



**Governing Board Meeting
May 28, 2025
SASED Administrative Center
2900 Ogden
Lisle, IL 60532
6:30 PM
AGENDA**

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Public Comment**
4. **Welcome New Board Members**
5. **Discussion/Information**
 - a. SASED Governing Board Orientation Presentation
 - b. Board Accepted the Adopted District Resolutions to Appoint a New Representative and Alternate Representative to the SASED Governing Board
6. **Adjourn Sine Die**
7. **Call to Order/Roll Call**
8. **Appointment of Chairperson Pro-Tempore**
9. **Election of Board Officers**
 - a. Elect Chairperson (1 year term)
 - b. Elect Vice Chairperson (1 year term)
 - c. Elect Secretary (1 year term)
10. **Action Items**
 - a. Approve the Meeting Minutes from the January 29, 2025 Governing Board Meeting
 - b. Review and Approve the SASED Governing Board Meeting Dates, Times, and Location for SY25-26
 - c. Approve the FY26 SASED Budget for Public Display and Set Public Hearing Date
11. **Adjournment**



SASED Governing Board

May 28, 2025

Dr. Kim Dryier, Executive Director

Goals:

1. Develop a basic understanding of a special education cooperative
2. Develop a basic understanding of SASSED
3. Provide highlights for the 2025-2026 SY
4. Share SASSED Governance and role and duty of the SASSED Governing Board
5. Review and approve 2026 tentative budget



What is a Special Education Coop?

A special education cooperative in Illinois is an independent entity that provides specialized programming, services, and support for students with disabilities across multiple school districts. Cooperatives are designed to pool resources and expertise to ensure that all students with disabilities receive high quality, individualized education and services.

SCHOOL CODE: Provide comprehensive and cost efficient special education services



What is a Special Education Coop?

61 Coops in Illinois

- Serve 763 school districts

90 School Districts in Illinois do not belong to cooperative



Differences between a Coop and SD

Cooperatives: Serves multiple school districts, pooling resources and expertise to office specialized programs and services.

School District: Serves students with a specific geographical area, providing general and special education services to all students.

Funding: District receive federal, state, and local funding to support programs and services, SASED is funded by the member districts.



SASED

- Mission and Vision
- Strategic Plan
- District Map
- Org Chart
-



SASED

Programs:

- Deaf and Hard of Hearing (DWC)
- Pathways
- Project Search
- Structured Learning Environment (SLE)
- Supportive Medical Needs Program (SNMP)
- Transition
- Visually Impaired (DWC)

DWC



SASED

Staff:

- Special Education Teachers
- Teacher Assistants
- Speech Therapists
- Social Workers
- School Psychologists
- ELL Teachers
- Occupational Therapists
- Physical Therapists
- Adaptive PE Teachers
- Orientation and Mobility Specialists
- Interpreters
- Nurses and Medical Assistants
- Administrators
- Clerical Staff



SASED by the Numbers

Total Staff: 402

Total Students: 390-400

Current Number of Classrooms: 60

Current Number of Buildings: 20

SASED Buildings: 3



2026 Initiatives

- Facilities
- Programs
- Family Connections



Administrative Facility Vision

- Exceptional Programming
- Exceptional Support-Students, Parents, and Staff
- Strong Sense of Belonging
- Strong Culture
- Exceptional Growth and Outcomes
- Cost Efficient-Fiscal Responsibility
- Efficient and Effective



Programs



Family Connections

- Exceptional and unique needs
- Networking
- Sense of community
- Organized activities
 - Walk and Roll
 - Night at the Museum
 - Rich Laren Day



SASED Governance

1. Governing Board
 - a. Board Members
 - b. Two year terms
 - c. Meet August, January, and May
2. Board of Directors
 - a. Superintendents
 - b. Monthly Meetings
3. SASED Executive Director
 - a. Employed by Governing Board upon recommendation from Board of Directors



SASED Governance

- Governing Board Roles and Responsibilities
 - Shall be the final authority of SASED and shall conduct the affairs of SASED under the statutory authority granted in the Illinois School Code.
 - 2. Shall serve as the Administrative Agent for SASED.
 - 3. Shall adopt the annual budget, but may not levy taxes nor authorize the incurring of indebtedness which exceeds the annual budget.
 - 4. Shall delegate operational responsibilities to the Board of Directors to conduct the business of SASED.
 - 5. Shall approve employment of the Executive Director.
 - 6. Shall consider all other matters placed on the agenda.



SASED Governance

Board of Directors Roles and Responsibilities:

"The Board of Directors shall serve as the Executive Board of SASED as provided by Section 5/10-22.31 of the Illinois School Code."

1. To establish general policies to govern the operation of SASED and to monitor the implementation of those policies; such policies shall be in conformance with applicable provisions of Federal and State laws and rules and regulations.
2. To provide housing for staff and programs operated solely by the cooperative.
3. To employ necessary personnel, determine terms and conditions of employment, and approve employment contracts and collective bargaining agreements.
4. To establish an advisory council, Finance Committee, Policy/Governance Committee, and such other committees and/or subcommittees as deemed necessary.
5. To approve contracts with various consultants, professionals and independent contractors when necessary to carry out the purposes of SASED.
6. To perform all other acts permitted by the Illinois School Code and the Joint Labor Agreement/By-Laws unless otherwise provided by the Governing Board.



Governing Board Member Terms



Questions/Thoughts



Governing Board 2025/26

Meeting Dates:

August 6, 2025

January 28, 2026

May 27, 2026

Start Time: 6:30pm

SASED Administrative Center



Budget



FY26 Tentative Budget

Governing Board Report

SASED
May 28, 2025

FY26 Tentative Budget- Enrollment & FTE

Total FTE Students – 393.50
(FY25 - 390)

Total FTE Staff – 402
(FY25 - 446)

FY26 Tentative Budget Summary

Medicaid Annual Cost Settlement is netted against tuition & fees

SASED retains Earnings on Investment & Medicaid Admin Outreach in fund balance

	SASED Program & Services	Capital Improvement	Student Activity Fund	DRS Grant	Medicaid	Total
Fund Balance - July 1, 2025	6,368,880	1,985,552	48,202	1,070,784	-	9,473,418
Revenue:						
Local Sources	34,298,418	-	5,000	55,955		34,359,373
Tuition and Fees	34,274,418		5,000	55,955		34,335,373
Earnings on Investment	24,000					24,000
State Sources	2,994,932	50,000	-	-		3,044,932
Evidence Based Funding	2,799,608					2,799,608
Transportation Reimbursement	192,936					192,936
State Free Lunch and Breakfast	2,388					2,388
School Maintenance Grant		50,000				50,000
Federal Sources	1,673,968	-	-	417,000	1,500,000	3,590,968
NSLP	111,216					111,216
E-RATE	124,000					124,000
School Breakfast Program	69,252					69,252
Medicaid Admin Outreach	330,000					330,000
Medicaid FFS Annual Cost Settlement	1,039,500					1,039,500
Medicaid FFS					1,500,000	1,500,000
DRS Grant				417,000		417,000
Total Revenue	38,967,318	50,000	5,000	472,955	1,500,000	40,995,273
Expenditures:						
Salary	23,628,513		-	105,520		23,734,033
Employee Benefits	6,241,545		-	42,136		6,283,681
Purchased Services	7,115,758	120,235	-	1,396,083		8,632,076
Supplies and Materials	716,630		2,500	-		719,130
Capital Outlay	132,972	1,741,633	-	-		1,874,604
Other Objects	611,029		-	-		611,029
Payments to Other Government Agencies					1,500,000	1,500,000
Non-Capitalized Equipment	160,000		-	-	-	160,000
Total Expenditures	38,606,446	1,861,868	2,500	1,543,739	1,500,000	43,514,552
Revenue Over (Under)						
Expenditures	360,872	(1,811,868)	2,500	(1,070,784)	-	(2,519,279)
Fund Balance - June 30, 2026	6,729,752	173,685	50,702	0	-	6,954,139

