



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, September 24, 2018, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Susan Shrader, Dean Geneva High School; Laura Sprague, Communications Coordinator; Jamie Benavides, Assistant Director of Student Services; Anne Giarrante, Director of Student Services; Todd Latham, Coordinator of Business Services; Dr. Dean Romano, Assistant Superintendent of Business Services; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Christina Gaetani.

2. APPROVAL OF MINUTES (Bylaw 0168.1)

- 2.1 Regular Session, September 10, 2018
- 2.2 Executive Session, September 10, 2018

Motion by Juby, second by Egan, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 3.1 Review of Financial Assumptions

Dr. Romano shared that, on an annual basis, the business office will prepare financial assumptions to be used for the district's levy and budgeting processes. The purpose of this is to provide the Board with current assumptions which will be used for future forecasting. The key components for revenue are the tax levy, Evidence-Based Funding (EBF), State categorical funding, Corporate Personal Property Replacement Tax (CPPRT), local revenue, Special Education, and the fund balance. Expenditures include salary increases, benefits, insurance costs, capital projects, Life Safety

Projects, general expenses, Special Education, staffing and enrollment.

3.2 Student Services Update

Anne Giarrante shared that Student Services works very closely with Learning & Teaching, Business Services/Facilities, Human Resources and Technology to run the special education programs that are offered in the district. Currently, 12.9% of students receive special education services, which is down from 2016. Students have individual plans based on primary eligibility categories such as, intellectual disability, emotional disability, and developmentally delayed. Since 2003, the number of students being serviced in certain categories has increased, especially in autism and other health impairment categories. There are currently fifty-nine students attending Mid-Valley programs, sixteen students in private placements, and twenty-three students receiving transition services. Teaching & Learning provides a variety of interventions and assessments to help meet the needs of our students. Human Resources does their part to make sure that we have the staffing needed to run our programs. Currently, we are fully staffed. This is huge, because last year there were over 500 positions state-wide that were not filled. Business Services/Facilities has done a great job in helping to utilize the space in each building to allow us to offer these programs and allowing increased use of District transportation. Part of the funding for special education programs is through the Federal government. Each district receives funds based on their student numbers. This funding is used for staff, salaries and benefits, purchased services and supplies. Our goals moving forward would be a program evaluation, expansion of the continuum of services and targeted professional development and coaching.

4. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent shared that there have been several things happening in the district. The leadership team participated in a workshop called "Adaptive Schools", which means processes for reflection in what we do and for establishing collaborative work and communications. One strength that Anne and her team brought to our program was moving toward a less restrictive learning environment for students. A big thank you to our staff, students and parents for making homecoming week a big success. The dance was well attended with about 1350 students participating. We are in the midst of data meetings for our students to help identify and assess their learning programs for reading and math. A reminder that our next Board meeting is on Tuesday, October 9th. This is because there is no school on that preceding Monday.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

- 6.1 2018-2019 Budget Hearing (Policy 6230)
 - 6.1.1 Public Hearing Agenda
 - 6.1.2 2018-2019 Budget
 - 6.1.3 Questions/Comments from Board Members
 - 6.1.4 Questions/Comments from Audience Members
 - 6.1.5 President Closes Hearing
 - 6.1.6 Board Action on Budget

Board comments, questions, concerns: During the time the budget was posted, were there any questions from the community? (No.)

Motion by Lamb, second by McCormick, to approve the above-listed 2018-2019 budget, item 6.1. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

- 6.2 Adoption of Resolution to transfer \$1,200,165 from the Education Fund to the Debt Service Fund

Motion by McCormick, second by Lamb, to approve the above-listed resolution, item 6.2. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Board Meeting/Presentation Schedule

This document continues to be updated, and we hope that the public will check it regularly for topics.

8. INFORMATION

8.1 FOIA Requests

8.2 Suspension Report

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

Long-Term Substitutes Certified Staff

Rowe, David (Elizabeth Semyck), MCS, Librarian, 1.0 FTE, effective 10/21/18-12/14/18

Miller, Janet (Rebecca Schaefer/Stephanie Nickas), WES, Grade 2/4, 1.0 FTE, effective 10/11/18-1/22/19 & 1/28/19-3/8/19

Family and Medical Leave Certified Staff

Cancialosi, Nicole, WAS, Student Assistance Coordinator, 1.0 FTE, effective 2/19/19-5/31/19

New Hires Support Staff

Baumgartner, Cristina, MCS, Special Education Assistant, 9-month, effective 9/17/18

Nohl, Shawn, GHS, 2nd Shift Custodian, 12-month, effective 9/24/18

Resignations Support Staff

Niemczyk, David, Garage, Bus Driver, 9-month, effective 9/19/18

Reappointments/Reclassifications Support Staff

Mourek, Kathleen, from Library Assistant GMSS to Library Assistant GHS, 9-month, effective 9/24/18

Family and Medical Leave Support Staff

McLaughlin, Kevin, CO, Maintenance, 12-month, effective 9/12/18-10/12/18

Hradek, Karen, CO, Administrative Assistant, 12-month, effective 10/8/18-11/7/18

Long-Term Substitutes Support Staff

Harvell, Carol, GELP, Special Education Assistant, 9-month, effective 9/24/18-11/26/18

Retirement Support Staff

Reynolds, Richard, MCS, 2nd Shift Custodian, 12-month, effective 9/28/18

Motion by Egan, second by Juby, to approve the above-listed, item 9.1. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Board members attended the recent VEI interviews at Geneva High School. It's always a great experience to see the student resumes and to participate in these interviews. Board members also attended the Mental Health Partnership as liaisons for that group. This was a great opportunity to hear what's going on in other districts and to see a collaborative effort on the part of all the districts in attendance for the good of the children. The Communications Task Force held a recent Community Engagement workshop during a Joint PTO meeting. There was a tech meeting last week where Board members were able to review purchases. Mike Wilkes does a great job.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]; STUDENT DISCIPLINARY CASES [5 ILCS 120/2(C)(9)]; THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]. (Bylaw 0167.2)

At 7:44 p.m., motion by McCormick, second by Juby, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; student disciplinary cases; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, and Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

At 8:19 p.m., the Board returned to open session.

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

14.1 Disciplinary Action – Student A

Motion by Stith, second by Juby, to find Student “A” eligible for expulsion through August 2020 and to accept the Administration’s recommendation that the student be placed in lieu of expulsion at MVSEC Safe School program for the same period of time, pending successful completion of that program and to direct the Superintendent to draft a written expulsion decision documenting the Board’s findings in closed session. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

15. ADJOURNMENT

At 8:20 p.m., motion by McCormick, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING
SECRETARY