

The Board of Directors of Pendleton School District 16R met in regular session at the InterMountain ESD Lodgepole room at 6:00 p.m. on Monday, July 13, 2015.

**Present:** Michelle Monkman, Chair  
Dale Freeman  
Dave Krumbein  
Lynn Lieuallen  
Steve Umbarger  
Jon Peterson, Superintendent  
Tricia Mooney, Assistant Superintendent  
Michelle Jones, Director of Business Services  
Julie Smith, Special Services Coordinator  
Matt Yoshioka, Curriculum Instruction & Assessment Coord.  
Tami Calvert, Secretary  
Jonathan Bach, East Oregonian

**Absent:** Debbie McBee  
Bob Rosselle

### Opening and Call to Order

Chair Monkman called the meeting to order at 6:00 p.m. The group recited the Pledge of Allegiance. Chair Monkman swore in new board member Dale Freeman with the official Oath of Office.

### Minutes of the Meeting

Chair Monkman asked if there were additions or corrections to the minutes of the June 2, 2015, June 8, 2015, and June 19, 2015 special board meetings and the minutes of the June 8, 2015 regular board meeting. A motion to approve the minutes as presented was made by Dave Krumbein, seconded by Steve Umbarger, and approved unanimously by the board.

### Correspondence/Communications

Chair Monkman shared correspondence from students at Hawthorne Jr./Sr. High School. Chair Monkman reported that the board needs to discuss further and would like this added to the August work session agenda.

### Review School Board Goals for 2015-2016

Superintendent Peterson summarized the following 2015-2016 board goals which are the same goals from the 2014-15 school year.

#### Goal 1: High Quality Teaching, Learning and Enrichment

Provide high quality instruction for all students in an aligned P-12 system resulting in increased student achievement and successful college and career readiness.

#### Goal 2: Safe, Healthy and Nurturing Environment

Provide an educational environment where students are safe, supported and empowered in their learning.

#### Goal 3: Outreach, Involvement and Partnerships

Leverage our skills and resources with parents and community partners to strengthen educational programs P-12.

Mr. Peterson shared that there will be a slight change in the action plans for the 2015-2016 school year.

**Restraint and Seclusion Report**

Julie Smith shared the annual Restraint & Seclusion Report for the 2014-2015 school year. Mrs. Smith stated that we have two rooms district wide, one at McKay and one at Sherwood. Julie noted that on a regular basis the district analyzes the restraint and seclusion data and provides professional development to staff.

**Pendleton Association of Teachers**

No Report

**Oregon School Employee Association**

No Report

**PL874/Indian Education**

Lloyd Commander reported that summer school begins August 3, 2015 at Lincoln Primary.

**Preliminary 2015-16 Board Member Committee Assignments**

Chair Monkman reviewed the following board member committee assignments for the 2015-2016 school year:

<b>COMMITTEE</b>	<b>2015-2016</b>
<b>EDUCATION FOUNDATION DESIGNEE</b>	<b>Lynn Lieuallen</b>
<b>ESD BUDGET COMMITTEE</b>	<b>Steve Umbarger</b>
<b>SAFE SCHOOLS</b>	<b>Debbie McBee</b>
<b>BOND OVERSIGHT</b>	<b>Lynn Lieuallen Dale Freeman</b>
<b>TECHNOLOGY COMMITTEE</b>	<b>Michelle Monkman</b>

<b>EXECUTIVE COMMITTEE</b>	<b>Debbie McBee Michelle Monkman Steve Umbarger</b>
<b>ADOPT-A-SCHOOL</b>	<b>West Hills – Dave Krumbein McKay – Lynn Lieuallen Lincoln and PELC – Dale Freeman Sherwood – Debbie McBee Washington – Bob Rosselle PHS and Hawthorne – Michelle Monkman Sunridge – Steve Umbarger</b>

**IMESD District Board Talking Points**

Superintendent Peterson summarized the IMESD Board Talking Points for July 2015.

**Approve Superintendent/Board Operating Principles**

Superintendent Peterson recommended approval of the Superintendent/Board Operating Principles. A motion to approve the Superintendent/Board Operating Principles as presented was made by Steve Umbarger, seconded by Dave Krumbein, and approved unanimously by the board.

**Approval of June 30, 2015 Financial Report**

Michelle Jones reviewed the revenue and expenditure report for June 30, 2015. A motion to approve the June 30, 2015 financial report as presented was made by Steve Umbarger, seconded by Lynn Lieuallen, and approved unanimously by the board.