	FY25 BUDGET DIRECT EXPENDITURES	FY26 BUDGET DIRECT EXPENDITURES
TOTAL OVERHEAD	\$5,605,002	\$5,376,113
TOTAL PROGRAMS & SERVICES	\$32,075,611	\$33,230,333
TOTAL CAPITAL PROJECTS	\$1,906,632	\$1,861,868
TOTAL STUDENT ACTIVITY FUND	\$2,500	\$2,500
SUBTOTAL: OPERATIONAL BUDGET	\$39,589,745	\$40,470,814
		2.23%
TOTAL GRANTS	\$1,896,849	\$1,543,739
TOTAL MEDICAID F/T	\$0	\$1,500,00
TOTAL SASED BUDGET	\$41,486,594	\$43,514,552
		4.89%



Programs & Services

May 2025

Governing Board Meeting

Strategic Plan Programs and Services Goals



Exemplary Programs and Services

Goals are to enhance access, equity and opportunity to programs and reduce opportunity gaps, provide training, needs assessment and other strategies

Goal #1 - Enhance access, equity, and opportunity to high-quality, innovative special education programs to member districts



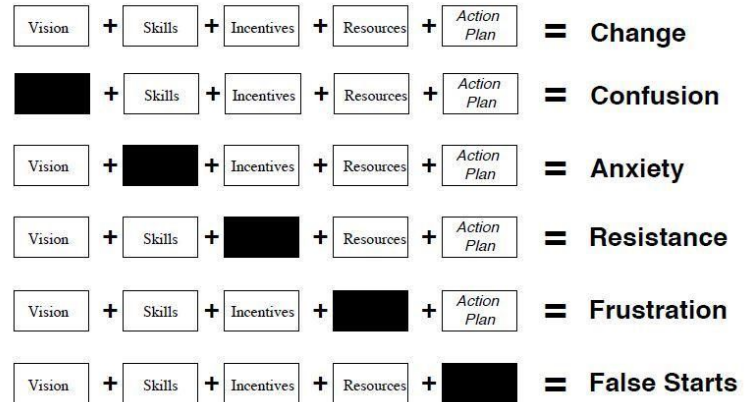
Goal #2 - Develop and implement a comprehensive staff development plan

Root Causes

Missing Components of Complex Change

- Increase educational achievement and functional performance
- Promote positive behavior and social emotional well-being
- Reduce opportunity gaps
- Prepare students for post-secondary transition

Managing Complex Change



Adapted from Knoster, T., Villa R., & Thousand, J. (2000). A framework for thinking about systems change. In R. villa & J. Thousand (Eds.), Restructuring for caring and effective education: Piecing the puzzle together (pp. 93-128). Baltimore: Paul H. Brookes Publishing Co.

Moving Forward



01

Proactive Classroom
Structures & Crisis Prevention

02

Program Models

03

Instruction and Curricular
Fidelity

04

Support & Professional
Learning

Moving Forward



01

Proactive Classroom Structures & Crisis

01 Proactive Classroom Structures & Crisis Prevention

Current Status:

- Compliance over connections
- Inconsistent messaging, expectations, and implementation
- “Playing defense”
- Traditional models of student discipline and consequences

Where we are going:

- Comfort over control
- Common vision, expectations, and implementation
- Happy, Relaxed, and Engaged
- Crisis Prevention
- Research-based and innovative solutions to challenging behaviors



Premise:

- Comfort over control
- Alternative to physical restraint
- Focus on crisis prevention
- Train the trainers model

**Special
Education
District of Lake
County Case
Study**

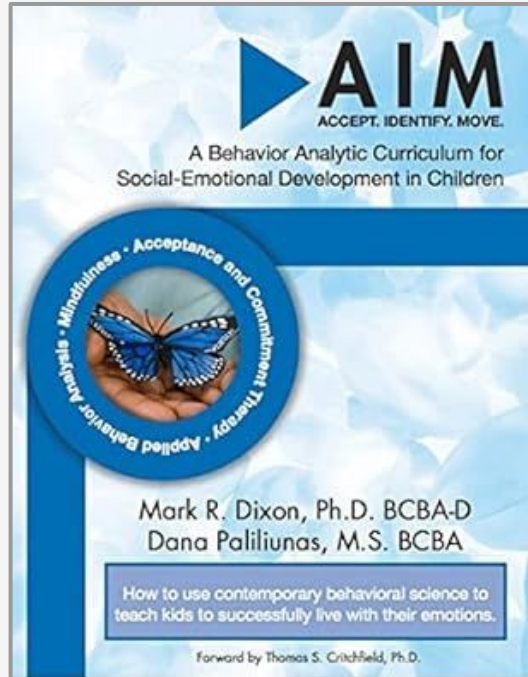
Moving Forward



02 Program Models

AIM @ PATHWAYS

Accept. Identify. Move



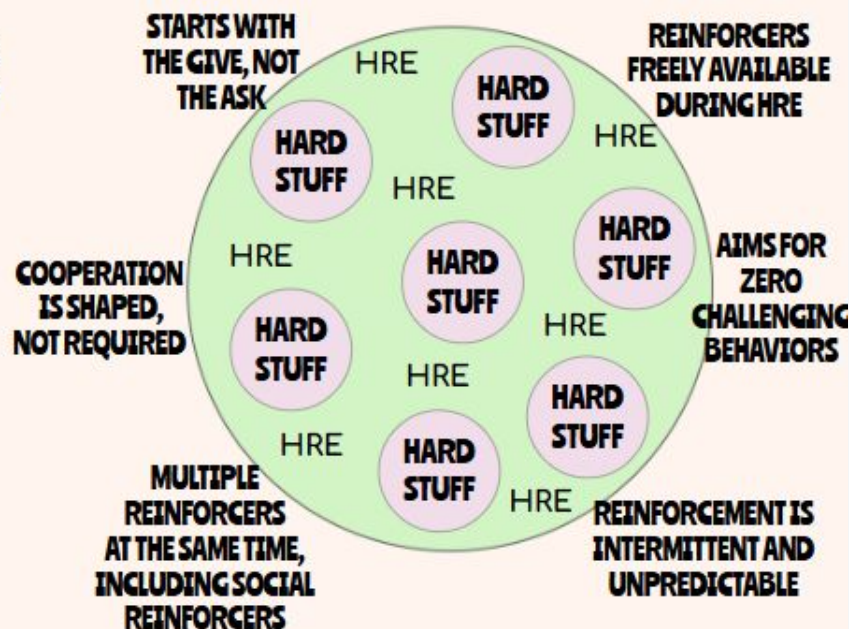
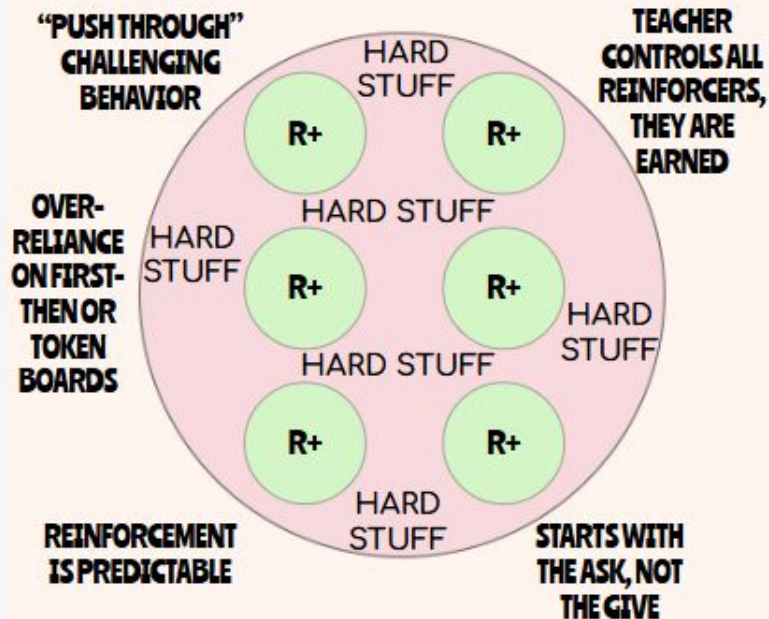
Acceptance Commitment
Therapy

