## Browning Public Schools **Board Agenda Request**Meeting To Be Held: October 30, 2024



Recogniti	ion: Students	Staff	Parents			
Informat	ion: Building Report	Old Business	Superintendent's Report			
Action:	Resignations		Contract Service Agreements			
	Travel Out-of-State	Travel In State	Approvals			
	Termination	Legal Matters	Other:			
	This action request pertains to	☐ Elementary (only)	☐ High School/District Wide			
Date:	10/22/24					
To:	Rebecca Rappold	From:	Bev Sinclair			
	Superintendent of Schools	Title: Di	rector of Human Resources			
Subject:	Hiring: Custodian-BMS					
Descripti	on: Dennis Juneau is recomme	nding the following hire:				
Jamie MountainChief, BMS Custodian pending successful completion of pre-hire process.						
<b>Financial Impact: L2/S0, \$18.50</b> (L2/S1, \$19.12 after successful completion of 90-working-day probationary period)						
<b>Funding Source:</b> Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.						
Attachment(s): Hiring Selection Report						
Superintendent Action: Approved Denied Deferred Initial & date:						
Comments:						
Board Action: N/A (Info) Approved Denied Tabled:						

## Human Resources Department

## Browning Public Schools **Hiring Selection Report**

Position		Applicant Recommend	ed
Custodian		Jamie MountainChief	
Department/Location		Supervisor	
BMS		Dennis Juneau	
Type of Position	Starting Date		Term
Classified	11/1/24; pend pre-hire		2024-2025 AY

**Recruiting.** Date Posted: Re-advertised: Closing Date:

Comments: Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. only 1 applicants have applied.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
Jamie MountainChief		09/24/24	YES	9/30/24

Interview Committee	Title		Name	Title
Dennis Juneau	Principal			
Angela HeavyRunneer	Assistant Principal			
Arlan Edwards	Counselor			

**Recommendation**: Jamie has experience working in a group setting and collaborating daily with colleagues; has experience working with a daily schedule that can be adjusted and previous experience in custodial/maintenance for a large building.

Pre-Employment Requirements		Completed?	Results Received
1 1 1 1 1 1 1 1	Date Initiated	(Y)es (N)o	(Negative = OK)
Drug test	10/03/24	Yes	Ok
State & Federal Criminal background check	10/11/24	Yes	Ok
Tribal Background check	10/17/24	Yes	Ok

Salary. \$18.50, \$19.12	Placement: L2/S0; L2/S1		Contract Days: 187	
Prepared by:Bev Sinclair	Date <u>10/22/24</u>	Approved by:		Date: