Card Holder: Tonya Nash
Purchases for: August 2015

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
8/11/2015	Jaspare's Pizza	Summer School Wrap Up	$100.00	18475	y
8/17/2015	School Specialty	Kids Klub Supplies	$118.10	20170	y
		Total Amount of Purchases	$218.10		

Summary by ASN #	ASN #	Total	ASN #	Total
	18475	$100.00		$0.00
	20170	$118.10		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00

$218.10

Employee Signature Rebecca Oswalt

Supervisor Signature

Card Holder: Mike Roy
Purchases for: July/Aug 2015

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
8/6	Pak Mail	Garmin Watch mail	$14.45	64736	x
8/24	Amazon.com	Protection plan	$66.99	64635	x
8/24	Amazon.com	Camera	$649.00	64635	x
8/24	Subway	Volleyball tourney meal	$72.40	42161	x
		Total Amount of Purchases	$802.84		

Summary by ASN #	ASN #	Total	ASN #	Total
	42161	$72.40		$0.00
	64635	$715.99		$0.00
	64736	$14.45		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
				$802.84

Employee Signature Denise D Roy

Supervisor Signature Michael J. Roy

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Ruth Hook
Purchases for: Indian Lake Elementary

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
30-Jul	Rapid Refill	Susan Pepps - $1000 Grant $	$56.45	Grant$	yes
		(receipt sent to Rebecca Durant)			
31-Jul	Int Pathway Teachers	Susan Pepps - $1000 Grant $	$24.95	Grant$	yes
		(receipt sent to Rebecca Durant)			
11-Aug	Amazon	Ruth Hook - Bulldog border for Diana Haring	$18.28	11170	yes
25-Aug	Signwriter	Ruth Hook - 15"x12' banner for lobby	$115.00	11170	yes
		PBIS			
27-Aug	Dollartree	Sue Haines-Baskets, sandwich bags,	$14.00	11170-$7.00	yes
		batteries		24170-$7.00	
8/17	Verizon	iPad - Ruth Hook	$20.00	24170	yes
			248.68		
		Total Amount of Purchases	$ ~~228.68~~		

Summary by ASN #	ASN #	Total	ASN #	Total
	11170	$140.28		
	24170	$27.00		
	Grant$	$81.40		

Employee Signature Sue Haines Supervisor Signature Ruth Y Hook

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Card Holder: Steve Fryling

Purchases for: WAY Program

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
07/28/15	Amazon	Lab supplies	$ 16.05	18384	Y
7-28-15	Walgreens Photo	Lab supplies	$ 25.38	18384	Y
		Total Amount of Purchases	$ 41.43		

Summary by ASN #	ASN #	Total	ASN #	Total
	18384	$ 41.43		

Employee Signature

Supervisor Signature

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INFO ONLY	
Total by summary	$ 41.43
Total above	$ 41.43
Difference	$ -00

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Charles Glaes
Purchases for: August, 2015

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
8/8/2015	Verizon	Wireless - Hill	20.00	23270	Y
8/5/2015	Jaspares	PD - Mary Burke	61.72	22187	Y
8/7/2015	Amazon	PD - Mary Burke	295.36	22179	Y
		Total Amount of Purchases	$ 377.08		

Summary by ASN #	ASN #	Total	ASN #	Total
	23270	$ 20.00		
	22187	$ 61.72		
	22179	$ 295.36		
		$ 377.08		

Employee Signature Karen Hill Supervisor Signature ______

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VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Fifth Third Bank
Purchases for: Tobey Elementary

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
15	Sams Club	lunch-food interview Com	129.95	64537	yes
7-15	Amazon	The Forgotten Tier-Bld Data	20.13	13374	yes
8-18-15	Amazon	The Forgotten Tier-Bld Data	75.36	13374	yes
8-18-15	Amazon	" " " " "	19.83	13374	yes
8-18-15	Amazon	" " " " "	20.13	13374	yes
8-18-15	Amazon	" " " " "	21.08	13374	yes
8-24-15	Meijer	Frames for entry pictures	40.12	64537	yes
		Total Amount of Purchases	$ 326.60		