Mindfulness

Trauma-Informed
Practices

Structured Learning Environment with FTF

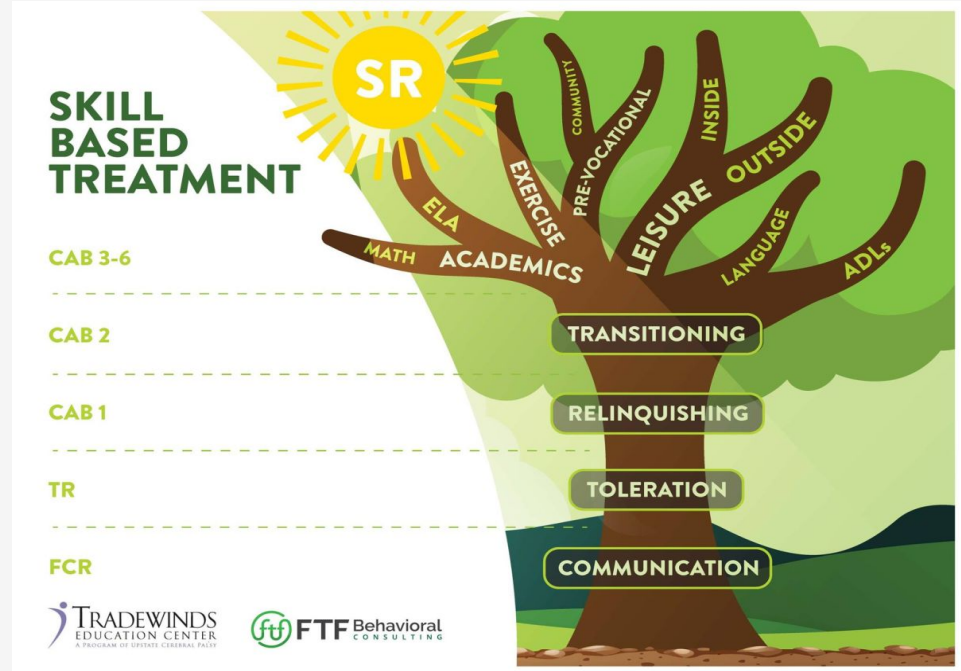
Performance Functional Assessments



Structured Learning Environment with FTF

1. Performance Functional Assessments

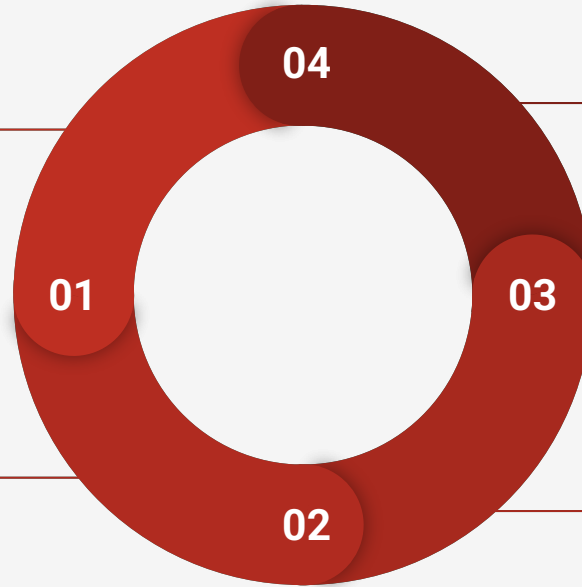
2. Skills Based Treatment



Transition

Independent
Living

Training



Education

Employment

Moving Forward



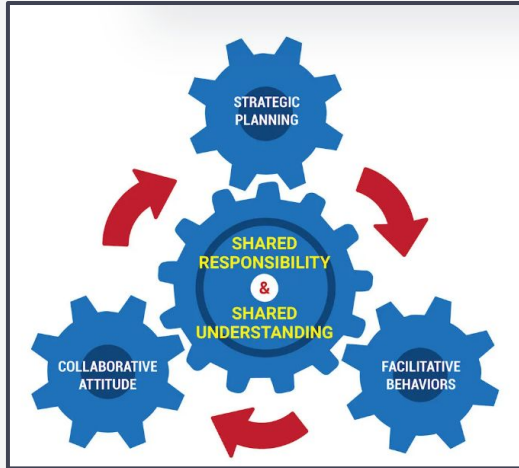
03 Instruction & Curricular Fidelity

Literacy for All!

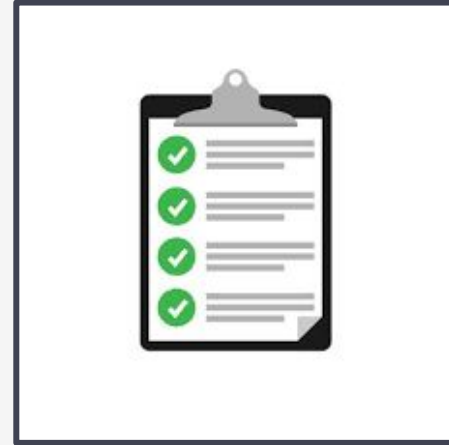
- UFLI
- Readtopia Go & Readtopia
- Fingerspelling Our Way (FOW)
- iReady
- Common Lit



IEP Compliance



Facilitated IEP
June 3rd & 4th



IEP Compliance
IEP Compliance Managers

Moving Forward



04

Support &
Professional
Learning

Professional Development Plan

Phase 1

Committee work
throughout
winter/spring of 2025

Phase 3

Walkthroughs,
feedback, and coaching
throughout SY25/26

Phase 5

Summer of 2026
Professional Learning
Catalog

Phase 2

Spring and summer
professional learning
sessions

Phase 4

Data analysis of walkthroughs,
benchmarking, progress
monitoring to determine next
step professional learning



Ongoing Support

PLCs

Frequent &
Systemic
Communication

Team Support
Meetings

Frequent
Feedback

On Site
Administrators

Coaching

Strategic Plan Programs and Services Goals



Exemplary Programs and Services

Goals are to enhance access, equity and opportunity to programs and reduce opportunity gaps, provide training, needs assessment and other strategies

