



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
 FROM: Adam Law Ed.D.
 RE: August 27, 2018 Personnel Report
 DATE: August 23, 2018

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. Reclassifications

Name	School	Subject/Grade	2018-2019 FTE	2018-2019 FTE
Cnota, Hailey	GHS	Math	.90	1.0

II. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
8/20/18 - 11/14/18	Bemer, Diane (Kim Hardt)	GMSS	Math	1.0
8/20/18 - 11/19/18	Hasty, Kristi (Sophia Michalek)	GHS	Physical Education	1.0
8/20/18 - 11/23/18	Kressner, Brandon (Susie Browning)	GHS	Physical Education	1.0
8/20/18 - 9/21/18	Potts, Michelle (Alyssa Hayden)	GHS	Learning Behavior Specialist	1.0
8/20/18 - 11/14/18	Stewart, Leah (Emily Doty)	GHS	Guidance Counselor	1.0
8/20/18 - 11/20/18 11/23/18 - 3/4/19	St. Gean, Hana (Laura Gudella) (Kristin Anderson)	GMSN GMSN	Language Arts Language Arts	1.0 1.0
8/20/18 - 10/25/18	Sweet, Debra (Chrissy Fahrforth)	HES	Grade 1	1.0

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
8/15/18	Smith, Earl	Garage	Bus Driver	9 month
8/20/18	Krohe, Colleen	FES	Special Education Assistant 3 hrs day	9 month
8/20/18	Martin, Shannon	HSS	Special Education Assistant 3 hrs day	9 month
8/20/18	Mertka, Susan	WES	Reading Tutor 3 hrs day	9 month
8/22/18	Sexton, Jody	GHS	Study Hall Supervisor 5 hrs day	9 month
9/4/18	McFarlane, Jordyn	FES	Special Education Assistant 6 hrs day	9 month

II. Terminations

Start Date	Name	School	Position	School Year
8/27/18	Koester, Clover	GELP	Special Education Assistant 6.25 hrs day	9 month

III. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Sheehan, Amy	MCS	Special Education Assistant	9/4/18 - 10/16/18	9 month
Fladung, Vicki	CO	District Technology Manager	8/29/18 - 10/15/18	12 month

IV. Long Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
8/20/18 - 9/15/18	Lienau, Kelly (Cathy Carrino)	WAS	Special Education Assistant	9 month
8/20/18 - 11/26/18	Peterson, Bridget (Thalia Patterson)	GELP	Special Education Assistant	9 month
9/4/18 - 10/16/18	Martin, Sandy (Amy Sheehan)	MCS	Special Education Assistant	9 month

V. Retirement

Start Date	Retirement Date	Name	School	Position	School Year
10/1/02	9/14/18	Wade, Cathy	GHS	Library Assistant	9 month