

## MEMORANDUM

---

**TO:** NWABSD Board of Education  
Members

**DATE:** June 6, 2023

**NUMBER:** 23-137

**FR:** Office of the Superintendent

**SUBJECT:** Approval of  
Superintendent's Out-of-  
District Travel and  
Personal Leave

### **ABSTRACT:**

Superintendent's out-of-District travel and personal leave require Board approval.

### **ISSUE:**

At issue is to approve the Superintendent's request for out-of-district travel and personal leave as presented.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent's request for out-of-district travel,

- Visible Learning Conference, July 10-13, 2023, in Orlando, FL
- Safe and Civil, July 16-20, 2023, in Portland, OR
- ASA/DEED Summer Meeting, July 29-31, 2023, in Juneau, AK.
- ASA Fall Conference, September 27-30, 2023, in Anchorage, AK

The Superintendent's request for personal leave,

- June 12-16, 2023

### **ALTERNATIVES:**

1. Approve the Superintendent's request for out-of-district travel and personal leave as presented;
2. Do not approve the Superintendent's request for out-of-district travel and personal leave as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the Superintendent's request for out-of-district travel and personal leave as presented.