
Appendix A

COMPLIANCE ADDENDUM 2024-25

LAW ENFORCEMENT DUTIES AND RESPONSIBILITIES

- Monitor assigned areas of the school district to deter crime, enforce laws, and maintain order.
- Respond promptly to calls for service, including emergency situations, and take appropriate action to resolve incidents.
- Conduct thorough investigations of criminal activity, accidents, and other incidents as assigned.
- Collaborate with school administrators, teachers, and staff to develop and implement innovative safety and security procedures and initiatives.
- Establish and maintain positive relationships with students, parents, and community members to foster trust and a culture of safety.
- Deliver engaging presentations on topics related to safety, crime prevention, and community policing to students and staff.
- Provide assistance and support during school events, extracurricular activities, and emergency drills.
- Maintain accurate records and reports related to law enforcement activities, incidents, and investigations.
- Stay informed about current laws, regulations, and best practices in law enforcement through ongoing training and professional development.
- Collect and preserve evidence for criminal investigations including witness statements and physical evidence.
- Arrest perpetrators, file appropriate charges, and ensure placement in jail or juvenile detention centers for law violations as necessary.
- Compile, maintain, and file all physical and computerized reports, records, and documents required, including affidavits for arrest, incident reports, and activity reports.
- Testify in court as needed.
- Work cooperatively with other police agencies to share information and provide other assistance.

Safety

- Help provide traffic control at athletic events, school closings or openings, or at any other time.
- Provide protection to or escort district personnel as needed.
- Operate all equipment including firearms according to established safety procedures.
- Use sound judgment and effectively communicate with and elicit information from emotionally distraught students, staff, parents, and citizens.
- Follow district safety protocols and emergency procedures.

Other

- Ability to pass a comprehensive background investigation, drug screening, and psychological evaluation.
- Commitment to upholding the highest standards of professionalism, ethics, and integrity in law enforcement.