**Approval of Grants**

Michelle Jones presented for board approval the following grants: Mrs. Jones pointed out the correction that the name D.A. Davidson & Company should be changed to the Pendleton Linebackers Club.

**Altrusa International, Inc. of Pendleton**

Pendleton Early Learning Center  
Technology - \$1,012.76

**Buck Boosters**

High School  
Girls Basketball Uniforms - \$4,272.72

**~~D.A. Davidson & Company~~ Pendleton Linebackers Club**

High School  
Assistant Coach - \$3,000.00  
Green and Gold Banquet - \$1,500.00  
Football Camp - \$3,500.00

**The Struve Fund**

High School

**WSU Football Camp - \$750.00**

**Pendleton on Wheels CROC**

**High School  
Financial Support for FCCLA to attend Nationals - \$500.00**

**A motion to approve the receipt of the grants listed above with a letter of appreciation sent on behalf of the board was made by Dave Krumbein, seconded by Steve Umbarger, and approved unanimously by the board.**

**Approval of Continuing Resolution 2016-01**

**Michelle Jones presented to the board the continuing resolutions for the 2015-2016 school year. She reviewed the changes from the previous year.**

- 3.1 That Superintendent Jon A. Peterson be named the Clerk and Michelle Jones be named the Deputy Clerk and Custodian of Funds for Pendleton School District 16R.**
- 3.2 That the Clerk, Jon A. Peterson, and the Deputy Clerk, Michelle Jones be authorized to sign checks written on behalf of the Pendleton School District.**
- 3.3 That the Chairman and Vice Chairman of the Board, Superintendent/Clerk, and Director of Business Services/Deputy Clerk are authorized to execute legal documents on behalf of the District.**
- 3.4 That the Board of Directors of Pendleton School District 16R hereby authorizes the signatures of Michelle Jones and Jon A. Peterson on all checks or other orders for payment of money drawn in this District's name. The Board of Directors further authorizes the facsimile signature of Michelle Jones on checks.**
- 3.5 That approval be granted for payment of District payroll accounts when due, as governed by District fiscal policies.**
- 3.6 That approval be granted for payment of District fiscal accounts when due, as governed by District policies.**
- 3.7 That in accordance with ORS 328.260.2, the US Bank, Bank of America, Wells Fargo Bank, and the Oregon Local Government Investment Pool shall be designated as the depositories for the Bond Interest and Redemption Fund of District 16R for the year 2015-2016. Those funds so designated will be deposited into that account and irrevocably pledged for payment of principal and interest of the bonds or coupons thereto.**
- 3.8 That the Board of Directors of Pendleton School District 16R designates the following institutions as depositories for any and all funds received and/or disbursed on behalf of the District in 2015-2016.**

**US Bank  
Bank of the West  
State of Oregon-Local Government Investment Pool  
Community Bank of Pendleton**

**Oregon First Community Credit Union  
Columbia State Bank  
Wells Fargo Bank  
Umpqua Bank**

- 3.9 That Michelle Jones is designated as the Authorized Agent for P.L. 874 and that the, Superintendent/Clerk Jon A. Peterson and Tricia Mooney are authorized to sign federal applications and project forms on behalf of the District for projects authorized by the Board.**
- 3.10 That Deputy Clerk, Michelle Jones be named the Budget Officer for the District.**
- 3.11 That school district officials be authorized to invest surplus funds in time certificates or interest bearing accounts with and through institutions designated as depositories of District funds. All investments shall be made in accordance with and to the fullest extent allowable under O.R.S. Chapter 294, and in accordance with the Board's policy governing the investment of funds.**
- 3.12 That Jon A. Peterson and Michelle Jones be authorized to secure a \$1,000,000 borrowing line of credit, with the condition the borrowing of funds not occur, in any amount, without prior Board of Directors' approval.**
- 3.13 That the fidelity bonding of the Superintendent/Clerk and Deputy Clerk in the amount of \$100,000.00 is authorized as prescribed by Oregon law.**
- 3.14 That the regular board meeting will be held at the Pendleton Early Learning Center starting in September, 2015 (the August regular board meeting will be at IMESD) at 6:00 p.m. every second Monday of the month and a board work session will be held every Tuesday of the month preceding the board meeting at 8:00 a.m. in the district office conference room. One board meeting per year will be held on the Confederated Tribes of the Umatilla Reservation.**
- 3.15 That for the 2015-2016 school year the appointment of Wheatland Insurance Company, as the District's insurance agent of record is confirmed.**
- 3.16 That PBS Engineering & Environmental, Inc. to serve as the District's asbestos program managers during 2015-2016.**
- 3.17 That the firms Corey, Byler, Rew, et.al., and the Hungerford Law Firm, LLP, be designated as legal representatives of the Pendleton School District during 2015-2016.**
- 3.18 The firm of Cockburn and McClintock, LLP be designated as District Auditors of the Pendleton School District during 2015-2016.**
- 3.19 That the Pendleton School District hereby authorizes the Superintendent and the Deputy Clerk to acquire surplus property from the Oregon State Agency for Surplus Property under those terms and conditions set forth by state and federal agencies.**

