

# **School Board of Trustees**

## **Monthly Session Meeting Minutes**

### **January 18, 2016**

The regular monthly board meeting was held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chairman, Tammy Stevenson at 5:00 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Meeting Agenda Summary (Exhibit #1).

#### **Board Members Present**

The following trustees were present: Chairman, Tammy Stevenson; Vice Chairman, Jason Gibbons; Trustees, JoAnna Cook, Bonnie Heins and Rick Stimpson.

Chair Stevenson welcomed everyone to the Work Session.

#### **Work Session**

##### **A. Minico Hybrid Semester/Trimester 2016-17**

Suzette Miller presented the proposed hybrid semester/trimester plan for the 2016-17 school year (Exhibit #2).

Minico Counselors, Ty Shippen, Kent Chandler and John Kontos reported on the pros and cons of the proposed plan.

There was a discussion.

The Board directed the Minico Administration to move forward with the proposed hybrid semester/trimester plan. The Board will look into the possibility of adding an additional fifteen (15) minutes to the school day in the 2016-17 school year.

#### **Executive Session**

A motion was made by Vice Chairman Gibbons to go into Executive Session. Chairman Stevenson called the Executive Session to order at 6:25 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel.

The poll of the trustees follows: Stevenson - Yes; Gibbons – Yes; Cook – Yes; Heins – Yes; and Stimpson - Yes.

Trustee Heins moved to close the Executive Session and move to the Open Session. The motion was approved. Chairman Stevenson declared the Executive Session closed at 6:57 p.m.

### **Others Attending**

The following were also present: Superintendent, Dr. Kenneth Cox; Legal Counsel, Michael Tribe; Board Clerk, Patricia Knoblauch; Business Manager, Michelle DeLuna; Principals, Sanie Baker, Michele Widmier, Colleen Johnson, Laurie Copmann, Bryan McKinney, Dr. Tim Perrigot, Shanna Lindsay and Suzette Miller; Assistant Principals, Kelly Arritt, Josh Aston, Terry Merrill, Kimberley Kidd, Ellen Austin; Director of Special Programs, Dyann Blood; Special Services Director, Sherry Bingham; School Improvement Director, Heather Hepworth; Student Achievement Director, Ashley Johnson; Maintenance Supervisor, Theo Schut; IT Director, Kent Jackson; MCEA Co-presidents, Maria Fassett and Morgan Coats; Parents, Patrons, Students and Staff.

### **Open Session**

Chairman Stevenson called the Regular Board Meeting to order at 7:10 p.m.

### **Poll of the Board**

A poll of the trustees was taken by the Board Clerk: Stevenson – Yes; Gibbons – Yes; Cook – Yes; Heins – Yes; and Stimpson – Yes. The Board Clerk reported a quorum was present.

### **Prayer, Pledge of Allegiance and Welcome to Meeting**

Chairman Stevenson welcomed everyone and Mike Tribe led the group in prayer. The Pledge of Allegiance was led by Taylia Stimpson.

### **Agenda Approved**

A motion to approve the Agenda was made by Trustee Stimpson. The motion carried.

### **Good News Reports**

#### **A. PowerUp January 15th**

Heather Hepworth and Ashley Johnson reported on the professional development, “PowerUp” that was given to the Minidoka Co. Schools staff on January 15, 2016 (Exhibit # 3).

#### **B. Minico Fall Sports**

Kelly Arritt reported on Minico’s fall sports program and introduced some of the athletes who were honored. He also thanked the coaches for a good season and the coaches introduced some of their student athletes who were honored (Exhibit #4).

### **Student Representative Report**

Kelly Cosme, the Mt. Harrison representative to the Board, gave a report on the activities at Mt. Harrison during the Holiday Season. Morgan Edwards assisted with the report.

Allison Rasmussen, the Minico Student Representative, reported on events at Minico High School (Exhibit #5).

### **Accountability & Student Achievement Report**

#### **East Minico Middle School**

Bryan McKinney gave the East Minico Middle School Accountability and Student Achievement report (Exhibit #6).

#### **Data Report**

The student enrollment report is attached (Exhibit #7).

Dr. Cox reported on the student enrollment trend which has been slowly increasing over the last couple of years. He stated that if this trend continues there will be a need to consider what options the District has to accommodate this growth in enrollment (Exhibit #8).

#### **Patron Comments**

There were no patron comments.

#### **Consent Agenda**

Chairman Stevenson called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by Unanimous Consent.

