX	
	SmartPractice Phoenix, AZ	
3520	RENEWAL OF ANNUAL CONTRACT FOR CUSTODIAL SERVICES FOR THE COURTYARD CENTER CAMPUS	\$97,973.50 (not to exceed)
	ServiceMaster Clean Plano, TX	

3521	RENEWAL OF ANNUAL CONTRACT FOR CUSTODIAL SERVICES FOR THE CENTRAL PARK CAMPUS	\$295,176.06 (not to exceed)
	ServiceMaster Clean Plano, TX	
3528	RENEWAL OF ANNUAL CONTRACT FOR REFURBISHED DELL OR HP COMPARABLE SERVERS AND SERVER STORAGE	\$30,000.00 (not to exceed)
	Canvas Systems Norcross, GA	

INFORMATION REPORTS

Ralph Hall, District Vice President of Administrative Services/CFO presented the following information reports:

Budget Status Report as of 11/30/13

For the month ending November 30, 2013, expenditures exceeded revenue by \$2,850,797; however, year-to-date revenue exceeded expenditures by \$2,463,913.

Investment Schedule as of 11/30/13

Investments for the month of November totaled \$221,104,857 with TexPool paying 0.04% and TexStar 0.04%. The U.S. Treasury benchmark was .04% on November 1, 2013, and .06% on November 30, 2013. Mr. Hall said he had also invested in Fannie Mae last week for a six-month period at 14 basis points.

Quarterly Investment Report Ending 11/30/13

Since Mr. Hall presents a monthly investment report, he did not elaborate on the quarterly figures.

Quarterly Summary of Foundation Payments to the District 11/30/13

Payments to the District from the Foundation totaled \$10,962 for the quarter September 2013 through November 2013; cumulative year-to-date payments also totaled \$10,962.

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; College Reports/Metrics and Upcoming Events.

President Israel announced the following:

1. Professor of Criminal Justice Stephanie Abromoske-James, student John Wangler of the Collin chapter of the Student Veterans Association of America, and Collin Foundation Board member Shep Stahl have been awarded the Congressional Veteran Commendation. A total of 14 veterans from our community were recognized

- at the Third Annual Commendation event hosted by U.S. Congressman Sam Johnson at the Spring Creek Campus on December 14. Dr. Israel said he was honored to participate and appreciated Congressman Johnson for his support and recognition of the college and our veterans. Hearty congratulations and our utmost gratitude go out to John, Shep, and Stephanie.
2. Very special thanks go to Vice President/Provost Mary McRae, Chief Gromatzsky and our police officers, physical plant employees, and everyone involved in opening the Spring Creek Campus at 4:30 a.m. to Oncor workers in order to feed them and let them have a respite from the weather. Three hundred fifty (350) workers were in the area from Alabama to help restore the electricity to tens of thousands of people who lost power due to the ice storms.
 3. The Friday, December 13, 2013, edition of the *Dallas Morning News* featured a cut line and picture of students demonstrating CPR techniques as part of Collin's dual credit program at the new Health Sciences Academy at Williams High School.
 4. Karen Musa, Program Chair and Professor of Collin's Institute of Hospitality and Culinary Education, reports that the recent health department inspection of the kitchens at the Preston Ridge Campus resulted in no issues, which is an outstanding achievement. This is a result of the leadership, management, and hard work from Vice President/Provost Brenda Kihl, Dean Bill Blitt, Professor Musa, and the students, faculty and staff in the Hospitality and Culinary Education program.
 5. Congratulations to student Bobby Arrington and faculty sponsor, Professor of Computer Information Systems Tebring Daly. Mr. Arrington contributed 605 service learning hours to "Hope for the Silent Voices," a non-profit organization serving underprivileged children. He created an Android application for agency advocacy and contact information.
 6. Lisa Huang, Allied Health Sciences Librarian at the Central Park Campus, was awarded second place and a \$100 prize from the juried Elizabeth K. Eaton Research Award poster presentations at the South Central Chapter/Medical Library Association Annual Meeting. Ms. Huang's research was on "HealthLINE: Capturing the pulse of its members." In addition, she recently had her fourth article accepted by the *Nursing and Allied Health Resources Section* newsletter this year.
 7. Congratulations to student Chance Sharpsteen who recently received the Gold Award from Habitat for Humanity of South Collin County. Chance has performed over 1,500 hours of community service on behalf of Habitat. He answered phones at the Plano ReStore, but has also, with the help of fellow Collin students, worked on building a home for a challenged homeowner. Chance's presentation of his Service Learning project at the college was picked for one of ten presentations to all participants and helped him earn a Collin College scholarship.
 8. Professor of Nursing Virginia "Gini" Holter was recently published in a noted academic journal. Her article "Content analysis of continuing education for cervical cytology" was published in the *International Journal of Evidence-Based Healthcare 2013*.
 9. We appreciate our fantastic faculty, administrators and staff who worked diligently with our students to make up exams and resolve other issues that arose due to the weather closures. It worked out very positively for our great students.

