

Memorandum

To: Sherry Arrington/Debbie Monschke

From: Gina Burgess-Warehouse Supervisor

Date: 8-28-2019

Re: Surplus

Please include the following items for the Board to deem as surplus to be auctioned, recycled or disposed of:

RECYCLE/DISPOSE

AV: *broken/no longer used*- cd players, cassette players, vcrs, tvs, dvd players, laminators, projectors, tv cart, servers, Nooks, classroom performance sets, headsets, visual presenters, listening stations

Computers/

All related items: *replaced/no longer supported/not working*- monitors, printers, cables, keyboards, power supplies, speakers, cameras, headphones, misc. computer parts, carts, laptops, scanners, hard drives, rail kits, promethean boards,

Furniture: *broken*-chairs, tables, desks, file cabinets, pieces of wood shelving, wooden cabinets, bulletin boards, white boards, bench, rugs, workstations, book displays, shredders,

CMS: **Band:** old and unusable band equip., marching harnesses, percussion cases, percussion hardware, broken xylophone and frame

Weight room: leg press machine, blk Xterra-*non-working*

DHS AG-Metal: CNC router-
Workstation w/router
CNC router
Router tables
Powermatic band saw
Bench grinder
Powermatic drill press

All DHS AG-Metal Equipment does not work per campus

RECYCLE/DISPOSE

Transportation: engine hoist-unsafe to use

Auction

Furniture/Misc. combo desks, tables, chairs, desks, weeded library books, cart, tables, chairs, ice cream freezers, countertop-GHS,

Equipment: *damaged/no longer used/non-working-*

Ginns: ice cream freezer, Hobart pass through-2ea

Annex: large band saw, power matic planner

RHS: grand piano

Adkins: large gym mat-donated

Borman: cafeteria tables