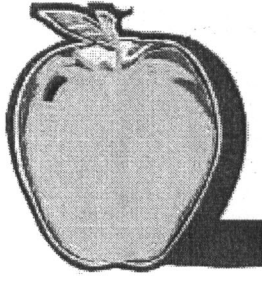


10-13-10

Supv. Checklist sent



The Golden Apple Award

LIVONIA PUBLIC SCHOOLS NOMINATION FORM

The purpose of the **Golden Apple Award**, is to recognize an outstanding contribution of time, talent and effort in support of the students, parents and staff of the Livonia Public Schools. Some of the qualities of the nominee might include: a positive attitude, dedication, dependability, self-motivation, helpfulness, etc. Please fill in the areas below which you feel are the basis of

this nomination.

Name of Nominee Lynn Neavill

Is a positive representative of the District by: (give examples) working innumerable hours to catalog, organize, and shelve thousands of books in Garfield's leveled library.

Is a positive role model for others by: volunteering in many ways to support staff needs and student learning.

Is innovative and seeks new ideas or methods by: developing and organizing the monitoring system for the leveled library.

Is self-motivated by: working countless hours without direction from staff.

Other reasons this person is deserving of this award: _____

Nominee's position: _____ Worksite: _____
Name of Nominator: Garfield Staff Phone: 734-744-2715

Do you wish to remain anonymous? () Yes (X) No

Are you a (Please check one.): () Student (X) District Employee () Parent/Guardian

() Citizen () PTA Volunteer () Other

Please return to Donna McDowell, Communications Office, 15125 Farmington Road, Livonia, MI 48154

Any questions should be directed to 734-744-2533: Donna McDowell, Administrator of Communications

Thank You

Garfield Elementary School

10218 Arthur

Livonia, MI 48150

Phone: (734)744-2715

Fax: (734)744-2717

www.livoniapublicschools.org/garfield

NCA/AdvancEd Accredited School

William R. Green, II, Principal

To whom it may concern:

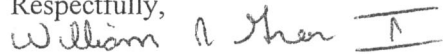
As you know the Livonia Public Schools' *Golden Apple Award* recognizes outstanding contributions of time, talent or effort in support of the students, parents, and staff of the Livonia Public Schools. I strongly support the recognition of Lynn Neavill as a *Golden Apple Award* recipient.

Ms. Neavill has a grandchild who attends Garfield Elementary School. For the past five years, Ms. Neavill has been a regular volunteer in her grandson's classroom and at school functions. In addition, the past four years has seen Ms. Neavill coordinate our Basket Raffle at our annual *School Celebration Night*. This takes tremendous amount of organization and time to make happen. What wonderful excitement fills our school as classrooms under the direction of Ms. Neavill create classroom baskets to raffle in support of our PTA.

Approximately two years ago, our school's *Literacy Team* determined that our school *Leveled Literacy Bookroom* needed updating. We had attempted many different methods to get the work done, but the project just didn't seem to get off the ground. That is until Ms. Neavill took over! Over the next year, Ms. Neavill organized our bookroom, inventoried every book, determined reading levels of books that weren't previously leveled, and relocated the bookroom to a more central location in the building. I can't tell you for sure how many hours of her time that Ms. Neavill contributed, but I can tell you she inventoried over 12,000 books, labeled each book, and created a bookroom that is fully functional and has benefited student learning by ensuring that the right books are getting into the right child's hands. Furthermore, due to her work we can now easily analyze where potential shortages of leveled books or types of genres may exist within our inventory. As mentioned above, our bookroom is fully functional. Yet Ms. Neavill's work is not done! She has plans in partnership with our school's media specialist to barcode every book in our bookroom.

The Garfield staff thanks Ms. Neavill for her hard work and perseverance. We also would like to thank the Livonia Public Schools and the Board of Education for recognizing those people in our community that enrich and enhance our schools.

Respectfully,



William R. Green II

Principal, Garfield Elementary School