

DRAFT

**Board of Trustees
Regular Meeting Minutes
Monday, September 18, 2023**

Call to Order - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Sara Bartles at 6:01 p.m. in the agency board room.

a. Chairman Bartles led the Pledge of Allegiance.

b. Following persons were in attendance:

Stoney Winston	Superintendent	Parma
Dr. Jeff Dillon	Superintendent	Wilder
OJ Barber	Trustee/Vice-Chairman	Marsing
Sara Bartles	Trustee/Board Chair	Parma
Shane Muir	Trustee	Homedale
John Baldazo	Trustee	Notus
Brittney Josoff	Trustee	Wilder
Patricia Frahm	COSSA CEO	COSSA
Tammie Anderson	Special Education Director	COSSA
Jennifer Davis	Business Manager/Clerk	COSSA

Not Present: Rob Sauer, Superintendent, Homedale; Micah Doramus, Superintendent, Notus; Norm Stewart, Superintendent, Marsing.

John Baldazo moved to approve the agenda as presented. Sara Bartles seconded the motion. Motion carried.

Audience with Individuals and Groups

Phil Gore, PhD, Chief Learning Officer with Idaho School Board Association.

Agenda – Action Items:

Consider the approval of Consent Agenda items

- i. Board Minutes – Regular Meeting August 21, 2023 – as presented.
- ii. Bill Schedule (September 18, 2023) – as presented.
- iii. Personnel Report – as presented.
- iv. Obsolete Items – as presented.

It was moved by John Baldazo and seconded by Sara Bartles to approve the consent agenda items as presented. Motion carried.

Discussion/Information

- a) COSSA Educational Association Representative - no report
- b) Business Office Report (Jennifer Davis) – no additions to submitted report

- c) Special Services Report (Tammie Anderson) – no additions to submitted report
- d) Academy Principal/CTE Coordinator (Terry Rothamer & Shelby Cloward) – no additions to submitted report
- e) COSSA Administration Report (Patricia Frahm) – no additions to submitted report
- f) Maintenance/Facilities (Chris Marciel) – no additions to the submitted report
- g) Food Services Report (Thomas Moreno) – no additions to the submitted report
- h) Information Technology Report (Samantha Paffile) –no additions to the submitted report
- i) Short-Term Training Report (Scott Webb) – no additions to submitted report

Old Business –

a) New or Revised Board Policies – Second Reading

- a. Policy 2425, Parental Rights – New
- b. Policy 2425P, Parental Rights - New
- c. Policy 2425F, Parental Rights Form -New
- d. Policy 3345, Use of Restraint -New
- e. Policy 2120, Program Evaluation-New
- f. Policy 2140, Student and Family Privacy Rights-New
- g. Policy 2140F, Student and Family Privacy Form-New
- h. Policy 3085, Sexual Harassment, Discrimination-New
- i. Policy 3085P, Sexual Harassment Procedures-New
- j. Policy 3083 Admission to COSSA Academy (reissued as Policy 3083)

It was moved by Shane Muir and seconded by John Baldazo to approve policies 2425, Parental Rights; 2425P, Parental Rights; Policy 2425F, Parental Rights Form; Policy 3345, Use of Restraint; Policy 2120, Program Evaluation; Policy 2140 Student and Family Privacy Rights; Policy 2140F Student and Family Privacy Forms; Policy 3085, Sexual Harassment, Discrimination; Policy 3085P, Sexual Harassment Procedure - New or Revised Board Policies – Second Reading.

Sara Bartles, moved to have Policy 3083 changed to remove the verbiage “case by case”, and move to a third reading.

New Business -- Action Items

a) New or Revised Board Policies—First Reading

- A. COSSA Administration (Ms. Frahm)
- B. New or Revised Board Policies – First Reading (revised)
 - a. Policy 1300, District Policies, Handbooks and Ancillary Documents (revised)
 - b. Policy 2150, Copyright Compliance
 - c. Policy 2415, Supporting Students w/ Dyslexia
 - d. Policy 2540, Selection, Adoption of Curriculum
 - e. Policy 2605, Advancement Requirements grades 7-9
 - f. Policy 3370P, Searches & Seizure
 - g. Policy 3575, Student Data Privacy and Security
 - h. Policy 4260, Public Records Request
 - i. Policy 5240, Employee Sexual Harassment
 - j. Policy 5290, Public and Political Activities
 - k. Policy 5440, Policy Concerning Date of Pay
 - l. Policy 5460, Workers Comp Benefits
 - m. Policy 5750, Employing Retired Teachers and Administrators
 - n. Policy 7225, Insufficient Funds

It was moved by John Baldazo and seconded by Sara Bartles to approve B. New or Revised Board Policies – First Reading as presented. Motion Carried.

C. JUUL Settlement

It was moved by John Baldazo and seconded by Sara Bartles to approve JUUL Settlement in the amount of \$2,524. Motion carried.

D. ISBA Superintendent Goals and Evaluations

- a. Board development
 - i. Discuss CTE
 - ii. Discuss Special Education
 - iii. Discuss Staffing
- b. Identify Necessary Data

Executive Session— It was moved by Shane Muir and seconded by Sara Bartles to convene in to Executive Session according to Idaho Code 74-206 (b)(d) at 7:57 P.M. Roll call vote: all present voting in favor. Executive Session adjourned at 8:00 P.M.

Executive Session Action: It was moved by John Baldazo: Whereas the Board denied release of contract for employee 2023-1. The motion was seconded by Sara Bartles. Motion carried.

Adjournment –John Baldazo moved to adjourn the meeting at 8:00 p.m. Sara Bartles seconded the motion. Motion carried.

Respectfully Submitted,

Jennifer Davis, Clerk