



# Craig City School District

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## PUBLIC NOTICE

Friday

2/10/2023

Superintendent's Office - CES

Zoom Video Conferencing Meeting

<https://craigschools.zoom.us/j/7289917333?pwd=WkNaWGd4S1lPV0JIWEJlTmx3VXd0Zz09>

1:00 PM

The policy committee will be meeting to review/update policies. Staff, parents and community members are welcome to attend. The following policies will be reviewed.

### **Section 9000 – Board Bylaws**

|  |           |
|--|-----------|
| Role of Board Members (Powers, Purposes, Duties) | BB 9000   |
| Public Statements                                | BB 9010   |
| Disclosure of Confidential Information           | BB 9011   |
| Communications to and from the Board             | BB 9012   |
| Board Standards                                  | BB/E 9020 |
| Board Membership                                 | BB 9110   |
| Officers and Auxiliary Personnel                 | BB 9120   |
| President  | BB 9121   |
| Vice President                                   | BB 9122   |
| Secretary/Treasurer                              | BB 9123   |
| Attorney   | BB 9124   |
| Board Committees                                 | BB 9130   |
| Board Representatives                            | BB 9140   |
| Board Members                                    | BB 9200   |
| School Board Elections                           | BB 9220   |
| Resignation                                      | BB 9222   |
| Board Vacancies                                  | BB 9223   |
| Board Compensation                               | BB 9250   |

**ROLE OF BOARD AND MEMBERS (POWERS, PURPOSES, DUTIES)**

BB 9000(a)

**Powers and Duties**

The School Board's primary goal is to provide each student with an education of the highest quality in keeping with his/her capacity to learn. This goal shall be the basic factor motivating the Board's execution of its powers and duties.

*(cf. 0200 - Goals for the School District)*

The Board is responsible for the general control and direction of education in the district and is empowered to carry on and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law. This broad authority shall be exercised in accordance with the State and Federal Constitutions, laws and regulations. The Board may execute any powers delegated by law to it or to the district which it governs, and shall discharge any duty imposed by law upon it or upon the district which it governs.

*(cf. 0440 - Advisory School Boards)*

*(cf. 9200 - Board Members)*

**Governance Functions**

The Board shall consider and approve or disapprove matters submitted to it by the Superintendent and the public and is committed to establishing policies to govern district activities. The Board shall prescribe bylaws for its own governance with law or with the rules prescribed by the State Board of Education.

*(cf. 9300 - Governance)*

**Executive Functions**

The Superintendent or designee shall serve as the chief executive officer of the Board. The Board delegates to the Superintendent or designee the authority to carry out Board decisions and to make and carry out any decisions which it delegates. The Superintendent or designee shall be fully responsible for the proper use of this authority. The Board retains ultimate responsibility for the performance of any powers or duties delegated.

*(cf. 2210 - Administrative Leeway in Absence of Policy)*

**Judicial Functions**

The Board believes that positive personnel and public relations rely upon the ability to hear and resolve grievances, complaints and criticisms. The Board, convened, shall serve as a body of appeal for grievances, complaints and criticisms in accordance with Board policies and negotiated employee agreements.

## Bylaws of the Board

### ROLE OF BOARD AND MEMBERS (POWERS, PURPOSES, DUTIES) (continued)

BB 9000(b)

*(cf. 1312 - Complaints Concerning the Schools)*

*(cf. 4144 - Grievances/Complaints)*

*Legal Reference (see following page)*

#### *Legal Reference:*

##### ALASKA STATUTES

*14.08.021 Authority (regional school boards)*

*14.08.041 Regional school boards*

*14.08.101 Powers (regional school boards)*

*14.08.111 Duties (regional school boards)*

*14.14.060 Relationship between borough school district and borough*

*14.14.065 Relationship between city school district and city*

*14.14.130 Chief school administrator*

*29.35.160 Education (military reservations)*

*Reviewed 3/2016*

*Reviewed 8/2020*

*Reviewed 2/2023*



# **BB 9000 ROLE OF SCHOOL BOARD AND MEMBERS (POWERS, PURPOSES, DUTIES)**

## **Powers and Duties**

Note: Pursuant to A.S. 14.08.021, regional school boards are delegated authority to operate public schools subject to laws and regulations applicable to regional school boards and other school districts.

