

**RESOLUTION AUTHORIZING
HONORABLE DISMISSAL OF TEMPORARY LICENSED TEACHER**

WHEREAS, the following were employed by the Mid-Valley Special Education Cooperative, Kane County, Illinois, as special education teachers during the 2013-2014 school year:

Megan Meyer

WHEREAS, as a result of a decline in student enrollment, the Cooperative has determined to reduce the number of teaching positions in special education effective at the end of the 2013-2014 school year; and

WHEREAS, as a result of the this decision, the Executive Advisory Board of the Cooperative has determined that the above-listed teacher shall be honorably dismissed at the end of the 2013-2014 school term and not reemployed for the 2014-2015 school year, pursuant to Section 24-12 of the *School Code* of Illinois (105 ILCS 5/24-12).

NOW, THEREFORE, Be It Resolved by the Executive Advisory Board of the Mid-Valley Special Education Cooperative, Kane County, Illinois, as follows:

Section 1: That the above recitals are incorporated into and made a part of this Resolution.

Section 2: That the following teachers shall be honorably dismissed at the end of the 2013-2014 school term and not reemployed for the 2014-2015 school year, pursuant to Section 24-12 of the *School Code* of Illinois (105 ILCS 5/24-12):

Megan Meyer

Section 3: That the Chair and Secretary of the Executive Advisory Board are hereby authorized and directed to send the above-listed teachers a written notice of honorable dismissal by regular mail and by certified mail, return receipt requested, following the adoption of this Resolution, which notice shall be substantially as set forth in Exhibit 1 attached hereto, at least 45 days before the end of the 2013-2014 school term.

Section 4: That the Executive Director or her designee shall personally deliver a written notice of honorable dismissal to the above-listed teachers following the adoption of this Resolution, which notice shall be substantially as set forth in Exhibit 1 attached hereto, at least 45 days before the end of the 2013-2014 school term.

Section 5: That this Resolution shall be in full force and effect forthwith upon its passage.

By: _____
Board Chair

Attest: _____
Board Secretary

WHEREUPON, member _____ moved and member _____ seconded the motion that this Resolution be adopted.

After a full and complete discussion thereof, the Board Chair directed the Secretary to call the roll for a vote upon said motion and upon the roll being called, the following members voted aye:

The following members voted nay:

The Board Chair declared the motion carried and the Resolution adopted, and directed the Secretary to record the same in full in the minutes of the meeting, which was done.

Other business not pertinent to the adoption of the Resolution was transacted at the meeting and, thereafter, upon motion duly made, seconded, and carried, the meeting was adjourned.

Secretary, Board of Education

NOTICE OF HONORABLE DISMISSAL
EXHIBIT 1

_____, 2014

**Via Regular Mail, and Certified Mail, Return Receipt Requested
and Personal Delivery**

To:

[insert name and address here]

Dear _____:

We regret to advise you that the Executive Advisory Board of the Mid-Valley Special Education Cooperative, Kane County, Illinois, pursuant to Section 5/24-12 of *The Illinois School Code*, has determined that you are to be honorably dismissed as a teacher at the end of the 2013-2014 school term, and not reemployed for the 2014-2015 school year. The reason for your honorable dismissal is due to the Board's determination to reduce the number of special education teachers at the Cooperative because the positions for 2014-15 cannot yet be determined. Accordingly, your employment in and services to the Cooperative shall terminate on the last day of teacher attendance which is currently scheduled for June 6, 2014.

This dismissal is honorable, and no cause of complaint is hereby made against you as such employee, or the services rendered by you for the district.

In the event that Mid-Valley has any vacancies in the 2014-15 school term or within one calendar year from the beginning of the 2014-15 school term, teachers in Groups 3 or 4 on the Sequence of Dismissal List will be tendered an available position in reverse order of dismissal so far as the teachers are legally qualified to hold such a position.

This Notice of Dismissal is being sent to you pursuant to Resolution of the Executive Advisory Board of Mid-Valley Special Education Cooperative, Kane County, Illinois, duly adopted at a meeting held on March 26, 2014, and approval of the Mid-Valley administrative agent (St. Charles District 303) on April 14, 2014.

We thank you for your service to Mid-Valley.

Very truly yours,

Executive Advisory Board, Mid-Valley Special
Education Cooperative, Kane County, Illinois

By: _____
Board Chair

Attest: _____
Board Secretary