

**Finance Committee Meeting: 03/18/2026 at 10:00am**

**Called to order:** 10:01 am

**Adjourned:** 10:41 am

**Members:** Adam Hewitt, Kelly Bittner, Annette Klang, Jenna Leadbetter, Rose Bierce, Monique Vonende, Ronda Veit (OL), Gena Jacobson (OL)

Norms:

- Show up on time
- Show up prepared as possible
- Stay on topic
- Assume positive intent

Mission Statement: To ensure sustainability and responsible fiscal management aligned with the CCS strategic plan.

Goals:

- To create and maintain a balanced budget
- Monitor monthly financial statements
- Recommend revisions to the budget when necessary

**Priority Agenda Items**

**Monthly Financials:**

1. ADM Report: (5 minutes)

ADM	Enrollment
556.52	594

SY 25-26 Enrollment Goal: 600 students

SY 26-27 Enrollment Goal: 660 students

SY 27-28 Enrollment Goal: 690 students

2. Recommend monthly financials for BOE approval: [February 2026](#)

Adam presented the February financials. Have not reached enrollment goal of 600. Revenues and expenditures are each running slightly low at this time. End-of-year fund transfers expected in Food Service and Community Service.

3. Monthly Supplemental Information: [February 2026](#)

No questions.

**Other Business:** (25 minutes)

4. HR/Finance Assistant - approximately \$7,177.62 budget impact including benefits for FY26  
Kelly and Jenna presented the need for an additional HR/Finance position (level 3 admin)

5. 1.0 Engagement Coordinator - approximately TBD budget impact for FY26  
Committee will receive more info and vote via email following meeting.

**Additional Agenda Items:**

**Next meeting:** 04/22/2026 10AM

**Notes:**