

# Administrative Short Notes

- I like to share research and ideas periodically that we can use to add value to our process of leading BISD. **ATTACHED** are a couple of things to consider. Overall, I think we are doing well but let me know if you see something we can adjust.
- CBC has indicated that they will take over the administration of the Adult Basic Education service. Note that this was sent by Dr. Brockman. In my visits with Dr. Baynum, I will determine if this remains on course. **ATTACHED** is the correspondence.
- In an attempt to listen to our “customers” and continuously improve we administer surveys. **ATTACHED** are survey results from our tech team.
- **ATTACHED** is a letter of appreciation from the Rotary Club related to our mariachi band playing for the Japanese Group Study exchange.
- I think we all know that the accountability of the TAKS test begins in the 3<sup>rd</sup> grade. However, we must measure learner performance prior to the third grade to guide and direct instructional needs for 1<sup>st</sup> and 2<sup>nd</sup> graders. **ATTACHED** are the Texas Primary Reading Inventory (TPRI) results.
- Questions arose in the early summer regarding how decisions were made related to summer school placement. **ATTACHED** is information on the 5<sup>th</sup> grade TAKS math test after two administrations.
- We attempt to formally reveal our appreciation with all who help us maintain a safe learning environment. **ATTACHED** is an example from Mr. Reyes to Lieutenant Reagan Scott.
- We continue to receive notes of appreciation for our efforts to “Kick it up a notch” for the 2007-2008 school year. **ATTACHED** is a note to the board from RA Hall.
- Part of Ms. Nancy Jones’ role is to integrate the use of technology in to the instructional environment to best meet the needs of each child. **ATTACHED** is information that Nancy forwarded to me.
- **ATTACHED** are copies of the fall schedules for our extracurricular programs.
- I sense we are working well together as a team. However, I always look for best practices to reinforce what we are doing or need to do more effectively. **ATTACHED** is a handout discussing several key ideas.

## Calendar

Tax Rate Meeting	September 4	6:00 pm
Regular Board Meeting	September 18	6:00 pm
Need for Board Goals Meeting	?	?

