

ANNUAL BUDGET FY-13 BUDGET DEVELOPMENT CALENDAR

FEBRUARY 1, 2012		REVIEW OF PROJECTED ENROLLMENT
FEBRUARY 3, 2012		CALCULATION OF BOARD ALLOCATED AMOUNTS BASED ON PROJECTED ENROLLMENT
FEBRUARY 10, 2012		CAPITAL IMPROVEMENTS NEEDS DUE
FEBRUARY 14, 2012	**	PRESENT BUDGET TIMELINE TO BOARD
FEBRUARY 15, 2012		RECOMMENDATION FROM PRINCIPALS OF LICENSED STAFF
FEBRUARY 17, 2012		COMPLETION OF DEBT SERVICE BUDGETS
		COMPLETION OF CAPITAL PROJECTS BUDGETS
FEBRUARY 22, 2012		COMPARISON OF HR LISTED POSITIONS WITH FINANCE BUDGETED POSITIONS COMPLETED
MARCH 6, 2012	**	MAJOR BUDGET AREAS AND BUDGET INITIATIVES COMPARISONS PRESENTED
		REVENUE PROJECTIONS AND COMPARISONS PRESENTED
MARCH 7, 2012		REQUESTS DUE FOR NEW STAFF POSITIONS WITH JUSTIFICATION
MARCH 27, 2012	**	PROJECTED EMPLOYEE POSITIONS AND STAFF COST PRESENTED
APRIL 2, 2012		INSTRUCTIONAL BUDGETS DUE
APRIL 10, 2012	**	DEPARTMENTAL BUDGETS DUE
		SPECIAL REVENUE BUDGETS DUE
		<i>LICENSED TEACHERS, ADMINISTRATORS, AND OTHER PROFESSIONAL EDUCATORS RECOMMENDED FOR APPROVAL</i>
APRIL 26, 2012	**	IDENTIFY ISSUES AND PRIORITIES WITHIN BUDGET DEVELOPMENT DISCUSSION OF 1ST DRAFT OF BUDGET
MAY 5, 2012		REGULAR LEGISLATIVE SESSION ENDS
MAY 8, 2012	**	UPDATE OF ISSUES AND PRIORITIES WITHIN BUDGET DEVELOPMENT DISCUSSION
MAY 22, 2012	**	LICENSED AND CLASSIFIED SALARY SCHEDULES PRESENTED FOR ADOPTION
JUNE 26, 2012	**	UPDATE ON MAJOR BUDGET AREAS AND BUDGET INITIATIVES PRESENTED
JULY 3, 2012		<i>FIRST PUBLIC HEARING NEWSPAPER ADVERTISEMENT WITH TAX NOTIFICATION</i>
JULY 10, 2012		<i>SECOND PUBLIC HEARING NEWSPAPER ADVERTISEMENT WITH TAX NOTIFICATION</i>
JULY 17, 2012	**	<i>FY 13 BUDGET HEARING</i>
AUGUST 14, 2012	**	<i>BUDGET PRESENTED FOR BOARD ADOPTION</i>
AUGUST 15, 2012		<i>REQUIRED COPIES OF BUDGET AND TAX RESOLUTION PRESENTED TO TAX LEVYING AUTHORITY</i>
		<i>BUDGET CONFIRMATION FOR FY13 SENT TO STATE DEPARTMENT OF EDUCATION</i>
		<i>PUBLISH SYNOPSIS OF BUDGET IN LOCAL NEWSPAPER</i>