The School Board's primary goal is to provide each student with an education of the highest quality in keeping with his/her capacity to learn. This goal shall be the basic factor motivating the School Board's execution of its powers and duties.

*(cf. 0200 - Goals for the School District)*

The School Board is responsible for the general control and direction of education in the district and is empowered to carry on and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law. This broad authority shall be exercised in accordance with the State and Federal Constitutions, laws and regulations. The School Board may execute any powers delegated by law to it or to the district which it governs, and shall discharge any duty imposed by law upon it or upon the district which it governs.

*(cf. 0440 - Advisory School Boards)*

*(cf. 9200 - School Board Members)*

## **Governance Functions**

The School Board shall consider and approve or disapprove matters submitted to it by the Superintendent or designee and the public and is committed to establishing policies to govern district activities. The School Board shall prescribe bylaws for its own governance with law or with the rules prescribed by the State Board of Education.

*(cf. 9300 - Governance)*

## **Executive Functions**

The Superintendent or designee shall serve as the chief executive officer of the School Board. The School Board delegates to the Superintendent or designee the authority to carry out School Board decisions and to make and carry out any decisions which it delegates. The Superintendent or designee shall be fully responsible for the proper use of this authority. The School Board retains ultimate responsibility for the performance of any powers or duties delegated.

*(cf. 2210 - Administrative Leeway in Absence of Policy)*

## **Judicial Functions**

The School Board believes that positive personnel and public relations rely upon the ability to hear and resolve grievances, complaints and criticisms. The School Board, convened, shall serve as a body of appeal for grievances, complaints and criticisms in accordance with School Board policies and negotiated employee agreements.

*(cf. 1312 - Complaints Concerning the Schools)*

*(cf. 4144 - Grievances/Complaints)*



*Legal Reference:*

*ALASKA STATUTES*

*14.08.021 Authority (regional school boards)*

*14.08.041 Regional school boards*

*14.08.101 Powers (regional school boards)*

*14.08.111 Duties (regional school boards)*

*14.14.060 Relationship between borough school district and borough*

*14.14.065 Relationship between city school district and city*

*14.14.130 Chief school administrator*

*29.35.160 Education (military reservations)*

*Revised 9/97*

**9/92**

AASB Policy Reference Manual



## **PUBLIC STATEMENTS**

Before voting on any issue, all Board members shall be encouraged to present whatever evidence they may feel important to the matter at hand. The Board shall fully consider the implications and relevancy of all information so presented. All opinions, reactions and positions shall be openly discussed, so that each member may understand all aspects of the issue before the Board makes its decision. Any Board member who may wish to criticize or oppose any specific Board action should do so during the Board meeting.

Once a Board decision has been reached, all Board members shall abide by that decision until it is amended or rescinded by subsequent Board action. When Board members express their opinions outside of the Board meeting, it is their responsibility to respect the democratic nature of Board decision-making and always identify personal viewpoints as such.

Public statements in the name of the School Board shall be issued by the Board president or, if appropriate, by the Superintendent or designee at the direction of the Board president.

*(cf. 9011 – Disclosure of Confidential Information)*

*(cf. 9012 – Communications To and From the Board)*

*Reviewed 3/2016*

*Reviewed 8/2020*

*Reviewed 2/2023*



## BB 9010 PUBLIC STATEMENTS

Note: The following optional bylaw may be revised to reflect district philosophy. Based on sound governance practices, AASB recommends that each member present his/her position and all pertinent information before the School Board makes its decisions. The following bylaw is not meant to infringe upon School Board members' first amendment rights. It is intended as a reminder that individual School Board members have a duty not to express themselves outside of the School Board meeting in ways that may jeopardize the School Board's ability to act effectively.

