



MINUTES – REGULAR MEETING
OF THE PLANNING AND ZONING COMMISSION
HELD ON MONDAY, DECEMBER 16, 2024 @ 6:00 PM
15001 DARRINGTON RD., HORIZON CITY, TEXAS 79928

1. **CALL MEETING TO ORDER & DETERMINATION OF QUORUM-PLEDGE OF ALLIGIANCE**

Quorum established and meeting called to order at 6:07 pm.

2. **COMMISSION MEMBERS ATTENDANCE:
COMMISSIONERS EXCUSED AND UNEXCUSED:**

ACTION: Motion made by **RODRIGUEZ**, 2nd by **JOLLEY** to excuse absent Planning & Zoning Commission members.
AYES: **JOLLEY, MELENDEZ, RODRIGUEZ, AVILA, GARDEA**
ABSTAIN:
MOTION CARRIED

3. **OPEN FORUM:** NOTE: The Planning & Zoning Commission encourages public comment on all matters of interest listed on this agenda. Speakers from the audience will be given an opportunity to discuss each item in the order in which it appears on the agenda, prior to the Commission discussing the item unless otherwise approved by the Chairman. A "Speaker Request" form is available for those who wish to sign up on the day of the meeting. This form is also available in advance by downloading the attached form. Please submit the "Speaker Request" form completely filled out to the Board Secretary prior to the meeting. The Commission retains the option to set reasonable limits on the number, frequency, and length of presentations. Please contact the Board Secretary at (915) 852-1046 Ext. 404 with any additional questions.

No one signed up to speak.

4. **PUBLIC HEARINGS**

NOTICE TO THE PUBLIC AND APPLICANTS The staff report for an agenda item may include conditions, exceptions or modifications. The Commission's motion to approve an item in accordance with the staff report or with all staff comments means that any modification, waivers, exceptions requested by the applicant and recommended for approval by staff and any staff recommended conditions, have been approved, without necessitating that the Commission restate the modifications, exceptions, waivers, or conditions as part of the motion to approve and that any findings required to be made by the Commission, have been made. If the Commission does not wish to approve an exception or modification, or require a condition, then the Commission's motion will state which have not been approved, otherwise, the staff report, with all modifications, exceptions and conditions, is approved and the applicant shall comply with all provisions of the staff report.

4A. **DISCUSSION AND RECOMMENDATION:**

Chief Planner

On the resubmitted **Replat** application for **Horizon Manor, Unit Three Replat "A" (Case No. RP-002460-2020)**, legally described as a portion of Lot 19, Block 9, Horizon Manor Unit Three, Town of Horizon City, El Paso County, Texas. Containing 7.9365 acres ±. Application submitted by CAD Consulting Co. (**Postponed at the November 18, 2024 P&Z Meeting**)

ACTION: Motion made by **JOLLEY**, 2nd by **GARDEA** to postpone Replat request to January 20, 2025 Planning and Zoning Meeting.

AYES: **JOLLEY, MELENDEZ, RODRIGUEZ, AVILA, GARDEA**
ABSTAIN:
MOTION CARRIED



**MINUTES – REGULAR MEETING
OF THE PLANNING AND ZONING COMMISSION
HELD ON MONDAY, DECEMBER 16, 2024 @ 6:00 PM
15001 DARRINGTON RD., HORIZON CITY, TEXAS 79928**

4B. DISCUSSION AND RECOMMENDATION:

Chief Planner

On the **Preliminary & Final Subdivision Plat** applications for **Kenazo Subdivision (Case No. SUC24-0003)**, and to authorize the Mayor to sign the recording plat, legally described as Two Portions of Sections 31, block 78, Township 3, Texas and Pacific Railroad Surveys, Town of Horizon City, El Paso County, Texas. Containing 4.0031 acres ±. Application submitted by Applicant/Representative: JLJ Designs.

ACTION: Motion made by **GARDEA** , 2nd by **RODRIGUEZ** to approve Kenazo Subdivision and have staff comments addressed prior to the item beign presented on City Council January 14, 2025.

AYES: JOLLEY, MELENDEZ, RODRIGUEZ, AVILA, GARDEA
ABSTAIN
MOTION CARRIED

5. OTHER BUSINESS

5A. DISCUSSION AND ACTION:

On the Planning and Zoning meeting minutes for the meeting held on November 18, 2024.

ACTION: Motion made by **RODRIGUEZ** , 2nd by **JOLLEY** to approve November 18, 2024 meeting minutes.

AYES: JOLLEY, MELENDEZ, RODRIGUEZ, AVILA
ABSTAIN: GARDEA
MOTION CARRIED

5B. DISCUSSION AND ACTION:

Chief Planner

On the election of a Co-Chairman to the Planning & Zoning Commission.

ACTION: Motion made by **GARDEA** , 2nd by **AVILA** to elect Matthew Gardea as Co Chairman for P&Z Commission

AYES: JOLLEY, MELENDEZ, RODRIGUEZ, AVILA, GARDEA
ABSTAIN:
MOTION CARRIED

6. ANNOUNCEMENTS

6A. The next regular scheduled meeting: **Monday, January 20, 2025 at 6pm. Postponed for Monday, February 17, 2025 at 6 pm.**

EXECUTIVE SESSION

The Planning and Zoning Commission of the Town of Horizon City may recess into Executive Session pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation regarding Real Property; and 551.087 – Deliberation regarding Economic Development Negotiations.

ADJOURNMENT: The meeting adjourned at 6:23 pm.

ACTION: ADJOURNMENT
AYES: JOLLEY, MELENDEZ, RODRIGUEZ, AVILA, GARDEA.
MOTION CARRIED