**3.20** That the following fees be charged for the use of the school facilities and staff for non-school organizations and events:

1. Gymnasium \$75.00 per day
2. Cafeteria/Commons \$50.00 per session (4 hours)
3. Auditorium \$100.00 per day
4. Kitchen \$30.00 per hour for an on-site food service employee
5. Custodial \$35.00 per hour (when required)

**3.21** That it be resolved that inasmuch as the Pendleton Board of Education supports the proposition that it is imperative that all students of this school district be provided an excellent and equal educational opportunity, and that a part of the opportunity is to obtain at the lowest possible cost appropriate nutrition, the Board of Directors of Pendleton School District 16R endorses the participation of the Pendleton School District and its students in the free and reduced price meals segment of the Nutritional School Lunch Program. Be it further resolved that the Pendleton School Board supports the participation of the District in the offer versus serve programs at the elementary and junior high levels as specified by the USDA and the State of Oregon Nutritional Guidelines.

**3.22** That it be resolved that the Board authorizes the attendance of Pendleton students in the Pilot Rock, Athena-Weston, Stanfield, Helix, Echo and Hermiston School Districts, when such attendance has been approved by the superintendent or designee, and

Resolved further, that Pilot Rock, Athena-Weston, Stanfield, Helix, Echo and Hermiston students will be accepted by the Pendleton School District when their attendance has been authorized by the superintendent and provided the home district accepts Pendleton students in the same manner.

**3.23** Substitute Teacher Rates for 2015-2016 School Year

1. Basic Daily Rate - \$173.76 per day or \$22.42 per hour, as set by the State Department of Education.
2. Long Term Rate (10 consecutive days or more) - \$208.09 per day or \$26.85 per hour. This rate will also be the certified extended contract hourly rate.

**3.24** Substitute Classified Rates for 2015-2016 School Year

1. Educational Assistant \$9.25 per hour
2. Courier/Printer \$9.25 per hour
3. Secretary II/III \$9.25 per hour
4. Bookkeeper II/III \$9.25 per hour
5. Custodial/Maintenance \$9.25 per hour
6. Music Accompanist \$15.00 per hour

**3.25** Extra-Curricular Activity Rates

Announcer (varsity only)	\$30.00/game
Volleyball Lines (varsity only)	\$20.00/game
Scorekeeper	
Varsity	\$30.00/game
Frosh/JV	\$20.00/game
Ticket Taker	\$20.00/game
Football Chain-Gang	\$20.00/game
Game Management	
Varsity	\$50.00/game
Frosh/JV	\$30.00/game

3.26 Per Diem for 2015-2016 School Year

Mileage	Current IRS Allowable Rate
Lodging	To \$77 per night or upon prior approval, actual cost
Meals	Breakfast - \$7.00
	Lunch - \$11.00
	Dinner - \$23.00

3.27 Athletic Fees:

Resolved that an athletic fee be assessed to middle school and high school students. The fee for middle school will be \$55.00 per sport, with a family cap of \$165.00. The fee for high school will be \$90.00 per sport, with a family cap of \$270.00. Students who receive Free and Reduced Lunches are eligible to apply to the athletic director for a reduction in the fees. (This fee is the agreed upon "Pay-for-Play.")