#### **Minutes of Previous Board Meetings Approved**

Minutes of previous board minutes were unanimously approved for:

- December 14, 2015, Special Board Meeting
- December 14, 2015, Regular Board Meeting
- January 4, 2016, Special Board Meeting
- January 12, 2016, Special Board Meeting

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

#### **Bills and Payroll Were Approved**

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$528,856.84

Payroll: \$1,791,556.38

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

#### **Discussion Items**

##### **A. Board Member Training, Updates & Committee Reports**

Chair Stevenson reported that some of the Trustees will be attending Day on the Hill in Boise on February 15<sup>th</sup> and 16<sup>th</sup> and that an Interest Based Bargaining (IBB) training is scheduled for January 27, 2016.

##### **B. Administrator/Department/Committee Reports**

Written reports are attached (Exhibit #9).

**1. Budget Update**

Dr. Cox gave a budget update to the Board and presented a request from Theo Schut (Exhibit #10).

**2. Maintenance Match**

Dr. Cox reported on the Maintenance match requirements (Exhibit #11).

**C. Policy Discussion**

**1. Public Participation in Board Meeting #204.02**

**2. Request to Address the Board**

**3. Records Available to the Public #1001.00**

**4. District Record Request Form #1001.00a**

Dr. Cox reported on the proposed changes to the above policies and documents (Exhibit #12).

**D. Continuous Improvement Plan Update**

Dr. Cox reported on the two Special Board meeting/Work Sessions that the Board held with the Administrators. He presented the proposed changes to the District's Vision and Mission Statements (Exhibit #13).

**E. Superintendent's Report**

Dr. Cox gave the Superintendent's report (Exhibit #14).

**1. District Goal Summary**

Dr. Cox gave the superintendent Goals review (Exhibit #15).

**Business**

**A. Award Minico Track Resurface Bid**

Theo Schut reported on the Minico resurface bid results recommending that Kloepfer Concrete be awarded the bid as the only responsive bid. He also stated that this bid is over what is budgeted and that he will be working with Kloepfer to adjust the project cost down to what is budgeted (Exhibit #16).

A motion to award the Minico track resurface bid to Kloepfer Concrete, with options #1, #2, #3 and #4 was made by Trustee Cook. The motion carried.

**B. Bus Leases**

Michelle DeLuna reported that Bryson Sales (Blue Bird) would be willing to extend last year's bus lease/purchase agreement into this year and asked the Board if they would approve this extension instead of going out for bid this year.

Mike Tribe reported that per Idaho Code 67-2803 section #1, this would be permissible.

A motion to approve the lease/purchase of three (3) more busses extending the bus lease/purchase agreement with Bryson Sales (Blue Bird) for one year was made by Trustee Stimpson. The motion carried.

**C. Award Copy Paper Bid**

Michelle DeLuna presented the copy paper bid results recommending that Contract Paper Group be awarded the bid as low bid (Exhibit #17).

A motion to award the copy paper bid to Contract Paper Group as low bid was made by Trustee Heins. The motion carried.

**D. New/Amended/Deleted Policies**

A link to the Draft Policies is attached (Exhibit #18).

**1. Adopt Policy #105.00 “Elementary & Secondary Education Act Waiver”**

This policy will be held for a second reading.

**2. Amend Policy # 502.00 (502.10) “Prohibition of Bullying, Harassment & Discrimination” 502.10F & 502.10P**

This policy will be held for a second reading.

**3. Amend Policy #608.00 “Response to Intervention (RTI) Process”**

This policy will be held for a second reading.

**4. Amend Policy #1002.00 “Parent Involvement” 1002.00P**

This policy will be held for a second reading.

**E. Disposition of District Property/Fixed Assets**

A motion to approve the Disposition of District Property/Fixed Assets was made by Trustee Cook. The motion carried (Exhibit #19).

**F. Travel Approval**

A motion to approve travel requests 1, 2, 3 and 4 was made by Vice Chairman Gibbons. The motion carried (Exhibit #20).

**G. Personnel Recommendations**

A motion to approve the Personnel Recommendations was made by Trustee Heins. The motion carried.

**Meeting Adjourned**

A motion to adjourn the regular board meeting was made by Trustee Cook at 8:31 p.m. Chairman Stevenson declared the meeting adjourned.

Attest: January 18, 2016, pk

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Tammy Stevenson, Chairman of School Board

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Patricia Knoblauch, Board Clerk