Goal #1 - Enhance access, equity, and opportunity to high-quality, innovative special education programs to member districts



Goal #2 - Develop and implement a comprehensive staff development plan





School Association for Special Education in DuPage

Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier, Ed.D.
Executive Director

GOVERNING BOARD			
DISTRICT NAME	MEMBER	ALTERNATE	TERM EXPIRATION
Keeneyville SD 20	Amanda Coppola	Natalie Kucharski	2027
Benjamin SD 25	Vincent Engstrom	Donald Sutenbach	2027
West Chicago Elem Sch 33	Tom Doyle	Chad McLean	2027
Winfield SD 34	Heather Armstrong	Dan Krasinski	2026
DuPage County SD 45	Al Legutki	Emily Shultz	2027
Salt Creek SD 48	Ray Kielminski	James C Blair	2027
Downers Grove SD 58	Emily Hanus	Katie Thomas	2027
Maercker SD 60	Michael Jones	Lesley Wright	2026
Cass SD 63	Katie Marinelli	Chris Green	2026
Center Cass SD 66	Doug Wiley	Brian Liedtke	2026
Woodridge SD 68	Lorie Barber	Dr. Molina de Mesa	2026
DuPage High School District 88	Donna Craft-Cain	Dan Olson	2026
Community High School District 94	Lynn Casey-Maher	Tammie Murphy	2027
Community High School District 99	Christopher Espinoza	Don Renner	2026
Community Consol District 180	Amanda Frankel	Jennifer Greiss	2026
Westmont CUSD 201	Leah Conover	Kevin Marren	2027
Lisle CUSD 202	Greg Nagler	Paula DiDomenico	2027
Elmhurst CUSD 205	Beth Hosler	Courtenae Trautmann	2026

SINGLE NOMINATION—PRO-TEM OFFICER

If there is only one nomination, the chairperson may recognize the election without asking for votes.

Chairperson: *“Nominations are now in order for the office of _____ pro-tem”*

Member: *“I nominate _____. ” (seconds not needed)*

Chairperson: *“_____ is nominated. Are there any other nominations for the office of _____ pro-tem?”*

Chairperson: *“Hearing no further nominations, the nominations for the office of _____ pro-tem are closed.”*

*“_____ being the only candidate nominated for the office of _____ pro-tem, the chairperson hereby declares **him/her** elected by acclamation and directs the board secretary to record so in the minutes.”*

SINGLE NOMINATION—CHAIRPERSON

If there is only one nomination, the chairperson pro-tem may recognize the election without asking for votes.

Chairperson pro-tem: *“Nominations are now in order for the office of chairperson.”*

Member: *“I nominate _____.” (seconds not needed)*

Chairperson pro-tem: *“_____ is nominated. Are there any other nominations for the office of chairperson?”*

Chairperson pro-tem: *“Hearing no further nominations, the nominations for the office of chairperson are closed.”*

*“_____ being the only candidate nominated for the office of chairperson, the chair pro-tem hereby declares **him/her** elected by acclamation and directs the board secretary to record so in the minutes.”*

MULTIPLE NOMINATIONS—CHAIRPERSON

If there is more than one nomination, the chairperson pro-tem asks for a voice/raised hand vote for each individual nominee.

Chairperson pro-tem: *"Nominations are now in order for the office of chairperson."*

Member: *"I nominate _____." (seconds not needed)*

Chairperson pro-tem: *"_____ is nominated. Are there any other nominations for the office of Chairperson?"*

Repeat for each nomination:

Member: *"I nominate _____." (seconds not needed)*

Chairperson pro-tem: *"_____ is nominated. Are there any other nominations for the office of Chairperson?"*

When nominations are complete...

Chairperson pro-tem: *"Hearing no further nominations, the nominations for the office of chairperson are closed."*

Chairperson pro-tem states the following for nominated member until a majority vote is produced

"_____ has been nominated for the office of chairperson."

"All those in favor of Member _____ for chairperson say "Aye" with a raised hand until counted" Recording secretary counts votes and records them. , "those opposed say "No" with a raised hand until counted." Recording secretary counts votes and records them.

If nominee receives a majority vote, the chairperson pro-tem announces the results of the vote by saying, "Member _____ is elected for the office of chairperson by a raise of hands and directs the board secretary to record so in the minutes."

OR

If nominee does not receive a majority vote, the chairperson pro-tem says "Member _____ is not elected." And moves on to the next Nominee vote.

"_____ has been nominated for the office of chairperson."

"All those in favor of Member _____ for chairperson say "Aye" with a raised hand until counted" Recording secretary counts votes and records them. , "those opposed say "No" with a raised hand until counted." Recording secretary counts votes and records them..

If nominee receives a majority vote, the chairperson pro-tem announces the results of the vote by saying, "Member _____ is elected for the office of chairperson by a raise of hands and directs the board secretary to record so in the minutes."

OR

If nominee does not receive a majority vote, the chairperson pro-tem says "Member _____ is not elected." And moves on to the next Nominee vote.

This procedure continues until someone receives a majority vote. If there is a tie vote, members keep voting until someone is elected.

SINGLE NOMINATION—VICE CHAIRPERSON

If there is only one nomination, the chairperson pro-tem may recognize the election without asking for votes.

Chairperson pro-tem: *“Nominations are now in order for the office of vice-chairperson.”*

Member: *“I nominate _____.” (seconds not needed)*

Chairperson pro-tem: *“_____ is nominated. Are there any other nominations for the office of vice-chairperson?”*

Chairperson pro-tem: *“Hearing no further nominations, the nominations for the office of vice-chairperson are closed.”*

*“_____ being the only candidate nominated for the office of vice-chairperson, the chair hereby declares **him/her** elected by acclamation and directs the board secretary to record so in the minutes.”*

MULTIPLE NOMINATIONS—VICE-CHAIRPERSON

If there is more than one nomination, the chairperson pro-tem asks for a voice/raised hand vote for each individual nominee.

Chairperson pro-tem: *"Nominations are now in order for the office of vice-chairperson."*

Member: *"I nominate _____." (seconds not needed)*

Chairperson pro-tem: *"_____ is nominated. Are there any other nominations for the office of Vice-Chairperson?"*

Repeat for each nomination:

Member: *"I nominate _____." (seconds not needed)*

Chairperson pro-tem: *"_____ is nominated. Are there any other nominations for the office of Vice-Chairperson?"*

When nominations are complete...

Chairperson pro-tem: *"Hearing no further nominations, the nominations for the office of vice-chairperson are closed."*

Chairperson pro-tem states the following for nominated member until a majority vote is produced

"_____ has been nominated for the office of vice-chairperson."

"All those in favor of Member _____ for vice-chairperson say "Aye" with a raised hand until counted" Recording secretary counts votes and records them. , "those opposed say "No" with a raised hand until counted." Recording secretary counts votes and records them.

If nominee receives a majority vote, the chairperson pro-tem announces the results of the vote by saying, "Member _____ is elected for the office of vice-chairperson by a raise of hands and directs the board secretary to record so in the minutes."

OR

If nominee does not receive a majority vote, the chairperson pro-tem says "Member _____ is not elected." And moves on to the next Nominee vote.

"_____ has been nominated for the office of vice-chairperson."