3.28 Fee Schedules for 2015-2016 School Year:

Sunridge Middle School

SIXTH GRADE:

Registration	\$5.00
Daily Planner	\$5.00
P.E. Fee	\$1.00
Optional Health Center Fee (one-time fee)	\$10.00 payable at registration
Outdoor School	\$45.00
P.E. Uniform	\$16.00
Art Fee	\$5.00
Athletic Fee (applicable to Wrestling and Track and Field only)	\$55.00 per sport**
Parent Club (optional)	\$1.00 or \$5.00 or \$10.00
Student Tuition	\$434.50 + 10% administrative fee per class/per semester *

SEVENTH GRADE:

Registration	\$5.00
Daily Planner	\$5.00
P.E. Fee	\$1.00
P.E. Uniform	\$16.00 (Shirt Only \$7.00/ Shorts Only \$9.00)
Optional Health Center Fee (one-time fee)	\$10.00 payable at registration
Athletic Fee	\$55.00 per sport**
7 <sup>th</sup> Grade Exploratory	\$6.00

Parent Club (optional)	\$1.00 or \$5.00 or \$10.00
Student Tuition	\$434.50 + 10% administrative fee per class/per semester *
Art Fee	\$5.00

**EIGHTH GRADE:**

Registration	\$5.00
Daily Planner	\$5.00
P.E. Fee	\$1.00
P.E. Uniform	\$16.00 (Shirt Only \$7.00/ Shorts Only \$9.00)
Optional Health Center Fee (one-time fee)	\$10.00 payable at registration
Athletic Fee	\$55.00 per sport**
8 <sup>th</sup> Grade Exploratory	\$6.00
Parent Club (optional)	\$1.00 or \$5.00 or \$10.00
Student Tuition	\$434.50 + 10% administrative fee per class/per semester *
Art Fee	\$5.00

\*Tuition will be charged to any student for whom the district cannot collect ADM.

\*\*Athletic fees for middle school students will be \$55.00 per sport. Students receiving free or reduced lunches may apply to the athletic director for a reduction in fees.

**PENDLETON HIGH SCHOOL**

Registration	\$20.00
P.E. Uniform	\$15.00
P.E. Lock	\$5.00
Towel	\$3.00 (per semester, per class or athletic activity)
Art (visual, sculpture, graphic, studio)	\$12.00 per semester
Art I	\$20.00 per semester
Photo I	\$20.00 per semester
Photo 2	\$20.00 per semester
Digital Photo	\$15.00 per semester
Foods/Pro Start	\$20.00 per semester
Metals	\$15.00 per semester
STEM	\$15.00 per semester
Fall Sport	\$90.00 Pay to Play Per Sport **
Winter Sport	\$90.00 Pay to Play Per Sport **
Spring Sport	\$90.00 Pay to Play Per Sport **
Optional Health Center	\$10.00
Parking Permit	\$10.00
Yearling	\$55.00
Student Tuition	\$434.50 + 10% administrative fee per class/per semester *

\*Tuition will be charged to any student for whom the district cannot collect ADM.

\*\*Athletic fees will be \$90.00 per sport. Students receiving free or reduced lunches may apply to the athletic director for a reduction in fees.

**Lunch Prices: 2015-2016**



<b>Breakfast:</b>	
Elementary	\$1.25
Sunridge Middle School	\$1.35
High School	\$1.50
Adult	\$1.50
Milk	\$ .60
<b>Lunch:</b>	
Elementary	\$2.20
Middle	\$2.50
High School	\$2.75
Adult	\$3.50
Milk	\$ .60

A motion to approve the Continuing Resolution 2016-01 as presented was made by Steve Umbarger, seconded by Lynn Lieuallen, and approved unanimously by the board.

**Approve Amendment to Carruth Compliance Consulting Inc. Contract**

A motion to approve the Carruth Compliance Consulting 2015 Amendment #1 as presented was made by Dave Krumbein, seconded by Steve Umbarger, and approved unanimously by the board.

**Approval of Personnel Report**

Tricia Mooney presented the following personnel report for the month for consideration and action:

**Appointment Recommendations:**

**Classified:**

Jenny Broadfoot	Instructional Assistant	McKay
Mary Ninetta Armstrong	Instructional Assistant	PELC
Zane Schnetzky	Custodian	District-wide
Scott Swanson	Custodian	District-wide
Clinton Ryder	Custodian	District-wide

**Certified:**

Seely Daniels	Ag/FFA	PHS
Chris Ferguson	.5 Title 1 Temp	West Hills
Katie Gillem	Special Education Teacher	McKay

**Resignation Recommendation:**

**Certified:**

Patty Abell	Ag/FFA	PHS
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**Classified:**