President Israel wished all a Merry Christmas and a Happy New Year. In response to Trustee Rodriguez's comment, Dr. Israel said he did receive a Collin County Business Alliance Leadership Award last week and accepted it on behalf of the Board of Trustees, and the students, faculty and staff of the college. He said he looked forward to the college continuing to have great impact in the community.

The Board announced the following:

Trustee Rodriguez announced that he is co-chair of the Martin Luther King, Jr. Power Leadership Breakfast. He invited everyone to attend the Breakfast on Saturday, January 18, 2014, at the Spring Creek Campus Living Legends Conference Center to celebrate diversity. He said students are working on a presentation and documentary for the event. Mr. Rodriguez said it had been an incredible year for him personally and that he appreciated all the great news at every meeting. He gave his "hats off" to everyone involved with the college and wished all a great holiday season and Happy New Year.

Trustee Hardin thanked the trustees, President Israel, faculty and staff for the great job they have done. He said it had been a tough year and that he appreciated everyone's work.

Trustee Arias wished everyone Merry Christmas, Happy New Year and Happy Holidays.

Trustee Trujillo wished Feliz Navidad and Merry Christmas to all.

Trustee Wainwright wished all a Merry Christmas and Happy New Year.

Trustee Wurzman wished those who celebrate Christmas a Merry Christmas and wished all a Happy New Year.

Trustee Collins wished everyone a Merry Christmas and said he hoped everyone has a great New Year.

Trustee McCall said that President Israel never takes credit for what he does, but that several years ago a board did the very best thing in hiring him. Ms. McCall wished a Merry Christmas and Happy New Year to all.

Trustee Trujillo sang a verse from a song, "I want to wish you a Merry Christmas from the bottom of my heart."

Chairman Hendricks talked about the history of Anna, Texas that included Andrew Shirley who graduated in the fifth class from Texas A&M Commerce. He said 14 students graduated in that class and that Mr. Shirley was the 24th graduate. He was also the first president of the Texas A&M Club. Only three generations have passed and now Texas A&M has grown to 50,000 or 60,000 students. Mr. Hendricks said it was interesting to see the growth and what has happened in just three generations. He thanked everyone for their work and wished them a healthy and safe holiday.

ADJOURNMENT

There being no further business, Chairman Hendricks adjourned the December 17, 2013, meeting of the Board of Trustees of Collin County Community College District at 7:56 p.m.

BOARD TRAINING REPORT

Section 61.084 (f) of the Education Code requires that the minutes of the last regular meeting of the Board of Trustees of the regular calendar year reflect whether members of the governing board have completed any training required under the section. During calendar year 2013, new elected Trustee Adrian Rodriguez completed the following training: Open Government, Protecting Public Funds/Investment, and Public Information Act. In addition, Mr. Rodriguez attended the 2013 Texas Higher Education Leadership Conference and New Member Orientation in Austin on November 21 and 22, 2013.