Before voting on any issue, all School Board members shall be encouraged to present whatever evidence they may feel important to the matter at hand. The School Board shall fully consider the implications and relevancy of all information so presented. All opinions, reactions and positions shall be openly discussed, so that each member may understand all aspects of the issue before the School Board makes its decision. Any School Board member who may wish to criticize or oppose any specific School Board action should do so during the School Board meeting.

Once a School Board decision has been reached, all School Board members shall abide by that decision until it is amended or rescinded by subsequent School Board action. When School Board members express their opinions outside of the School Board meeting, it is their responsibility to respect the democratic nature of School Board decision-making and always identify personal viewpoints as such.

Public statements in the name of the School Board shall be issued by the School Board president or, if appropriate, by the Superintendent or designee at the direction of the School Board president.

*(cf. 9011 - Disclosure of Confidential Information)*

*(cf. 9012 - Communications To and From the School Board)*

*Revised 9/01*

**9/92**

AASB Policy Reference Manual



## **DISCLOSURE OF CONFIDENTIAL INFORMATION**

Confidential information which is produced for or which comes out during executive sessions of the Board shall not be divulged or released unless a majority of the Board agree to release the information, subject to applicable laws regarding executive sessions and confidential records. This bylaw is not intended to cause the withholding of information about the purpose of executive sessions of the Board.

*(cf. 1340 – Access to District Records)*

*(cf. 4112.6/4212.6/4312.6 – Personnel Records)*

*(cf. 5125 – Student Records)*

Information from executive session shall be released by the president or chairman of the meeting in which the executive session is held.

Any Board member who releases confidential information contrary to the provisions of this bylaw may be publicly censured by a majority vote of the Board.

*(cf. 4119.23 – Unauthorized Release of Confidential Information)*

*(cf. 9321 – Executive Sessions)*

*Reviewed 3/2016*

*Reviewed 8/2020*

*Reviewed 2/2023*



## **BB 9011 DISCLOSURE OF CONFIDENTIAL INFORMATION**

Confidential information which is produced for or which comes out during executive sessions of the School Board shall not be divulged or released unless a majority of the School Board agree to release the information, subject to applicable laws regarding executive sessions and confidential records. This bylaw is not intended to cause the withholding of information about the purpose of executive sessions of the School Board.

*(cf. 1340 - Access to District Records)*

*(cf. 4112.6/4212.6/4312.6 - Personnel Records)*

*(cf. 5125 - Student Records)*

Information from executive session shall be released by the president or chairman of the meeting in which the executive session is held.

Note: The following paragraph is optional and may be revised or deleted as desired.

Any School Board member who releases confidential information contrary to the provisions of this bylaw may be publicly censured by a majority vote of the School Board.

*(cf. 4119.23 - Unauthorized Release of Confidential Information)*

*(cf. 9321 - Executive Sessions)*

**9/92**

AASB Policy Reference Manual



## COMMUNICATIONS TO AND FROM THE BOARD

Staff members, parents, and community members should submit questions or communications to the School Board through the Superintendent. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. If contacted individually, Board members will refer the person to the appropriate channel of authority, except in unusual situations. Board members will not take private action that might compromise the Board or administration.

*(cf. 9200 – Board Members)*

## BOARD MEMBER USE OF ELECTRONIC MAIL

E-mail to, by, and between Board members, in their capacity as Board members, shall not be used to conduct Board business. It shall be limited to:

1. Disseminating information; and
2. Messages not involving deliberation, debate, or decision-making.

It may contain:

1. Agenda item suggestions;
2. Reminders regarding meeting times, dates, and places;
3. Board meeting agenda or public record information concerning agenda items; or
4. Responses to questions posed by the community, administrators, or school staff, subject to this policy's first section.

A Board member sending an e-mail concerning the district shall copy the Superintendent or designee, who shall store the message consistent with the district's practice of record retention. There is no expectation of privacy for any messages sent or received by e-mail. Board members should keep public and personal communication totally separate.

*(cf. 3523 – E-Mail)*

*(cf. 9010 – Public Statements)*

*(cf. 9320 – Meetings)*

*(cf. 9322 – Agenda/Meeting Materials)*

*Legal Reference:*

### ALASKA STATUTES

40.25.110 - .220 – Alaska's Public Records Act

44.62.310 - .312 – Alaska's Open Meetings Act

*Revised 1/12*

*Reviewed 3/2016*

*Reviewed 8/2020*

*Reviewed 2/2023*



## **BB 9012 COMMUNICATIONS TO AND FROM THE BOARD**

The Board recognizes that appropriate communication procedures must be adhered to when communicating among Board members, and between Board members, district administration, and members of the public. Public communication by the Board should reflect positively on the district and serve the community by keeping it informed about the goals, programs, and achievements of the district and its schools.

Staff members, parents, and community members should submit questions or communications to the School Board through the Superintendent. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. If contacted individually, Board members will refer the person to the appropriate channel of authority, except in unusual situations. Board members will not take private action that might compromise the Board or administration.

(*cf. 9200 – Board Members*)

### **Board Member Use Of Electronic Communications**

Electronic communications are an efficient and convenient way to communicate and can expedite the exchange of information. Board members shall exercise caution so as to ensure that these communications are not used to discuss, deliberate, or take action on Board business outside of a properly scheduled meeting. To ensure compliance with the Open Meetings Act, electronic communications by and between members shall not be used to conduct Board business but shall be limited to:

1. Disseminating information; and
2. Messages not involving deliberation, debate, or decision-making.

Board members may properly use electronic communications to provide:

1. Agenda item suggestions;
2. Reminders regarding meeting times, dates, and places;
3. Board meeting agenda or public record information concerning agenda items; or
4. Responses to questions posed by the community, administrators, or school staff, subject to the requirements of this policy.

Board members shall make every effort to ensure that their electronic communications conform to Board Bylaw 9010, Public Statements. Unless authorized to speak on behalf of the full Board, a Board member should clarify that the member is speaking as an individual member, and not as an official Board or district spokesperson.

A Board member sending an electronic communication concerning the district shall copy the Superintendent or designee, who shall store the message consistent with the district's practice of record retention.

Board members shall abide by the district's acceptable use policy when using district-issued devices or technology resources, including district Internet access on a personal device. There is no expectation of privacy for any Board member messages sent or received by e-mail or other electronic communication, and these communications may be subject to public disclosure. Board members should keep public and personal communication totally separate.

### **Board Member Use Of Social Media**

Social media can be a positive tool for fostering community engagement with the district but this form of communication carries unique responsibilities. Board members desiring to utilize social media to communicate



on matters of the district must adhere to the rules above. In addition, Board members must be cognizant to:

1. Keep public and personal social media accounts totally separate;
2. Post only content that the district has already released to the public;
3. Clarify that the posting is not an official record of Board meetings or Board business;
4. Conduct yourself online in a manner that reflects well on the district and on you as a publicly elected official;
5. Do not post anonymously about school business;
6. Immediately report harassing or defamatory communications to the Superintendent if they involve the district, its employees, or students;
7. Retain a copy of your posts and what others post on your account if required by the district's records retention procedures; and
8. Immediately report to the district any potential security breach.

Board members should not use social media as a vehicle for communicating with each other outside of properly noticed meetings.

(cf. 3523 – E-Mail)

(cf. 9010 – Public Statements)

(cf. 9320 – Meetings)

(cf. 9322 – Agenda/Meeting Materials)

*Legal Reference:*

ALASKA STATUTES

40.25.110 - .220 – Alaska's Public Records Act

44.62.310 - .312 – Alaska's Open Meetings Act

*Revised 3/2017*

**9/92**

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View the [BYLAW WORKSHEET](#).

AASB Policy Reference Manual



## **BOARD STANDARDS**

The Board believes that it should hold itself to high standards of performance, accountability and conduct in order to meet the public trust that has bestowed by the public election of each member.

Therefore, the Board has adopted the Board Standards established by the Association of Alaska School Boards, which provide a framework for effective school governance and keep the Board's focus on student achievement.

Regular efforts will be made to orient new board members to the board standards, provide on-going board development opportunities to assist all board members in meeting those standards, and assess board performance to measure the Board's effectiveness in meeting them.

