

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT

July 2015

Facilities Management – General

In the past month the maintenance crews have completed 227 work orders, and are currently working on 483 open work orders.

Facilities maintenance trade crews are currently scheduled at Piedmont Elementary.

Ongoing - Operations personnel are well underway cleaning furniture, stripping and waxing corridors, shampooing carpet, refinishing gym floors, cleaning kitchens, and all other summer tasks needed to prepare for the coming year. They are accomplishing these tasks along with the daily work needed to clean and keep the sites open for summer programs.

We will be advertising and interviewing for multiple vacancies.

Capital Construction:

Ongoing - Facilities is working with design professionals as well as time and material contractors to facilitate the completion of the School Board approved projects related to the remaining LRFP fund balance. Projects related to this will soon or have begun at Congdon, Denfeld, EHS, Homecroft, Lakewood, Lester, Lowell, HOCHS, OEMS, and Stowe.

The sidewalk work near the playground at Piedmont has been completed.

Health, Safety & Environmental Management

- Environmental/Health/Safety
 - Hazardous Waste License: Annual reports were submitted for the licensing.
 - A review of old specimens was completed at East and they were determined to be non-hazardous materials (not packaged in formaldehyde).
 - Attended asbestos refresher training to become recertified as an asbestos inspector for the state of MN.

- Emergency Response
 - Room numbers were installed district-wide in the windows of all ground level classrooms for emergency response personnel to easily identify and quickly respond to emergency situation in the schools.
 - Emergency Response Crisis Management Classroom Guides were updated and sent to be printed for the school year.
 - Red Cross meetings continue for the August National Guard emergency response event.

- Workers' Compensation Activities
 - There were no new claims in July.

Risk Management

There have been no significant reportable incidents or claims relating to insurance policies for general liability, property, auto, and school leader's legal liability.

Attachments:

Summer Project Updates

Joint Powers Steering Committee Meeting Minutes