"All those in favor of Member _____ for vice-chairperson say "Aye" with a raised hand until counted" Recording secretary counts votes and records them. , "those opposed say "No" with a raised hand until counted." Recording secretary counts votes and records them..

If nominee receives a majority vote, the chairperson pro-tem announces the results of the vote by saying, "Member _____ is elected for the office of vice-chairperson by a raise of hands and directs the board secretary to record so in the minutes."

OR

If nominee does not receive a majority vote, the chairperson pro-tem says "Member _____ is not elected." And moves on to the next Nominee vote.

This procedure continues until someone receives a majority vote. If there is a tie vote, members keep voting until someone is elected.

SINGLE NOMINATION—SECRETARY

If there is only one nomination, the chairperson pro-tem may recognize the election without asking for votes.

Chairperson pro-tem: *“Nominations are now in order for the office of secretary.”*

Member: *“I nominate _____.” (seconds not needed)*

Chairperson pro-tem: *“_____ is nominated. Are there any other nominations for the office of secretary?”*

Chairperson pro-tem: *“Hearing no further nominations, the nominations for the office of secretary are closed.”*

*“_____ being the only candidate nominated for the office of secretary, the chair hereby declares **him/her** elected by acclamation and directs the board secretary to record so in the minutes.”*

MULTIPLE NOMINATIONS—SECRETARY

If there is more than one nomination, the chairperson pro-tem asks for a voice/raised hand vote for each individual nominee.

Chairperson pro-tem: *"Nominations are now in order for the office of secretary."*

Member: *"I nominate _____." (seconds not needed)*

Chairperson pro-tem: *"_____ is nominated. Are there any other nominations for the office of secretary?"*

Repeat for each nomination:

Member: *"I nominate _____." (seconds not needed)*

Chairperson pro-tem: *"_____ is nominated. Are there any other nominations for the office of Secretary?"*

When nominations are complete...

Chairperson pro-tem: *"Hearing no further nominations, the nominations for the office of secretary are closed."*

Chairperson pro-tem states the following for nominated member until a majority vote is produced

"_____ has been nominated for the office of secretary."

"All those in favor of Member _____ for secretary say "Aye" with a raised hand until counted" Recording secretary counts votes and records them. , "those opposed say "No" with a raised hand until counted." Recording secretary counts votes and records them.

If nominee receives a majority vote, the chairperson pro-tem announces the results of the vote by saying, "Member _____ is elected for the office of secretary by a raise of hands and directs the board secretary to record so in the minutes."

If nominee does not receive a majority vote, the chairperson pro-tem says "Member _____ is not elected." And moves on to the next Nominee vote.

"_____ has been nominated for the office of secretary."

"All those in favor of Member _____ for secretary say "Aye" with a raised hand until counted" Recording secretary counts votes and records them. , "those opposed say "No" with a raised hand until counted." Recording secretary counts votes and records them..

If nominee receives a majority vote, the chairperson pro-tem announces the results of the vote by saying, "Member _____ is elected for the office of secretary by a raise of hands and directs the board secretary to record so in the minutes."

If nominee does not receive a majority vote, the chairperson pro-tem says "Member _____ is not elected." And moves on to the next Nominee vote.

This procedure continues until someone receives a majority vote. If there is a tie vote, members keep voting until someone is elected.

**SASED Governing Board Meeting
January 29, 2025 - 6:30 PM
SASED Administration Center
2900 Ogden Avenue, Lisle, IL 60532**

OPEN SESSION MINUTES

Mr. Jack Buscemi, Chairperson, called the meeting to order at 6:30 pm and welcomed those in attendance.

Roll call was taken with the following responding:

Present: District

Keeneyville School District 20
Benjamin School District 25
West Chicago Elementary School District 33
Salt Creek School District 48
Downers Grove School District 58
Cass School District 63
Woodridge School District 68
DuPage High School District 88
Community High School District 99
Community Consolidated School District 180
Westmont Community Unit School District 201
Lisle Community Unit School District 202
Elmhurst Community Unit School District 205

Representative

Mr. Terry Walloch
Mr. Jack Buscemi
Mr. Tom Doyle (arrival 6:37)
Mr. James Blair
Ms. Emily Hanus
Ms. Katie Marinelli
Mr. Tom Ruggio
Mr. Don Olson
Mr. Christopher Espinoza
Ms. Amanda Frankel
Ms. Leah Conover
Mr. Greg Nagler
Ms. Beth Hosler

Absent:

Winfield School District 34
DuPage County School District 45
Maercker School District 60
Center Cass School District 66
Community High School District 94

Present: 13 Districts

Absent: 5 Districts

Also in attendance:

Dr. Kim Dryier, Executive Director, SASED
Ms. Rachel Wisniewski, Asst Dir of Business/CSBO, SASED
Dr. Elizabeth Vander Woude, Asst Dir of Programs and Services, SASED
Ms. Julie Grohn, Asst Dir of Human Resources, SASED
Mr. Dan Lawler, Technology Coordinator, SASED
Ms. Senga Lowe, Board Recording Secretary, SASED

2. Pledge of Allegiance

3. Public Comment - No public present.

4. Thank you

Dr. Dryier thanked the Governing Board members for their commitment to SASED, in appreciation of National Board of Education Members Month. She also thanked our three retiring members, Mr. Jack Buscemi, Mr. Tom Ruggio, and Mr. Terry Walloch for their years of dedicated service.

Dr. Dryier informed the Board that, as requested, they are being provided with a revised SASSED Organization Chart. Dr. Dryier also introduced SASSED's new Technology Coordinator, Mr. Dan Lawler.

5. Discussion Without Action

Dr. Dryier provided an extensive, mid-term, update on SASSED's strategic plan. Dr. Dryier provided detailed information about the goals in each of the Priority Areas (Staffing, Programs and Services, Communications, and Operations), as well as the progress towards each of the indicators and objectives within those goals.

6. Action Items

a. Approved the Minutes from the August 7, 2024 Governing Board Meeting
A motion was made to approve the August 7, 2024 Minutes as presented. This motion was made by Member Walloch and seconded by Member Blair.

Upon Roll Call Vote:

Ayes: Walloch SD20, Buscemi SD25, Doyle SD33, Blair SD48, Hanus SD58, Marinelli SD63, Ruggio SD68, Olson SD88, Espinoza SD99, Conover SD201, Hosler SD205.

Nays: None **Abstain:** Frankel SD180, Nagler SD202

Ayes: 11 Districts **Abstain:** 2 Districts **Nays:** None **Absent:** 5 Districts
Upon roll call vote, motion carried.

b. Approved the FY26 Budget Schedule
A motion was made to approve the FY26 Budget Schedule as presented. This motion was made by Member Ruggio and seconded by Member Nagler.

Upon Roll Call Vote:

Ayes: Walloch SD20, Buscemi SD25, Doyle SD33, Blair SD48, Hanus SD58, Marinelli SD63, Ruggio SD68, Olson SD88, Espinoza SD99, Frankel SD180, Conover SD201, Nagler SD202, Hosler SD205.

Nays: None

Ayes: 13 Districts **Nays:** None **Absent:** 5 Districts
Upon roll call vote, motion carried.

7. Adjournment

A motion was made to adjourn at 7:37 pm. This motion was made by member Blair and seconded by member Wallach.
Upon voice vote of all ayes from all thirteen members present, motion carried.