*(cf. 9000 – Role of Board and Members)*

*(cf. 9230 – Orientation)*

*(cf. 9240 – Board Development)*

*(cf. 9400 – Board Self-Evaluation)*

*Added 1/00*

*Reviewed 3/2016*

*Reviewed 8/2020*

*Reviewed 2/2023*



## **BB 9020 BOARD STANDARDS**

The School Board believes that it should hold itself to high standards of performance, accountability and conduct in order to meet the public trust that has bestowed by the public election of each member.

Therefore, the School Board has adopted the Board Standards established by the Association of Alaska School Boards, which provide a framework for effective school governance and keep the School Board's focus on student achievement.

Regular efforts will be made to orient new board members to the board standards, provide on-going board development opportunities to assist all board members in meeting those standards, and assess board performance to measure the School Board's effectiveness in meeting them.

*(cf. 9000 - Role of School Board and Members)*

*(cf. 9230 - Orientation)*

*(cf. 9240 - School Board Development)*

*(cf. 9400 - School Board Self-Evaluation)*

*Added 9/99*

**9/92**

AASB Policy Reference Manual



## **BOARD STANDARDS**

The Board Standards developed by the Association of Alaska School Boards and listed below have been adopted by the Craig City School Board as a standard of performance that this school board will constantly strive to meet.

### **VISION**

*The Board Creates A Shared Vision To Enhance Student Achievement*

- 1.1 Board develops a dynamic shared vision for education that reflects student needs and community priorities.
- 1.2 Board keeps the district and community focused on educating students.
- 1.3 Board demonstrates its strong commitment to vision by using the shared vision to guide decision making.

### **STRUCTURE**

*The Board Provides A Structure That Supports The Vision*

- 2.1 Board establishes a management system that results in effective decision making processes and enables all the people to help the district achieve its vision and make the best use of its resources.
- 2.2 Board ensures that long and short term plans are developed and annually revised through a process involving extensive participation, information gathering, research, and reflection.
- 2.3 Board sets high instructional standards based on the best available information about the knowledge and skills students will need in the future.
- 2.4 Board acts to ensure vision and structure comply with legal requirements.
- 2.5 Board encourages and supports innovative approaches to teaching, learning, and the continuous renewal of education.

## **BOARD STANDARDS**

### **ACCOUNTABILITY**

*The Board Measures District Performance Toward Accomplishing the Vision And Reports the Results To The Public.*

- 3.1 Board receives regular reports on student progress and needs based on a variety of assessments to evaluate the quality and equity of the educational program.
- 3.2 Board evaluates the superintendent and board performance annually and reports the result to the public.
- 3.3 Board ensures long and short term plans are evaluated and revised with the needs of students in mind.
- 3.4 Board uses an understandable format to periodically report district performance to the public.

### **ADVOCACY**

*The Board Champions The Vision*

- 4.1 Board leads in celebrating the achievements of students and accomplishments of others who contribute to education.
- 4.2 Board advocates for children and families and establishes strong relationships with parents and other mentors to help support students.
- 4.3 Board establishes partnerships with individuals, groups, and organizations to promote educational opportunities for all students.
- 4.4 Board promotes school board service as a meaningful way to make long term contributions to the local community and society.
- 4.5 The board is proactive in identifying and addressing issues that affect the education of students.

### **CONDUCT & ETHICS**

*The Board And Its Individual Members Conduct District Business In A Fair, Respectful, And Responsible Manner*



E 9020(c)

## **BOARD STANDARDS**

- 5.1 Board and its individual members act in a manner that reflects service to the community on behalf of students.
- 5.2 Board demonstrates a commitment to continually improving teamwork, problem solving, and decision making skills through a conscious program of board development.
- 5.3 Expenditures for board activities are clearly identified in the budget, related to the district vision, and open to public scrutiny.

*Added 1/00*

*Reviewed 3/2016*

*Reviewed 8/2020*

*Reviewed 2/2023*



## **E 9020 BOARD STANDARDS**

The Board Standards developed by the Association of Alaska School Boards and listed below have been adopted by the \_\_\_\_\_ School Board as a standard of performance that this school board will constantly strive to meet.

