

Wood Dale School District 7 Board of Education
543 N. Wood Dale Rd. • Wood Dale, Illinois
Regular Meeting • Thursday, August 17, 2017 • 7:00 p.m. • Board Room

MINUTES

ROLL CALL/QUORUM/PLEDGE OF ALLEGIANCE

President Petrella called the meeting to order at 7:30 p.m. and he directed the secretary to call the roll. Upon roll call the following members answered present: Cox, Petrella, Daniels, Lange, Fletcher-Gomez, Woods, and Botello.

Absent members: None.

Also present were: Dr. John Corbett, Superintendent; Mr. Steve Wilt, Business Manager; Dr. Merri Beth Kudrna, Curriculum Director; Mrs. Shelly Skarzynski, Principal; Tim Shermak, Principal, Mr. Al Buttimer, Principal; Ms. Connie Tadel, Principal; Ms. Cristina Montano, Administrative Secretary, staff and community members.

The Board and audience members recited the Pledge of Allegiance.

NOTICES AND COMMUNICATIONS

- Dr. Corbett announced that teachers and staff returned to work for the 2017/18 school year today. He provided information regarding the activities that took place.
- Dr. Corbett expressed his gratitude to the custodians, bus drivers, office, technology and summer school staff, as well as the administrators, for all the hours they put in over the summer months to assist in preparing for the first day of school.
- Dr. Corbett told the Board the District was just informed that the Early Childhood Program was awarded, Gold Circle of Excellence recognition, as a result of the evaluation of their program that took place this past spring.

PUBLIC COMMENT

- Mrs. Rachel Weichenhain, 4th grade teacher, asked if there was a reason the Board changed their meeting dates from the 3rd Wednesday of each month to the 3rd Thursday of each month. President Petrella provided an explanation for the decision and Board Member Fletcher-Gomez added a statement of support as to why the change was made.

APPROVAL OF CONSENT AGENDA INCLUDING MINUTES, FINANCIAL REPORTS AND PERSONNEL REPORT

1. Approved Regular Board Meeting Minutes for June 21, 2017, Closed Session I for June 21, 2017, and Closed Session II for June 21, 2017.

2. Approved Treasurer's Report for June and July 2017.

Approved Budget Status Report for June and July 2017.

Approved Payroll for June and July 2017 and bills for July and August 2017 as summarized herein:

Payroll	6/17 & 7/17	\$1,762,170.64
Bills Payable	7/17 & 8/17	\$ 185,907.30
Totals		\$1,948,077.94

3. Approve Personnel Report for the month of August, 2017.

- a. **Employment** – ratified the employment of **Amanda Siakel**, 8th Grade ESL/ELA Teacher @ JH; **Renee Sager**, Early Intervention @ OB; **Elisa Menis**, 1st Grade ESL Teacher @ OB; **Sergio Mendez**, Paraprofessional @ JH; **Brenda Mota**, Paraprofessional @ OB; **Tiffany Samborski**, Special Education Teacher @ EC; **Jamie Cademartori**, Paraprofessional @ EC; **Emily Vanek**, Teacher @ EC; **Karen Weiss**, Speech Pathologist @ WV and **Annette Zuaznabar**, Health Clerk @ WV all effective 8/17/17.
- b. **Resignations** – approved the resignations of **Monica De La Torre**, Bilingual/Early Intervention Teacher @ OB; **Michelle Frigo**, 8th Grade ELA Teacher @ JH; **Megan Willson**, 3rd Grade Teacher @ WV; **Marlee Jennings**, Speech Pathologist @ WV; **Analiia Camacho**, Paraprofessional @ WV; **Esmeralda Ojeda**, 3rd Grade Bilingual Teacher @ WV; and **Natalie Sisco**, Paraprofessional @ EC all effective 8/17/17.
- c. **FMLA** – approved the 12-week FMLA requests for **Shannon Dalton**, 2nd Grade Teacher @ OB starting 9/21/17 and **Gina Crawmer**, Health Life Management @ JH starting 8/17/17.

It was moved by Mrs. Daniels and seconded by Mr. Lange that the Board approve the consent agenda for the month of August, 2017.

Roll call vote: Yeas – Botello, Daniels, Lange, Fletcher-Gomez, Woods, Cox, and Petrella.
Nays – none. Motion carried.