Minutes Approved by:

Mr. Jack Buscemi
Governing Board Chairperson Date

Ms. Leah Conover
Governing Board Secretary Date



TO: SASED Governing Board

FROM: Rachel Wisniewski, Assistant Director of Business Services/CSBO

DATE: May 28, 2025

RE: FY26 Tentative Budget

The FY26 budget is based on a fully staffed budget of 401.82 FTE and a budgeted enrollment of 393.50 students. The budget summary has been divided into 2 sections, SASED's Operating Budget and Grants/Flow-Through. The operating budget includes programs and services, capital improvement, and the student activity fund. Tuition and fees are determined on expenditures budgeted for SASED programs and services. Flow-Through includes the DRS Grant and Medicaid Flow-Through.

Assumptions - Revenues

Budgeted revenues are estimated to total \$41 M dollars, which represents an increase of 4.56% compared to the prior year budget. The increase is largely contributable to Medicaid Flow-Through in the amount of \$1,500,000 that was not reported in prior years. Exclusive of Medicaid Flow-Through, a .73% increase in revenue is anticipated from the prior year.

Local revenue consisting primarily of tuition and fees is estimated to total \$34 million or 84% of anticipated revenues. SASED retains earnings on investments in the fund balance.

Total state revenue is estimated at \$3 million, roughly 7% of anticipated revenues. At the state level, Evidence Based Funding (EBF) totals approximately \$2,800,000. The amount for EBF for SASED is based on a hold harmless payment in the amount of its FY16 claim for Personnel Reimbursement. EBF is paid in bimonthly payments. EBF revenues are used to offset program costs as previously done with the Personnel Reimbursement. The transportation reimbursement is estimated to total approximately \$192,936. State revenue also includes \$50,000 which was approved for the State Maintenance Project Grant for the roofing project at Southeast Alternative School.

Total federal revenue is estimated to total \$3.6 million, representing 9% of total anticipated revenues. Federal revenue consists of National School Lunch Program, School Breakfast Program, E-Rate reimbursement, Medicaid, and external grants.

There are three primary funding streams under Medicaid: Administrative Outreach, Fee-for-Service (FFS), and the Annual Cost Settlement.



SASED currently serves as the fiscal agent for Medicaid on behalf of its member districts. This means all Medicaid revenues flow through SASED and are subsequently disbursed to the appropriate districts. SASED retains its share of the Medicaid Administrative Outreach revenue in its fund balance. FFS revenues are reimbursed to member districts based on the specific students who generated the claims.

SASED anticipates receiving approximately \$1.5 million in Medicaid FFS revenue. This revenue is generated by both SASED and district employees and is fully disbursed to the member districts. Although this flow-through process has been in place for years, it has not been reported in prior financial statements. In the interest of transparency, SASED is now including this revenue and corresponding expenditures—categorized as payments to other governmental agencies—in its financial reporting. Once SASED ceases to act as the fiscal agent, the reported FFS revenue will reflect only the portion generated by SASED employees.

The third pool, Medicaid Annual Cost Settlement, is a new revenue stream approved by the State of Illinois last year. SASED expects to receive approximately \$1 million from this funding source in late June or July. Unlike FFS, the Annual Cost Settlement is not tied to individual students or limited to those with IEPs. Instead, it maximizes Medicaid reimbursements by including all students that are Medicaid eligible, and is calculated using a formula that attributes revenue to specific cost pools (e.g., Speech-Language Pathologists, Audiologists, Occupational Therapists) based on their services during the fiscal year.

Per Board decision, the Annual Cost Settlement funds will be distributed to member districts through the same categorical pools that generated the revenue, by the end of the fiscal year. Since these funds directly offset tuition and program costs, they are reported solely as revenue and not as expenditures.

For the upcoming year, the only grant that SASED will manage is the Division of Rehabilitation Services (DRS) grant, shared with NDSEC and D200, with estimated revenue of approximately \$417,000. Effective June 30, 2025, SASED will no longer serve as the grantee for the Early CHOICES (4605) grant.

Assumptions - Expenditures

Budgeted expenditures, inclusive of Medicaid Flow-Through and the DRS grant, are estimated to total \$43 million dollars, which represents an increase of 4.8% compared to the prior year budget. Exclusive of flow-through, a 2% increase is anticipated for operational budget expenditures.

1. Salary increases

Salaries are anticipated to total \$24 million, roughly 55% of SASED's total expenditures. As negotiated, a 3.25% increase was applied to the base of the salary schedule for the certified bargaining unit. Per the CBA, the non-certified bargaining unit received a 5.0% increase. All other non bargaining staff received a 4.0% increase.



2. Employee Benefits

Benefits are anticipated to total \$6 million, or 14% of the total expenditures. SASED joined EBC January 1, 2025. Medical insurance rates are under a rate guarantee through June 30, 2026.

3. Purchased Services

Purchased services are estimated to total \$8.6 million, or 20% of the total expenditures. Purchased services include professional services, contract staff, legal, building maintenance, classroom rent, utilities, staff travel, professional development. In addition, purchased services include expenditures totaling \$1.4M which is DRS grant revenue generated by SASED, NDSEC, and D200 in prior years that has not been expended and roll over each fiscal year.

4. Supplies and Materials

Supplies are estimated to total \$719,130, roughly 1.7% of the total expenditures.

5. Capital Outlay

Capital outlay is estimated to total \$1.9 M, representing 4% of total expenditures. The HVAC mechanical project is scheduled for summer 2025 to address plenum issues identified from the 10 year Health Life and Safety survey at Southeast. The HVAC project will also replace 3 units and the air handler that are reaching their end of life. In addition, sections of the roof are budgeted to be replaced at the same time. The HVAC project was budgeted in FY25 and FY26 as expenditures will be expended over both fiscal years. Reserves from the fund balance will be used to fund the capital project.

6. Other Objects

Other objects include the lease payment in the amount of \$611,029 for the Administration building at 2900 Ogden. Per GASB 87, long term lease payments are required to be classified as principal retirement in Debt Service. Additionally, Medicaid Flow-Through is classified as other objects and reported as payments to other government agencies in the amount of \$1.5M.

7. Non-Capitalized Equipment

Non-capitalized equipment is estimated to total \$160,000, roughly .4% of the total expenditures.

Non-capitalized equipment consists primarily of technology devices to support student and staff learning.



Fund Balance

The estimated beginning fund balance as of July 1, 2025 totals \$9,473,418, of which \$2 M is restricted to capital projects, and \$1 M is restricted to the DRS grant. Expenditures exceed revenues for a deficit in the amount of \$2.5M due to the fund reserves funding the capital project. The ending fund balance as of June 30, 2026 is anticipated to total \$6,954,139.



