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Michael Wilkes  
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 Geneva School District 304

To: Dr. Andy Barrett  
 From: Michael Wilkes  
 Date: April 14, 2025  
 Re: Student Information System (SIS) Purchase Recommendation

During the March 10<sup>th</sup> Board Meeting, the district presented a recommendation to move forward with the purchase and implementation of Synergy SIS from Edupoint. This recommendation seeks the Board’s formal consideration to move forward with this recommendation.

The process to arrive at this recommendation included multiple SIS solution reviews, involved dozens of staff from the district, and considered the greatest challenges and needs of the district. As a result of the process, Synergy SIS emerged as the recommendation. If approved, the implementation of this product would begin as early as June 1, 2025 and continue throughout the 2025-26 school year. Formal go-live is set for the start of the 2026-27 school year.

Table 1 (below) provides a summary of the costs associated with this recommendation.

**Table 1 – Proposal Summary**

Item	Amount
Year 1 (June 1, 2025 – June 30, 2026)	
1. Implementation, Data Conversion (16 years), Training, and 3 <sup>rd</sup> Party Software Services	1. \$ 88,900
2. Estimated Billable Expenses for Implementation	2. \$ 14,180
Years 2 – 5 (Initial Term)	
1. Edupoint Synergy Licensing/Support	1. \$224,842
2. Hosting Services (Premium Plus Cloud Hosting)	2. \$222,799
3. 3 <sup>rd</sup> Party Software Services	3. \$ 8,617
<b>Total Solution Costs (5 Years)</b>	<b>\$559,338</b>
Budget Allowance for Variable Costs Related to Implementation	\$10,000
<b>Total Budget Recommendation for Project</b>	<b>\$569,338</b>

The costs associated with Years 2 – 5 are fixed costs. The costs for Year 1 reflect estimates for the professional services time and resources to support the transition. Due to the nature and complexity of this project, the district is seeking a total project budget of \$569,338. The increase in costs from those presented on March 10 are attributable to 11 additional years of data conversion, software escrow services (3<sup>rd</sup> Party Software Services), and budget allowance.

All agreements are pending Board approval and the finalization of contractual terms and conditions.