

Action Sheet

MEETING DATE:

August 23, 2023

AGENDA ITEM:

Discuss and consider approval of 10 nonbusiness days for inclusion in deadlines for responding to public information requests or to request Attorney General opinions.

HB 3033, passed during the regular legislative session and taking effect September 1, 2023, amends the Public Information Act (PIA) by limiting the number of “nonbusiness” days for school districts.

Prior to HB 3033, days when districts were closed (such as holiday breaks) were not counted in the deadline calculations. Now, the statute expressly limits nonbusiness day exclusions to weekend days, national and state holidays, and the Friday or Monday after a holiday which falls on a weekend and is earlier/later observed.

Nonbusiness PIA days may be designated when District administrative offices are closed or operating with minimal staffing. However, school districts may designate no more than ten nonbusiness days within each calendar year for purposes of the PIA. This change in the calculation of business and nonbusiness days only applies to requests under the Public Information Act and does not apply to any other timeline that includes only District business days.

2023: Nov. 21, Dec. 26, Dec. 28

2024: Jan. 2, Jan. 4, March 11, March 13, March 15, July 1, July 3

RECOMMENDATION:

I move the Board approve the nonbusiness days listed for purposes of public information requests and requests for Attorney General opinions.



Matthew Neighbors, Ed. D.
Superintendent



Stephanie Davis, Director of
Communications and Marketing