### **VISION**

*The Board Creates A Shared Vision To Enhance Student Achievement*

- 1.1 Board develops a dynamic shared vision for education that reflects student needs and community priorities.
- 1.2 Board keeps the district and community focused on educating students.
- 1.3 Board demonstrates its strong commitment to vision by using the shared vision to guide decision making.

### **STRUCTURE**

*The Board Provides A Structure That Supports The Vision*

- 2.1 Board establishes a management system that results in effective decision making processes and enables all the people to help the district achieve its vision and make the best use of its resources.
- 2.2 Board ensures that long and short term plans are developed and annually revised through a process involving extensive participation, information gathering, research, and reflection.
- 2.3 Board sets high instructional standards based on the best available information about the knowledge and skills students will need in the future.
- 2.4 Board acts to ensure vision and structure comply with legal requirements.
- 2.5 Board encourages and supports innovative approaches to teaching, learning, and the continuous renewal of education.

### **ACCOUNTABILITY**

*The Board Measures District Performance Toward Accomplishing the Vision And Reports the Results To The Public.*

- 3.1 Board receives regular reports on student progress and needs based on a variety of assessments to evaluate the quality and equity of the educational program.
- 3.2 Board evaluates the superintendent and board performance annually and reports the result to the public.
- 3.3 Board ensures long and short term plans are evaluated and revised with the needs of students in mind.
- 3.4 Board uses an understandable format to periodically report district performance to the public.

### **ADVOCACY**

*The Board Champions The Vision*



4.1 Board leads in celebrating the achievements of students and accomplishments of others who contribute to education.

4.2 Board advocates for children and families and establishes strong relationships with parents and other mentors to help support students.

4.3 Board establishes partnerships with individuals, groups, and organizations to promote educational opportunities for all students.

4.4 Board promotes school board service as a meaningful way to make long term contributions to the local community and society.

4.5 The board is proactive in identifying and addressing issues that affect the education of students.

## **CONDUCT & ETHICS**

*The Board And Its Individual Members Conduct District Business In A Fair, Respectful, And Responsible Manner*

5.1 Board and its individual members act in a manner that reflects service to the community on behalf of students.

5.2 Board demonstrates a commitment to continually improving teamwork, problem solving, and decision making skills through a conscious program of board development.

5.3 Expenditures for board activities are clearly identified in the budget, related to the district vision, and open to public scrutiny.



## **BOARD MEMBERSHIP**

### **Regular Members**

The School Board shall consist of five members elected or appointed in accordance with law.

*(cf. 9220 - Board Elections)*

*(cf. 9223 - Board Vacancies)*

### **Student Board Members**

The Board believes it is important to seek out and consider students' ideas, viewpoints and reactions to the educational program. In order to provide student input and involvement, the Board shall appoint student Board members as deemed necessary.

Student Board members shall have the right to attend public meetings of the Board, be recognized at meetings, participate in questioning witnesses and discussing issues and shall receive all materials presented to Board members, including emails, except those related to executive sessions.

Student Board members may cast votes on all matters except those subject to executive session discussion. These votes shall not affect the outcome of an issue. Student Board Member votes shall be recorded in the minutes.

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 9210 – Qualifications)*

#### ALASKA STATUTES

*14.08.041 Regional school boards*

*14.08.091 Administration*

*14.12.030 School boards*

*14.12.040 Transition from five to seven member board*

*14.12.110 Single body as assembly and school board*

*14.14.070 Organization of school board*

*14.14.120 Inoperative district*

*14.14.250 - 14.14.310 Involvement of young people in government*

*29.20.300 School boards*

*Reviewed 3/2016*

*Reviewed 8/2020*

*Reviewed 2/2023*



## **BB 9110 SCHOOL BOARD MEMBERSHIP**

Note: The following sample bylaw should be revised to reflect district requirements and needs.

### **Regular Members**

The School Board shall consist of \_\_\_\_\_ members elected or appointed in accordance with law.