July 1, 2025-June 30, 2026

FY26 Tentative Budget

*Dr. Kimberly Dryier
Executive Director*

*Rachel Wisniewski
Assistant Director of Business Services/CSBO*

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SASED BUDGET SUMMARY

FY26 Tentative
Budget

	OPERATING BUDGET				GRANTS & FLOW-THROUGH		
	SASED Program & Services	Capital Improvement	Student Activity Fund	Subtotal	DRS Grant	Medicaid	Total
Fund Balance - July 1, 2025	6,368,880	1,985,552	48,202	8,402,634	1,070,784	-	9,473,418
Revenue:							
Local Sources	34,298,418	-	5,000	34,303,418	55,955		34,359,373
Tuition and Fees (*)	34,274,418	*	5,000	34,279,418	55,955		34,335,373
Earnings on Investment (**)	24,000	**		24,000			24,000
State Sources	2,994,932	50,000	-	3,044,932	-		3,044,932
Evidence Based Funding	2,799,608			2,799,608			2,799,608
Transportation Reimbursement	192,936			192,936			192,936
State Free Lunch and Breakfast	2,388			2,388			2,388
School Maintenance Grant		50,000		50,000			50,000
Federal Sources	1,673,968	-	-	1,673,968	417,000	1,500,000	3,590,968
NSLP	111,216			111,216			111,216
E-RATE	124,000			124,000			124,000
School Breakfast Program	69,252			69,252			69,252
Medicaid Admin Outreach (**)	330,000	**		330,000			330,000
Medicaid FFS Annual Cost Settlement (*)	1,039,500	*		1,039,500			1,039,500
Medicaid FFS						1,500,000	1,500,000
DRS Grant				-	417,000		417,000
Total Revenue	38,967,318	50,000	5,000	39,022,318	472,955	1,500,000	40,995,273
Expenditures:							
Salary	23,628,513		-	23,628,513	105,520		23,734,033
Employee Benefits	6,241,545		-	6,241,545	42,136		6,283,681
Purchased Services	7,115,758	120,235	-	7,235,993	1,396,083		8,632,076
Supplies and Materials	716,630		2,500	719,130	-		719,130
Capital Outlay	132,972	1,741,633	-	1,874,604	-		1,874,604
Other Objects	611,029		-	611,029	-		611,029
Payments to Other Government Agencies						1,500,000	1,500,000
Non-Capitalized Equipment	160,000		-	160,000	-	-	160,000
Total Expenditures	38,606,446	1,861,868	2,500	40,470,814	1,543,739	1,500,000	43,514,552
Revenue Over (Under) Expenditures	360,872	** (1,811,868)	2,500	(1,448,495)	(1,070,784)	-	(2,519,279)
Transfer of Funds							-
Fund Balance - June 30, 2026	6,729,752	173,685	50,702	6,954,139	0	-	6,954,139

* Estimated Medicaid Annual Cost Settlement Netted Against Tuition & Fees

** SASED keeps investment earnings and Medicaid Admin Outreach

**FY26 Tentative
Budget
BUDGET COST BY PROGRAM**

	FY25 DIRECT COST	FY26 DIRECT COST	ADD PROGRAM ALLOCATIONS	LESS OFFSET GRANT REVENUE	FY26 NET COST	
PROGRAM 1 - EXECUTIVE ADMINISTRATION	\$926,412	\$911,750	\$0	\$0	\$911,750	
PROGRAM 2 - BUSINESS SERVICES	\$718,330	\$780,236	\$0	\$0	\$780,236	
PROGRAM 3 - HUMAN RESOURCES SERVICES	\$555,591	\$532,854	\$0	\$0	\$532,854	
PROGRAM 4 - CURRICULUM/PROGRAMS AND SERVICES	\$863,118	\$657,445	\$0	\$0	\$657,445	
PROGRAM 5 - PROFESSIONAL DEVELOPMENT	\$260,131	\$166,000	\$0	\$0	\$166,000	
PROGRAM 6 - INFORMATION TECHNOLOGY	\$1,485,936	\$1,448,327	\$0	\$124,000	\$1,324,327	
PROGRAM 7 - BUILDINGS AND GROUNDS	\$615,103	\$705,069	\$0	\$0	\$705,069	
PROGRAM 8- TRANSPORTATION	\$180,382	\$174,433	\$0	\$99,427	\$75,006	
TOTAL OVERHEAD	\$5,605,002	\$5,376,113	\$0	\$223,427	\$5,152,686	17.73%
PROGRAM 9 - ELL SERVICES	\$244,627	\$219,967	(\$195,080)	\$24,887	\$0	
PROGRAM 10- VISION PROGRAM	\$1,802,301	\$2,231,118	\$37,277	\$343,438	\$1,924,957	
PROGRAM 11 - DHH PROGRAM	\$2,670,282	\$2,963,786	\$118,776	\$273,108	\$2,809,454	
PROGRAM 12 - PATHWAYS PROGRAM	\$3,875,352	\$3,574,916	\$127,801	\$417,151	\$3,285,566	
PROGRAM 13- SUPPORTIVE MEDICAL NEEDS PROGRAM	\$1,277,428	\$1,444,033	\$36,590	\$197,630	\$1,282,994	
PROGRAM 14 - STRUCTURED LEARNING ENVIRONMENT PROGRAM	\$5,612,609	\$8,424,276	\$361,387	\$950,210	\$7,835,452	
PROGRAM 15 - TRANSITION PROGRAM	\$1,220,347	\$1,375,089	\$50,503	\$212,999	\$1,212,593	
PROGRAM 16 - PROJECT SEARCH PROGRAM	\$113,879	\$151,526	\$0	\$14,932	\$136,594	
PROGRAM 17 - DIAGNOSTICS/AUDIOLOGICAL SERVICES	\$150,580	\$169,859	\$0	\$67,006	\$102,853	
PROGRAM 18 - FOOD SERVICES	\$200,480	\$215,032	(\$32,176)	\$182,856	\$0	
PROGRAM 19 - ITINERANT SERVICES	\$1,155,830	\$1,270,811	\$0	\$157,719	\$1,113,093	
PROGRAM 20 - OCCUPATIONAL/PHYSICAL THERAPY SERVICES	\$6,413,451	\$6,297,832	\$2,201	\$852,318	\$5,447,715	
PROGRAM 21 - STUDENT IMPROVEMENT INSTRUCTIONAL SUPPORT	\$1,347,151	\$1,360,388	(\$444,664)	\$180,488	\$735,236	
PROGRAM 22 - ASSISTIVE TECHNOLOGY SERVICES	\$158,036	\$134,061	(\$62,615)	\$12,443	\$59,003	
PROGRAM 23 - 1:1 TEACHER ASSISTANT	\$3,469,687	\$1,937,366	\$0	\$30,488	\$1,906,877	
PROGRAM 24 - 1:1 MATA	\$1,858,189	\$909,655	\$0	\$115,726	\$793,929	
PROGRAM 25 - 1:1 INTERPRETER	\$0	\$0	\$0	\$0	\$0	
PROGRAM 26 - EXTENDED SCHOOL YEAR	\$484,840	\$528,778	\$0	\$130,069	\$398,709	
PROGRAM 27 - CREDIT RECOVERY	\$6,384	\$7,676	\$0	\$0	\$7,676	
PROGRAM 28 - ESY 1:1 MATA	\$14,159	\$14,165	\$0	\$0	\$14,165	
TOTAL PROGRAMS AND SERVICES	\$32,075,611	\$33,230,333	(\$0)	\$4,163,469	\$29,066,864	
PROGRAM 35- CAPITAL PROJECTS	\$1,906,632	\$1,861,868	\$0	\$50,000	\$1,811,868	
TOTAL CAPITAL PROJECTS	\$1,906,632	\$1,861,868	\$0	\$50,000	\$1,811,868	
PROGRAM 40 - STUDENT ACTIVITY FUND	\$2,500	\$2,500	\$0	\$0	\$2,500	
TOTAL STUDENT ACTIVITY FUND	\$2,500	\$2,500	\$0	\$0	\$2,500	
SUBTOTAL SASED OPERATIONAL BUDGET DIRECT COST	\$39,589,745	\$40,470,814	(\$0)	\$4,436,895	\$36,033,918	
		2.225%				
PROGRAM 36 - DRS YOUTH SERVICES COORDINATOR GRANT	\$148,700	\$147,955	\$0	\$92,000	\$55,955	
PROGRAM 37 - DRS BASE PLUS GRANT	\$1,257,760	\$1,395,784	\$0	\$325,000	\$1,070,784	
PROGRAM 38 - EARLY CHOICES GRANT	\$384,466	\$0	\$0	\$0	\$0	
PROGRAM 39 - ESSER III GRANT	\$105,923	\$0	\$0	\$0	\$0	
TOTAL GRANTS	\$1,896,849	\$1,543,739	\$0	\$417,000	\$1,126,739	
MEDICAID FLOW THROUGH	\$0	\$1,500,000	\$0	\$1,500,000	\$0	
TOTAL MEDICAID FLOW THROUGH	\$0	\$1,500,000	\$0	\$1,500,000	\$0	
TOTAL SASED PROGRAM BUDGET DIRECT COST	\$41,486,594	\$43,514,552	(\$0)	\$6,353,895	\$37,160,657	
		4.888%				