Lucie Rawlins-Bieda	Instructional Assistant	Washington
Mary Perry	Custodian	SMS

**Extra Duty Recommendation:**

**Football:**

Erik Davis	Head Coach	PHS
Fred Phillips	Assistant Coach	PHS
Aaron Schmidt	Assistant Coach	PHS
Josh Linehan	Assistant Coach	PHS
Roy Schuening	Assistant Coach	PHS
Drew Hubel	Assistant Coach (Linebacker stipend)	PHS

Mark Sokoloski	Assistant Coach	PHS
TJ Haguewood	Assistant Coach	PHS
Travis Zander	Frosh Head Coach	PHS
	(Frosh football 2 stipends 3 ways)	
Tim Cary	Frosh Assistant Coach	PHS
Rick Kelm	Frosh Assistant Coach	PHS

**Volleyball:**

Amanda Lapp	Head Coach	PHS
Afton Downs	JV Coach	PHS
Tina Williams	JV Coach	PHS
Kristan Garton	Assistant Coach (800 dollars fundraising)	PHS
Shelby Sander	Assistant Coach	PHS

**Boys Soccer:**

Jeremy Talbot	Head Coach	PHS
Ryan Ulicni	JV Coach	PHS
Fred Wolotira	Volunteer	PHS
Andy Grupa	Volunteer	PHS
Jeff Frazier	Volunteer	PHS

**Girls Soccer:**

Paul Parker	Head Coach	PHS
Geoff Holden	JV Coach	PHS
Ty Burchard	Volunteer	PHS
Cesar Argueta	Volunteer	PHS

**Cross Country:**

Nicole Stewart	Head Coach	PHS
	(HC & Asst. stipend split three ways)	
Dustin Breshears	Assistant Coach	PHS
Maddy Naughton	Assistant Coach	PHS
Jake Osborne	Volunteer	PHS
Ben Bradley	Volunteer	PHS
Chris Thatcher	Volunteer	PHS
Devin Vaquero	Volunteer	PHS

**Cheerleading:**

Piper Brueske	Head Coach	PHS
Veenah Schultz	Volunteer	PHS

**Dance Team:**

Debbie Kishpaugh	Head Coach	PHS
Lora Franks	Assistant Coach	PHS
Jami Niord	Assistant Coach	PHS
Susan Stephens	Volunteer	PHS
Morgan Kishpaugh	Volunteer	PHS

**Track & Field:**

Larry Brizendine	Split Head Track & Field Coach	PHS
Dustin Breshears	Split Head Track & Field Coach	PHS

**Soccer:**

Jeremy Talbot	Head Varsity Boys Soccer Coach	PHS
Paul Parker	Head Varsity Girls Soccer Coach	PHS

**Extra Duty Resignation:**

<b><u>Track &amp; Field:</u></b> Nicole Stewart	Head Track & Field Coach	PHS
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A motion to approve the personnel recommendations as presented was made by Dave Krumbein, seconded by Steve Umbarger, and approved unanimously by the board.

**Approval of Boundary Map**

Tricia Mooney requested approval of the District Boundary map effective the beginning of the 2016-2017 school year. After discussion a motion to approve the District Boundary map as presented was made by Dave Krumbein with the understanding that the board can make changes and review the boundaries in the future, seconded by Dale Freeman, and approved unanimously by the board.

**Approve Instructional Time 2015-2016 School Year**

Tricia Mooney presented for approval per ORS 581-022-1620 the following to be included in the calculation of instruction time for the 2015-2016 school year:

- a. Up to 60 hours of recess for Kindergarten
- b. Up to 60 hours of recess for grades 1-3
- c. Up to 30 hours for staff professional development
- d. Up to 30 hours for parent teacher conferences; and
- e. Up to 14 hours for emergency school closures due to adverse weather conditions and facilities failure.

A motion to approve the above instruction time for the 2015-2016 school year was made by Steve Umbarger, seconded by Dave Krumbein, and approved unanimously by the board.

**Approve Interim Superintendent Contract**

Tricia Mooney presented for approval the interim contract for the Superintendent of Schools for the 2015-2016 school year. A motion to approve the Interim Superintendent Contract Agreement between the Board of Directors of Pendleton School District and Jon Peterson, Interim Superintendent be approved as presented was made by Steve Umbarger, seconded by Lynn Lieuallen, and approved unanimously by the board.

**Professional Development Opportunities for Board Members**

Superintendent Peterson reminded the board of the Summer Board Conference July 17-19, 2015 at the Riverhouse in Bend, Or.

Chair Monkman adjourned the regular board meeting at 6:38 p.m.

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Chair

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Superintendent

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Secretary

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Date