

Memo

To: Susan Flanagan, Ed.D., Interim Superintendent of Schools
CC: Board of Education
From: David Ballard, Ed. D., Assistant Superintendent of Curriculum
Date: 6/8/2012
Re: Curriculum Department Report for June 2012

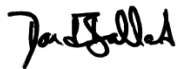
Attached you will find a proposal for a summer school program we are recommending be implemented in District 89 in late July / early August.

The program is a "Jump Start" program for current Kindergarten, first and second grade students designed to provide intensive literacy instruction for those students who need additional assistance with the development of skills and concepts in this area.

Dates, times, and cost breakdowns are included in each proposal for your consideration.

If there are any questions, please do not hesitate to contact me.

Respectfully Submitted,



David Ballard, Ed.D.

Proposal for Jump Start Summer Session:

Goal: Utilize a comprehensive literacy model to develop essential literacy skills in both reading and writing for at-risk learners in grades K-2

Teacher's Schedule: Wednesday, July 18, 2012 (9:00-11:00) 2 Hours
 Thursday, July 19, 2012 (9:00-12:00) 3 Hours
 Monday, July 23, 2012 (8:30-12:30) 4 Hours
 Friday, August 10, 2012 (8:30-12:30) 4 Hours

Students' Schedule

July 23rd – August 10th (9:00-12:00) 3 Hours per day

Cost Breakdown

- Professional Development Presenter: \$1875.00
- Administrator for Summer School: \$2100.00
- Secretary: \$787.50
- Transportation: \$12, 375.00
- 15 teacher stipends \$26,325
- Materials & Supplies: \$5,000

Total Costs for Jump Start Program: \$48, 462