

TITLE I Programs

E-6171(a)

NOTICE TO PARENTS REQUIRED BY EVERY STUDENT SUCCEEDS ACT

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Notes: Under the Every Student Succeeds Act, parent notifications for the 2016-2017 school year are required but they must align to NCLB requirements. However, not all NCLB notices are required. This list of parental notice requirements is designed to help districts meet the many notice requirements of NCLB as required for the 2016-2017 school year. NCLB makes it clear that schools receiving federal funds must ensure that parents are actively involved and knowledgeable about their schools and their child's education. The law requires schools to give parents many different kinds of information and notices in a uniform and understandable format and to the extent practicable, in a language that parents understand. The only notices applying to districts that do not receive Title I funds are those regarding student privacy. The notices described in this example are summarized; please see the specific NCLB section cited for the exact requirements. The NCLB citations are retained for purposes of implementing notice requirements for the 2016-17 school year.

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Improving Basic Programs Operated by Local Educational Agencies

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1. **Teacher Qualifications.** As required by NCLB §1111(h)(6)(A): At the beginning of each school year, a school district that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the parents may request, and the district will provide the parents on request, information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following:

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a. Whether the teacher has met the State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.

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b. Whether the teacher is teaching under emergency or other provisional status.

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c. The teacher's baccalaureate degree major and any other graduate certifications or degrees.

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d. Whether paraprofessionals provide services to the student and, if so, their qualifications.

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2. **Individual Achievement on State Assessment.** As required by NCLB §1111(h)(6)(B)(i): districts must provide to parents information on the level of achievement of the parent's child in each of the State academic assessments.

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English Language Learners

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1. As required by NCLB §1112(g)(1)(A) and (g)(2), and §3302(a): Districts must inform a parent of an English language learner identified for participation, or participating in, such a program of the reasons for their child being identified, their child's level of English proficiency, instructional method, how their child's program will meet their child's needs, how the program will help the child to learn English, exit requirements for the program to meet the objectives of any limited English proficiency, and information regarding parental rights.

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~~NOTICE TO PARENTS REQUIRED BY NO CHILD LEFT BEHIND ACT OF 2001
(continued)~~

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- ~~2. As required by NCLB §1112(g)(4) and §3302(e): Each district shall implement an effective means of outreach to parents of English language learner students to inform the parents regarding how they can be involved in their children's education, and be active participants in assisting their children to attain English proficiency, achieve at high levels in core academic subjects, and meet challenging State academic achievement standards and State academic content standards expected of all students. In addition, the outreach shall include holding, and sending notice of opportunities for, regular meetings for formulating and responding to parent recommendations.~~

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~~**Academic Assessment and Local Education Agency and School Improvement**~~

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- ~~1. Districts shall provide parents notice of each school's ASPI designation, including:~~
 - ~~a. An explanation of what the identification means, and how the school compares in terms of academic achievement to other district schools and the State educational agency; and~~
 - ~~b. The reasons for the identification.~~
- ~~2. Notice to parents of each student enrolled in a school designated as a Priority or Focus school, including:~~
 - ~~a. An explanation of what the school identified for school improvement is doing to address the problem;~~
 - ~~b. An explanation of what the district or State educational agency is doing to help the school address the achievement problem; and~~
 - ~~c. An explanation of how the parents can become involved in addressing the academic issues that caused the school to be identified as a priority or focus school.~~

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~~**Parental Involvement**~~

- ~~1. As required by NCLB §1118(b): Parents shall be notified of the parental involvement policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.~~
- ~~2. As required by NCLB §1118(e): Each school shall:~~
 - ~~a. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation, and to explain the requirements of this part, and the right of the parents to be involved;~~
 - ~~b. Offer a flexible number of meetings;~~

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~~6171(c)~~

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c. ~~Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs including the planning, review, and improvements of the school parental involvement policy and the joint development of the schoolwide program plan under §1114(b)(2);~~¶

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d. ~~Provide parents of participating children:~~¶

- ~~Timely information about programs under this part;~~
~~A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and~~¶
- ~~If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.~~¶

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~~Education of Homeless Children and Youths~~¶

1. ~~As required by NCLB §722(e)(3)(C): The district shall provide written notice, at the time any homeless child or youth seeks enrollment in such school, and at least twice annually while the child or youth is enrolled in such school, to the parent or guardian of the child or youth (or, in the case of an unaccompanied youth, the youth) that:~~¶

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a. ~~Shall be signed by the parent or guardian;~~¶

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b. ~~Sets the general rights provided under this subtitle;~~¶

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c. ~~Specifically states:~~¶

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- ~~The choice of schools homeless children and youths are eligible to attend;~~¶
- ~~That no homeless child or youth is required to attend a separate school for homeless children or youths;~~¶
- ~~That homeless children and youths shall be provided comparable services including transportation services, educational services, and meals through school meals programs; and~~¶
- ~~That homeless children and youths should not be stigmatized by school personnel; and,~~¶

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d. ~~Includes contact information for the local liaison for homeless children and youths.~~¶

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6171(d)←

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~~NOTICE TO PARENTS REQUIRED BY NO CHILD LEFT BEHIND ACT OF 2001 (continued)~~¶

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WORKSHEETS for the district policy committee:

DISCARD WHEN FINISHED

~~2. As required by NCLB §722(g)(2)(B)(iii): In the case of an unaccompanied homeless youth, the district shall ensure that the homeless liaison assists in placement or enrollment decisions under this subparagraph, considers the views of such unaccompanied youth, and provides notice to such youth of the right to appeal.¶~~

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~~3. As required by NCLB §722(g)(6)(A)(iv): Each district shall ensure that public notice of the educational rights of homeless children is disseminated where such children and youths receive services under this Act, such as schools, family shelters, and soup kitchens.¶~~

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~~**Student Privacy**¶~~

~~1. As required by NCLB §1061(c)(2)(A): The student privacy policies developed by a district shall provide for reasonable notice of the adoption or continued use of such policies directly to the parents of students enrolled in schools served by that district. At a minimum, the district shall:~~

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~~a. Provide such notice at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in such policies; and¶~~

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~~b. Offer an opportunity for the parent to opt the student out of the activity.¶~~

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~~2. As required by NCLB §1061(c)(2): All districts shall provide reasonable notice of such existing policies to parents and guardians of students, e.g. “The School Board has adopted and continues to use policies regarding student privacy, parental access to information, and administration of certain physical examinations to minors. (Copies of those policies are available on request.)”¶~~

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~~Revised 3/2016~~

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