(cf. 9220 - *School Board Elections*)

(cf. 9223 - *School Board Vacancies*)

### **Military Delegate**

Note: If the city or borough school board operates a school on a military reservation, the School Board is required to appoint one nonvoting military delegate. The following sample bylaw may be revised or deleted to reflect district philosophy and needs.

The School Board shall appoint a delegate from the military community to serve on the School Board in a nonvoting capacity. The delegate shall receive nonconfidential School Board materials attend public sessions of the School Board, and advise the School Board relating to the management and control of military schools.

The military delegate may cast and have recorded in the School Board minutes a preferential vote which shall not be counted in the School Board vote.

### **Student School Board Members**

Note: The following optional bylaw may be revised or deleted to reflect district philosophy and needs.

The School Board believes it is important to seek out and consider students' ideas, viewpoints and reactions to the educational program. In order to provide student input and involvement, the School Board shall appoint student School Board members as deemed necessary.

Student School Board members shall have the right to attend public meetings of the School Board, be recognized at meetings, participate in questioning witnesses and discussing issues and shall receive all materials presented to School Board members except those related to executive sessions.

Student School Board members may cast preferential votes on all matters except those subject to executive session discussion. Preferential votes shall be cast prior to the official School Board vote and shall not affect the outcome of a vote. Preferential votes shall be recorded in the School Board minutes.

(cf. 1220 - *Citizen Advisory Committees*)

(cf. 9210 - *Qualifications*)

*Legal Reference:*

#### ALASKA STATUTES

14.08.041 *Regional school boards*

14.08.091 *Administration*

14.12.030 *School boards*



14.12.040 *Transition from five to seven member board*

14.12.110 *Single body as assembly and school board*

14.14.070 *Organization of school board*

14.14.120 *Inoperative district*

14.14.250 - 14.14.310 *Involvement of young people in government*

29.20.300 *School boards*

*Revised 01/07*

**9/92**

AASB Policy Reference Manual



## **OFFICERS AND AUXILIARY PERSONNEL**

Within seven days after certification of election results, the Board shall meet to elect a president, vice president, and secretary/treasurer.

The superintendent shall preside over the organizational meeting to elect the president. When there is more than one nominee, the election shall be by secret ballot. The nominee must receive a vote of the majority of the membership to be elected.

The newly elected president shall assume the chair and conduct the election of the remaining officers as set forth herein.

*(cf. 9121 – Board President)*

*(cf. 9122 – Vice President/Clerk)*

*(cf. 9123 – Secretary/Treasurer)*

### *Legal Reference:*

#### ALASKA STATUTES

*14.08.091 Administration*

*14.12.110 Single body as assembly and school board*

*14.14.070 Organization of school board*

*29.20.300 School boards*

*Reviewed 3/2016*

*Reviewed 8/2020*

*Reviewed 2/2023*



## BB 9120 OFFICERS AND AUXILIARY PERSONNEL

Note: Pursuant to A.S. 14.08.091 and A.S. 14.14.070, the School Board must meet within seven days of the certification of election results in order to elect one of its members as president, one as clerk, and if necessary, one as treasurer. The following should be revised as appropriate to reflect district needs and titles of School Board officers.

**Option 1:** Within seven days after certification of election results, the School Board shall meet to elect a president and clerk. The School Board may also elect a treasurer.

Note: The following option is provided for districts in which the borough assembly serves as the school board pursuant to A.S. 29.20.300 or A.S. 14.12.110.

**Option 2:** The mayor shall serve as School Board President. The School Board shall elect one of its members to serve as clerk within seven days of certification of assembly elections and may elect one of its members as treasurer of the School Board.

(cf. 9121 - School Board President)

(cf. 9122 - Vice President/Clerk)

(cf. 9123 - Secretary/Treasurer)

*Legal Reference:*

### ALASKA STATUTES

14.08.091 Administration

14.12.110 Single body as assembly and school board

14.14.070 Organization of school board

29.20.300 School boards

*Revised 9/97*

**9/92**

AASB Policy Reference Manual