

**Minutes of Regular Meeting  
May 28, 2024**

**Board of Trustees  
Collin County Community College District**

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Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on May 28, 2024, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Cathie Alexander, Ms. Stacy Arias, Dr. Robert Collins, Mr. Greg Gomel, Mr. Andrew Hardin, Mr. Jim Orr, Mr. Jay Saad, and Ms. Megan Wallace. Dr. Raj Menon was absent.

**CALL TO ORDER: 5:30 p.m., Board Room 139, CHEC.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:32 p.m.**

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees and self-evaluation of Trustees

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around college campuses, the Frisco Campus, and potential campus projects

**RECONVENE REGULAR MEETING: 7:01 p.m., Board Room 139, CHEC.**

1. Pledges of Allegiance

**WELCOME STUDENT VISITORS**

**PRESENTATIONS**

1. Recognition of Employees on the Occasion of Their Retirement - Dr. Neil Matkin, District President

**PUBLIC COMMENT**

There was no public comment.

**Approval of the May 28, 2024 Consent Agenda Items**

**2024-05-C1 Approval of the Minutes of the April 26, 2024 Regular Meeting**

**2024-05-C2 Consideration of Approval of Library Fees and Fee Modification Requests, Effective Fall 2024**

**2024-05-C3 Consideration of Approval of an Interlocal Agreement with the North Central Texas Council of Governments to Utilize Their TXShare Cooperative Purchasing Program**

On motion of Trustee Arias, and second of Trustee Orr, the May 28, 2024 Consent Agenda was approved by a vote of 8-0.

**CONSIDERATION OF ACTION ON AGENDA ITEMS**

**2024-05-1 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of Construction Manager at Risk Firm for the Courtyard Center and Collin Higher Education Center Renovation Project**

Discussion: Stacy Arias, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the selection of construction manager at risk firm for the Courtyard Center and Collin Higher Education Center renovation project.

The motion was approved 8-0 as presented.

**2024-05-2 Report Out of the Finance and Audit Committee and Consideration of Approval of a Resolution to Participate in the Texas Connect Investment Pool**

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of a resolution to participate in the Texas Connect investment pool.

The motion was approved 8-0 as presented.

**2024-05-3 Report Out of the Finance and Audit Committee and Consideration of Approval of a Budget Amendment to the Fiscal Year 2024 Building Fund Budget for Equipment and Technology at the Technical Campus for the Academic Alliance**

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of a budget amendment to the fiscal year 2024 Building Fund budget for equipment and technology at the Technical Campus for the Academic Alliance.

The motion was approved 8-0 as presented.

**2024-05-4 Consideration of Approval of the Second Reading of Local Board Policies**

A recommendation motion was made from committee members: on motion of Trustee Collins and second of Trustee Orr. A motion was then made for full Board consideration: on motion of Trustee Orr and second of Trustee Alexander, this item was approved by a vote of 8-0.

**2024-05-5 Consideration of Approval of Closure/Termination of Four AAS Degree Programs**

On motion of Trustee Wallace, and second of Trustee Collins, this item was approved by a vote of 8-0.

**2024-05-6 Consideration of Approval of the Bid Report for May 28, 2024**

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for May 28, 2024, which included four new solicitations and one contract renewal:

**New Solicitations**

Purchase Request #1	\$	450,000
Roofing and Waterproofing Consultant Services		
Purchase Request #2		1,200,000
Welding Materials, Supplies and Equipment		
Purchase Request #3		350,000
Signage Products		
Purchase Request #4		180,000
IT Professional Consulting Services		
<b>Total of New Solicitations</b>		<u>2,180,000</u>

**Contract Renewal**

Purchase Request #5		110,000
Independent Audit Services		
<b>Total Contract Renewal</b>		<u>110,000</u>

<b>Grand Total</b>	\$	<u>2,290,000</u>
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On motion of Trustee Orr, and second of Trustee Gomel, this item was approved by a vote of 8-0.

**PUBLIC COMMENT**

There was no additional public comment.

**INFORMATION REPORTS**

- Workday Student Status Report for May 2024
- Personnel Report for May 28, 2024
- League of Excellence Award Winners 2024
- NISOD Excellence Award Winners 2024
- Dual Credit Programs Audit # 24-01
- Promotional Item Expenditures Audit # 24-02
- Revenues and Expenses as of April 30, 2024
- Statement of Net Position as of April 30, 2024
- Monthly Investment Report as of April 30, 2024

## **PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

## **ADJOURNMENT**

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:07 p.m.