Summary by ASN #	ASN #	Total	ASN #	Total
	64537	170.07		
	13374	156.53		

Employee Signature Michelle R Boomer Supervisor Signature [signature]

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VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM
Statement Date: August, 2015

Card Holder: Maureen Ouvry

Month of: August, 2015

PURCHASES

DATE	VENDOR	DESCRIPTION/PURPOSE	AMOUNT	ASN #	RECEIPT?
8.-04-15	Family Fare	Summer Feeding	15.79	46170	Yes
8-03-15	Meijer's	Summer Feeding	44.93	46170	Yes
8-05-15	Skill path	Conference-B. Eberstein	99.00	46135	Yes
8-05-15	Skill path	Conference-book	33.81	46135	Yes
8-08-15	GFS Store	Summer Feeding	34.06	46170	Yes
8-10-15	Skill path	Conference-M. Ouvry	99.00	46135	Yes
8-11-15	Office Max	Workshop Supplies	19.36	46135	Yes
8-13-15	Staples	Workshop Supplies	29.64	46135	Yes
8-18-15	Subway	Lunch-Eberstein/Ouvry	14.31	46135	Yes
8-19-15	Family Fare	Workshop Supplies	15.29	46135	Yes
		Total Amount of Purchases	**$405.19**		

Summary by ASN #		
ASN	46170 Food	$ 94.78
ASN	46135 Conf/Travel	$ 310.41
ASN		$
ASN		$
ASN		$
ASN		$
ASN		$
	TOTAL	**$ 405.19**

Employee Signature Sarah Hoag

Supervisor Signature

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this **form**, **statement copy**, and **receipts** for all purchases on this statement to the Accounting Office by the 18th of the month.

Card Holder: Keevin O'Neill
Purchases for: Aug/Sept, 2015

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
8/4	Spotify	Band monthly subscription	$9.99	64584	no
8/4	Band Shoppe	Fabric	$708.90	64584	x
8/4	Dance Sophisticates	Uniforms	$1,892.00	64584	x
8/3	McCormick's	Band supplies	$270.43	64584	x
8/20	Band Shoppe	Band shoes	$2,000.85	64584	x
8/24	Discount Dance Supply	Uniforms	$91.38	64584	x
		Total Amount of Purchases	$4,973.55		

Summary by ASN #	ASN #	Total	ASN #	Total
	64584	$4,973.55		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
				$4,973.55

Employee Signature ______ Supervisor Signature ______

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Card Holder: Adam Brush
Purchases for: Aug/Sept, 2015

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
8/6	Galseburg Meat	Football hog roast	$600.00	64635	x
8/11	USPS	Overnight transcript	$19.99	24570	x
8/11	Erbelli's	Custodial lunch	$193.43	64580	x
8/17	Amazon.com	Online textbooks	$13.49	15185	x
8/18	"	"	$7.18	15185	x
8/18	"	"	$8.00	15185	x
8/18	"	"	$10.98	15185	x
8/19	"	"	$5.61	15185	x
8/20	"	"	$48.99	15185	x
		Total Amount of Purchases	$907.67		

Summary by ASN #	ASN #	Total	ASN #	Total
	15185	$94.25		$0.00
	24570	$19.99		$0.00
	64580	$193.43		$0.00
	64635	$600.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
				$907.67

Employee Signature ______ Supervisor Signature ______

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VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: L.Kuhlman
Purchases for: August 2015

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
22-Aug	Wal-mart	PLTW - STEM class Items	$ 98.90	14170	yes
25-Aug	Verizon	Data Plan for Kuhlman	$ 20.00	14170	no
25-Aug	Verizon	Data Plan for VanDussen	$ 21.58	14170	yes
		Total Amount of Purchases	$ 140.48		

Summary by ASN #	ASN #	Total	ASN #	Total
	14170	140.48		

Employee Signature Holly Cousins Supervisor Signature Laura Kuhlman

Instruction: Record pruchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

August 2015

There was no balance due on August 2015 credit cards for:

Ric Beers

Pat Moreno/Amie McCaw

Steve Miller

Steve Goss - credit Card)

Trans Date	Invoice/Comment	1099	PO Num	Misc # / UAAL	ASN SE / Vendor	Account Description / Vendor Name	Amount	Check	ACH	#	Ck/ACH Date
07/30/2015	/VanDaff Membership				22166	CURRICULUM DEV	99.00				PRE
					22030	LEARNING FORWARD	99.00	959		0	09/25/2015
07/30/2015	/Subscription-VanDaff				22166	CURRICULUM DEV	85.00				PRE
07/30/2015	/VanDaff Conference				22166	CURRICULUM DEV	350.00				PRE
					34227	MAS/FPS SUBSCRIPTIONS	435.00	960		0	09/25/2015
07/31/2015	/Goss Membership				25262	FISCAL SVC T/C/I/DUES	245.00				PRE
					23459	AICPA	245.00	961		0	09/25/2015
08/04/2015	123702/Cartridge		028407		22184	K-12 MATH SUPPLY	95.95				PRE
					04470	PRECISION PRINTER SERVICES,	95.95	962		0	09/25/2015
08/04/2015	IN415793/Contract				24163	IL COPIER SERVICE	175.80				PRE
08/04/2015	IN415793/Contract				24263	SL COPIER SERVICE	175.80				PRE
08/04/2015	IN415793/Contract				24363	TY COPIER SERVICE	175.80				PRE
08/04/2015	IN415793/Contract				24463	MS COPIER SERVICE	175.80				PRE
08/04/2015	IN415793/Contract				24563	HS COPIER SERVICE	175.80				PRE
					18540	MICHIGAN OFFICE SOLUTIONS	879.00	964		0	09/25/2015
08/04/2015	1146526-1/Custodial Supplies				26471	CUSTODIAL SUPPLY MS	35.98				PRE
08/04/2015	1145769-1/Custodial Supplies				26571	CUSOTIDAL SUPPLY HS	341.52				PRE
					24557	ARNOLD SALES	377.50	965		0	09/25/2015
08/04/2015	/White & Blue Aerosol				29361	ATH MAINTENANCE	865.50				PRE
					13680	PIONEER MANUFACTURING	865.50	966		0	09/25/2015
08/06/2015	/Dump Hose				26968	CUST EQUIP REPAIR	70.44				PRE
08/06/2015	/Dump Hose				26968	CUST EQUIP REPAIR	70.44				PRE
					34228	KAIVAC	140.88	967		0	09/25/2015
08/07/2015	29133/Kids Klub Handbooks				20170	CHILD CARE SUPPLY	241.20				PRE
					20123	PRINTING SERVICES	241.20	968		0	09/25/2015
08/13/2015	/Oil/Water Separator				16599	EFE MACH SHOP C/O>2500	517.28				PRE
					34229	AIR TECHNOLOGIES	517.28	969		0	09/25/2015
08/19/2015	/Job Postings				28362	ADVERTISING/RECRUITING	385.00				PRE

Trans Date	Invoice/Comment	1099	PO Num UAAL	Misc # ASN SE / Vendor	Account Description / Vendor Name	Amount	Check	ACH #	Ck/ACH Date
				34238	MONSTER.COM	385.00	970	0	09/25/2015
)8/20/2015	/Propeller			26771	MAINTENANCE SUPPLY	205.91			PRE
				34230	EREPLACEMENTPARTS.COM	205.91	971	0	09/25/2015
)8/25/2015	/Locker Handle and Bar			26771	MAINTENANCE SUPPLY	215.29			PRE
				34240	ROBERT BROOKE AND ASSOCIATES	215.29	973	0	09/25/2015
)8/26/2015	/Plaque and Engraving			23170	BOARD MEETING EXP	78.00			PRE
				23245	CROWN TROPHY	78.00	974	0	09/25/2015
)9/25/2015	/Owe General Fund P-Card			20190	GF DUE FROM OTHER FUNDS	0.00			PRE
)9/25/2015	/Owe General Fund P-Card			20190	GF DUE FROM OTHER FUNDS	0.00			PRE
)9/25/2015	/Owe General Fund P-Card			20190	GF DUE FROM OTHER FUNDS	0.00			PRE
)9/25/2015	/Owe General Fund P-Card			20190	GF DUE FROM OTHER FUNDS	0.00			PRE
)9/25/2015	/Owe General Fund P-Card			20192	RECEIVABLE FROM T&A	923.52			PRE
)9/25/2015	/Due to General Fund P-Card			21150	DUE TO OTH FUNDS	0.00			PRE
)9/25/2015	/Due to General Fund P-Card			23141	AUD TICKET SALES DUE TO	0.00			PRE
				24583	FIFTH THIRD BANK/MC	923.52	99999	0	09/25/2015

