

AMENDED

**CRESTWOOD SCHOOL DISTRICT
September 30, 2019
PERSONNEL REPORT**

TO: Board of Education

FROM: Dr. Richard Klee, Interim Superintendent

RE: **A. ACTION ITEMS:**

1. Guidance Counselor Recommendation – Shadia Berry
2. Guidance Counselor Recommendation – Nour Asbahi
3. Unpaid Leave of Absence Request – Denna Sinarski
4. Unpaid Leave of Absence Request – Fadia Habhab
5. Fall Coaches Approval 2019-2020 School Year

B. INFORMATIONAL ITEMS:

1. None

A. ACTION ITEMS

1. Guidance Counselor Recommendation – Shadia Berry

Interviews for a Guidance Counselor position were conducted on Wednesday, October 18, 2019. Interview committee members included Joel Fabris, Crestwood High School Principal; Mrs. Yusra Hamadeh, Crestwood High School Guidance Counselor; and me. The committee recommends Shadia Berry for this position.

Shadia earned her Bachelor's degree from Madonna University in 2010 with her major area of study in Sociology; she then went on to earn her Masters of Arts in School Guidance Counseling from Central Michigan University in 2018. Shadia has been a practicing guidance counselor for the past year. She has experience providing academic and socio-emotional counseling in individual and group settings; scheduling middle school and high school courses; creating and managing 504 plans and behavior plans; providing referrals; auditing transcripts; and assisting students with dual enrollment.

Shadia had a second interview and is being recommended for a Guidance Counselor position.

RECOMMENDED ACTION: That the Crestwood Board of Education approve the probationary contract for Shadia Berry for the 2019-2020 school year per attached Schedule 4.A.1., pending receipt off official transcripts, employer copy of current School Guidance Counselor certificate, acceptable criminal background check, and other employment documentation as required by law.

2. Guidance Counselor Recommendation – Nour Asbahi

Interviews for a Guidance Counselor position were conducted on Wednesday, October 18, 2019. Interview committee members included Joel Fabris, Crestwood High School Principal; Mrs. Yusra Hamadeh, Crestwood High School Guidance Counselor; and me. The committee recommends Nour Asbahi for this position.

Nour graduated from the University of Michigan – Dearborn with a Bachelor's degree in 2010; she went on to earn her Master's degree in 2017 from Wayne State University. She holds certification in English, Psychology, English as a Second Language and Guidance and Counseling. Nour was an English teacher at Crestwood High School for 7 years where her students had a 100% passing rate on the AP Capstone Seminar exam. She has experience working closely with the senior guidance counselor and college admissions representatives helping students to apply for college financial aid and scholarships. Nour completed her counseling internship at Crestwood High School where she would audit transcripts, schedule

new students, work with students who had emotional needs, and counsel students who were at-risk for succeeding.

Nour had a second interview and is being recommended for a Guidance Counselor position.

RECOMMENDED ACTION: That the Crestwood Board of Education approve the probationary contract for Nour Asbahi for the 2019-2020 school year per attached Schedule 4.A.1., pending receipt off official transcripts, employer copy of current School Guidance Counselor certificate, acceptable criminal background check, and other employment documentation as required by law.

3. Unpaid Leave of Absence Request – Denna Siniarski

Mrs. Denna Siniarski, Paraprofessional at Kinloch Elementary School, is requesting an unpaid leave of absence from Monday, October 7 through Friday, October 11, 2019. Denna's son is getting married.

RECOMMENDED ACTION: That the Crestwood Board of Education approve the unpaid leave of absence request for Mrs. Denna Siniarski from Monday, October 7 through Friday, October 11, 2019.

4. Unpaid Leave of Absence Request –Fadia Habhab

Mrs. Fadia Habhab, ESL Teacher at Highview Elementary School, is requesting an unpaid personal leave of absence from Tuesday, December 17 through Friday, December 20, 2019. Fadia

RECOMMENDED ACTION: That the Crestwood Board of Education approve the unpaid leave of absence request for Mrs. Fadia Habhab from Tuesday, December 17 through Friday, December 20, 2019.

5. Fall Coaches Approval 2019-2020 School Year

Athletic Director Shelley Vollmar is seeking Board approval for an additional fall coaching assignment for the 2019-2020 school year as they appear below:

7th Grade Volleyball
MaShawn Robinson Head Coach

RECOMMENDED ACTION: That the Crestwood Board of Education approve MaShawn Robinson for the additional fall coaching assignment for the 2019-2020 school year.

B. INFORMATIONAL ITEMS:

1. None