SUPERINTENDENT’S REPORT

- a. **Enrollment Status Report** – Dr. Corbett provided the Board with a report on the current district enrollment and enrollment trends. Total district enrollment (K-8) has been trending downward for the last three years.
- b. **Summer School & Math Mission Report** – Dr. Corbett provided the Board with a brief summary of the Summer School and Math Mission Programs.
- c. **Annual Report on Prevention of and Response to Bullying, Intimidation & Harassment**– Illinois State law and Board Policy (7:180) requires the administration to provide the Board with an annual evaluation of the outcomes and effectiveness of the district Bullying Policy. The principals gathered and analyzed data regarding bullying at all the schools over the 2016/17 school year. Mr. Buttner provided a report on behalf of all the principals. A copy of the report will be posted on the district website, as required by Illinois State law and Board Policy.
- d. **PTO Leadership Meeting (Board Goal 1c)** - Dr. Corbett met with the District 7 PTO Leadership Team from all schools on August 7th. The Board was provided with a summary of that meeting.
- e. **Annual Emergency Procedures Review Meeting** – Members of the Administrative Team met with representatives from the Wood Dale Police and Fire Departments on July 24th to review the District 7 Emergency Procedures Manual. District emergency drills and other precautions to be taken to keep our students and staff safe were also addressed at this meeting. The Board was provided with a report.
- f. **Monthly Financial Update (Board Goal 2b)** – Mr. Wilt provided the Board with a detailed report regarding the financial status of the District. His report included an update regarding summer construction/projects, background information on the transfer of funds to the Capital Projects Fund and the cost of the Board purchased student accident insurance.
- g. **Presentation of 2017/18 Tentative Budget** – Mr. Wilt presented the tentative budget. It was announced that the tentative budget will be on display to the public for 30 days prior to the September Budget Hearing/Board meeting when the Board will be asked to provide their final approval of the budget.
- h. **Informational Items and Communications** – The following are important dates for upcoming school district events:
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|---------------------------|---|
| ➤ Friday, August 18 | OB Teacher Meet & Greet 1:30pm-2:30pm
WV Teacher Meet & Greet 2pm-3pm |
| ➤ Monday, August 21 | First Day of School Grades K-8 |
| ➤ Wednesday, August 23 | WV Outdoor Education Parent Meeting @ Westview Gym
6:30-7:30pm |
| ➤ Thursday, August 24 | OB Back to School Family Night 6:30-8:30pm |
| ➤ Friday, August 25 | EC Parent Orientation 8am-3pm
Beginning Band Sign Up Night 4-7pm @ JH |
| ➤ Monday, August 28 | EC First Day of School |
| ➤ Tuesday, August 29 | WV 5th Grade Bring Your Parents to School Night 7-8pm
JH 6th Grade Back to School Family Night 6:30-7:30pm |
| ➤ Wednesday, August 30 | JH 7 th & 8 th Grade Back to School Family Night 6:30-7:30pm |
| ➤ Thursday, August 31 | WV 4th Grade Bring Your Parents to School Night 7-8pm |
| ➤ Monday, September 4 | Labor Day – No School |
| ➤ Tuesday, September 5 | WV 3 rd Grade Bring Your Parents to School Night 7-8pm
Fenton Band Day Rehearsal 6:30pm @ FHS |
| ➤ Friday, September 8 | Fenton Band Night 5:45pm |
| ➤ Tuesday, September 12 | OB/WV PTO Meeting @ OB 6:30pm |
| ➤ Wednesday, September 13 | OB/WV PTO Back to School Picnic @ WV 4-6pm
JH PTO Meeting 6:30pm |
| ➤ Friday, September 15 | JH PTO Back to School Dance 7-9pm |
| ➤ Tuesday, September 26 | EC Birth-5 Developmental Screening 2:30-5pm |
| ➤ Wednesday, September 27 | EC Information Night 6-8pm |
| ➤ Thursday, September 28 | School Board Meeting 7:30pm |

It was moved by Mrs. Daniels and seconded by Mr. Cox that the Board approve the Superintendent’s Report for the month of August, 2017. After a voice vote President Petrella declared the motion carried.

ACTION ITEMS

1. **Approval of 2017/18 Tentative Budget** – It was moved by Mr. Lange and seconded by Mr. Woods that the tentative budget for the 2017/18 school year be approved and be made available to the public for 30 days.

Roll call vote: Yeas – Lange, Fletcher-Gomez, Woods, Cox, Petrella, Botello, and Daniels.
Nays – none. Motion carried

2. **Approval of Student Accident Insurance 2017/2018** – It was moved by Mrs. Fletcher-Gomez and seconded by Mr. Woods that the Board approve Arthur J. Gallagher & Co. Insurance for school time student accident coverage on a mandatory blanket basis, covering all students for the 2017-18 school year at an annual cost of \$4,500.

Roll call vote: Yeas – Cox, Petrella, Daniels, Lange, Botello, Fletcher-Gomez, and Woods.
Nays – none. Motion carried.

3. **Approval of the Resolution to Transfer Funds of the District from the Operations and Maintenance Fund to the District's Capital Projects** – Mr. Lange presented the Resolution. It was moved by Mrs. Daniels and seconded by Mr. Cox that the Board approve the Resolution to transfer \$500,000 from the Operations and Maintenance Funds to the Capital Projects Fund.

Roll call vote: Yeas – Lange, Fletcher-Gomez, Cox, Petrella, Botello, and Daniels.
Nays – Woods. Motion carried.

CLOSED SESSION - It was moved by Mr. Cox and seconded by Mr. Woods that the Board enter into executive session for the purpose of discussing the appointment employment, compensation, discipline, performance or dismissal of specific employees.

Roll call vote: Yeas – Daniels, Cox, Lange, Petrella, Fletcher-Gomez, Woods, and Botello.
Nays – none. Motion carried.

The Board went into closed session at 8:05 p.m.

The Board came out of closed session at 8:09 p.m.

ADJOURNMENT: It was moved by Mr. Cox and seconded by Mr. Lange that the meeting be adjourned. After a voice vote President Petrella declared the motion carried.

The meeting adjourned at 8:10 p.m.

Joe Petrella, President

Araceli Botello, Secretary