Capital Improvement

HVAC PROJECT AT SOUTHEAST

F.E. Moran (M-1, M-2, M-3 Plenum, 3 Rooftop Units, air handler)	1,260,333
Contingency	175,900
Prasino - Commissioning	6,400
Architect/Engineering Fees 8%	120,235
Preservation (Roofing contract)	299,000
Total	1,861,868

**FY26 Tentative
Budget
FTE AND ENROLLMENT BY PROGRAM**

	FTE	ENROLLMENT
PROGRAM 1 - EXECUTIVE ADMINISTRATION	4.80	
PROGRAM 2 - BUSINESS SERVICES	5.50	
PROGRAM 3 - HUMAN RESOURCES SERVICES	3.00	
PROGRAM 4 - CURRICULUM/PROGRAMS AND SERVICES	1.00	
PROGRAM 5 - PROFESSIONAL DEVELOPMENT	0.00	
PROGRAM 6 - INFORMATION TECHNOLOGY	4.00	
PROGRAM 7 - BUILDINGS AND GROUNDS	1.50	
PROGRAM 8- TRANSPORTATION	3.00	
TOTAL OVERHEAD		
PROGRAM 9 - ELL SERVICES	2.00	
PROGRAM 10- VISION PROGRAM	26.90	37.00
PROGRAM 11 - DHH PROGRAM	33.50	58.00
PROGRAM 12 - PATHWAYS PROGRAM	41.10	80.00
PROGRAM 13- SUPPORTIVE MEDICAL NEEDS PROGRAM	17.20	20.00
PROGRAM 14 - STRUCTURED LEARNING ENVIRONMENT PROGRAM	106.80	154.50
PROGRAM 15 - TRANSITION PROGRAM	15.30	32.00
PROGRAM 16 - PROJECT SEARCH PROGRAM	1.30	12.00
PROGRAM 17 - DIAGNOSTICS/AUDIOLOGICAL SERVICES	1.10	
PROGRAM 18 - FOOD SERVICES	0.00	
PROGRAM 19 - ITINERANT SERVICES	11.20	266,049.84
PROGRAM 20 - OCCUPATIONAL/PHYSICAL THERAPY SERVICES	58.52	2,181,281.90
PROGRAM 21 - STUDENT IMPROVEMENT INSTRUCTIONAL SUPPORT	11.00	
PROGRAM 22 - ASSISTIVE TECHNOLOGY SERVICES	1.00	
PROGRAM 23 - 1:1 TEACHER ASSISTANT	39.20	
PROGRAM 24 - 1:1 MATA	11.40	
PROGRAM 25 - 1:1 INTERPRETER	0.00	
TOTAL PROGRAMS AND SERVICES		
PAROGAM 36 - DRS YOUTH SERVICES COORDINATOR GRANT	1.50	
PROGRAM 37 - DRS BASE PLUS GRANT	0.00	
PROGRAM 38 - EARLY CHOICES GRANT	0.00	
PROGRAM 39 - ESSER III GRANT	0.00	
TOTAL GRANTS		
TOTAL FTE	401.82	

401.82

FY26 Tentative Budget

Governing Board Report

SASED
May 28, 2025

FY26 Tentative Budget– Enrollment & FTE

Total FTE Students – 393.50
(FY25 - 390)

Total FTE Staff – 402
(FY25 - 446)

FY26 Tentative Budget Summary

Medicaid Annual Cost Settlement is netted against tuition & fees

SASED retains Earnings on Investment & Medicaid Admin Outreach in fund balance

	SASED Program & Services	Capital Improvement	Student Activity Fund	DRS Grant	Medicaid	Total
Fund Balance - July 1, 2025	6,368,880	1,985,552	48,202	1,070,784	-	9,473,418
Revenue:						
Local Sources	34,298,418	-	5,000	55,955		34,359,373
Tuition and Fees	34,274,418		5,000	55,955		34,335,373
Earnings on Investment	24,000					24,000
State Sources	2,994,932	50,000	-	-		3,044,932
Evidence Based Funding	2,799,608					2,799,608
Transportation Reimbursement	192,936					192,936
State Free Lunch and Breakfast	2,388					2,388
School Maintenance Grant		50,000				50,000
Federal Sources	1,673,968	-	-	417,000	1,500,000	3,590,968
NSLP	111,216					111,216
E-RATE	124,000					124,000
School Breakfast Program	69,252					69,252
Medicaid Admin Outreach	330,000					330,000
Medicaid FFS Annual Cost Settlement	1,039,500					1,039,500
Medicaid FFS					1,500,000	1,500,000
DRS Grant				417,000		417,000
Total Revenue	38,967,318	50,000	5,000	472,955	1,500,000	40,995,273
Expenditures:						
Salary	23,628,513		-	105,520		23,734,033
Employee Benefits	6,241,545		-	42,136		6,283,681
Purchased Services	7,115,758	120,235	-	1,396,083		8,632,076
Supplies and Materials	716,630		2,500	-		719,130
Capital Outlay	132,972	1,741,633	-	-		1,874,604
Other Objects	611,029		-	-		611,029
Payments to Other Government Agencies					1,500,000	1,500,000
Non-Capitalized Equipment	160,000		-	-	-	160,000
Total Expenditures	38,606,446	1,861,868	2,500	1,543,739	1,500,000	43,514,552
Revenue Over (Under) Expenditures	360,872	(1,811,868)	2,500	(1,070,784)	-	(2,519,279)
Fund Balance - June 30, 2026	6,729,752	173,685	50,702	0	-	6,954,139

	FY25 BUDGET DIRECT EXPENDITURES	FY26 BUDGET DIRECT EXPENDITURES
TOTAL OVERHEAD	\$5,605,002	\$5,376,113
TOTAL PROGRAMS & SERVICES	\$32,075,611	\$33,230,333
TOTAL CAPITAL PROJECTS	\$1,906,632	\$1,861,868
TOTAL STUDENT ACTIVITY FUND	\$2,500	\$2,500
SUBTOTAL: OPERATIONAL BUDGET	\$39,589,745	\$40,470,814
		2.23%
TOTAL GRANTS	\$1,896,849	\$1,543,739
TOTAL MEDICAID F/T	\$0	\$1,500,00
TOTAL SASED BUDGET	\$41,486,594	\$43,514,552
		4.89%