TOTAL ACH	0.00
TOTAL CHECKS	5,704.03
TOTAL INVOICES	0.00
TOTAL PREPAIDS	5,704.03
TOTAL PAYROLL	0.00
GRAND TOTAL	5,704.03

Rebecca Durant credit card

Trans Date	Invoice/Comment	1099	PO Num	Misc # UAAL	ASN SE Vendor	Account Description / Vendor Name	Amount	Check	ACH	#Ck/ACH Date
07/30/2015	/Durant Membership				25262	FISCAL SVC T/C/I/DUES	135.00			PRE
				11900		MSBO	135.00	975		0 09/25/2015
07/30/2015	INV7172541/Prod Serv for Accele		028387		21275	MS TESTING SUPPLY	11,767.32			PRE
07/30/2015	INV4172539/Prod Serv for Accele		028387		21276	IL TESTING SUPPLY	6,158.90			PRE
07/30/2015	INV4172540/Prod Serv for Accele		028387		21277	SL TESTING SUPPLY	8,143.43			PRE
07/30/2015	INV4172538/Prod Serv for Accele		028387		21278	TY TESTING SUPPLY	6,577.07			PRE
				21803		RENAISSANCE LEARNING	32,646.72	976		0 09/25/2015
08/03/2015	/Counters				11181	IL ELEM CURRICULUM	49.04			PRE
08/24/2015	/Counters				11181	IL ELEM CURRICULUM	4.15			PRE
08/03/2015	/Counters				12181	SL ELEM CURRICULUM	36.40			PRE
08/24/2015	/Counters				12181	SL ELEM CURRICULUM	3.08			PRE
08/03/2015	/Counters				13181	TY ELEM CURRICULUM	18.06			PRE
08/24/2015	/Counters				13181	TY ELEM CURRICULUM	1.52			PRE
				12090		NASCO	112.25	977		0 09/25/2015
08/03/2015	0102123/Meeting				23262	EXEC TRAV/CONF/IS	39.59			PRE
				34017		THE VAULT COFFEE	39.59	978		0 09/25/2015
08/12/2015	/Conference-Mallery				22162	TCHR TRAINER T/C/IS	450.00			PRE
				34227		MAS/FPS SUBSCRIPTIONS	450.00	979		0 09/25/2015
09/25/2015	/Owe General Fund P-Card				20190	GF DUE FROM OTHER FUNDS	0.00			PRE
09/25/2015	/Owe General Fund P-Card				20190	GF DUE FROM OTHER FUNDS	0.00			PRE
09/25/2015	/Owe General Fund P-Card				20192	RECEIVABLE FROM T&A	0.00			PRE
09/25/2015	/Due to General Fund P-Card				25411	DUE TO OTHER FUNDS-LUNCH	0.00			PRE
09/25/2015	/Due to General Fund P-Card				47152	2014 B&S DUE TO GF	0.00			PRE
09/25/2015	/Due to General Fund P-Card				62131	T&A PAYABLE TO FUNDS	0.00			PRE
				24583		FIFTH THIRD BANK/MC	0.00	99999		0 09/25/2015

TOTAL ACH	0.00
TOTAL CHECKS	33,383.56
TOTAL INVOICES	0.00
TOTAL PREPAIDS	33,383.56
TOTAL PAYROLL	0.00
	---,---,---.--
GRAND TOTAL	33,383.56