

**Request for Extended Travel**

**NAME:** Title IA Budget: 4 Elementary Principals, 3 TBD Shaver Teachers, 3 TBD Sacramento Teachers, 3 TBD Prescott Teachers, 3 Russell Teachers-Deb Borman (3<sup>rd</sup>), Andrew Robinson (3<sup>rd</sup>), Rachel Stephens (3<sup>rd</sup>)

**Elementary Focus Budget:** 4 – TBD Prescott Teachers, 4 – TBD Sacramento Teachers, 3 – TBD Shaver Teachers and 4 Russell Teachers – Jenny Grove (4<sup>th</sup>) attended last year, Rosalind Curry (5<sup>th</sup>), Dayna Curtis (5<sup>th</sup>) and 1 – TBD Russell Teacher

**DATE:** April 11, 2013 **DEPT/BUILDING** Elementary Principals & School Teachers

**PURPOSE:** 2013 AVID Summer Institute - In Pursuit of Success Dream Big - Group of 31

AVID Summer Institute is where site and district teams receive cutting edge professional development around college readiness and create thru site plan for the 13-14 school year.

**DISTRICT BENEFIT:** (All students read, think critically and graduate ready for college or career. This PD is an exact match for our district).

**TRAVEL DETAILS:** 1. **DESTINATION:** August 4-7, 2013

2. **DATES:** San Diego, CA

<u>ESTIMATED EXPENSES:</u>	<u>DESCRIPTION</u>	<u>COST</u>
TRAVEL	Airline \$184.79 x 31	\$5,748.29
MEALS	August 4 -\$66.00 August 7 -\$66.00 August 5 -\$66.00 August 6 -\$66.00 Per Diem \$66.00 x 4 days x 31 staff	\$8,184.00
LODGING	Town & Country Resort \$152.00 without tax x 19 rooms x 3 nights	\$8,664.00
REGIS/FEES	\$669.00 x 31 (Early Bird Registration)	\$20,739.00
SUBSTITUTE		0
OTHER	SuperShuttle 3 – 10 Passenger Vans \$166.00 roundtrip We have room in another van for 1 person	\$498.00
TOTAL		\$ 43,833.29

*mm* 4/17/13

BUDGET SOURCE(S):

1. GENERAL FUND: \_\_\_\_\_

Title IA: Prescott: 210.2210.0342.925.000.000 Russell: 210.2210.0342.926.000.000

Sacramento: 210.2210.0342.927.000.000 Shaver: 210.2210.0342.927.000.000

Focus Budget Code: Prescott: 212.1272.0342.925.050.000 Russell: 212.1272.0342.926.050.000

Sacramento: 212.1272.0342.927.050.000 Shaver: 212.1272.0342.928.050.000

2. WORKSHOP FUNDS: \_\_\_\_\_

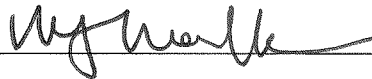
3. CONTRACT REQUIREMENT: \_\_\_\_\_

4. OTHER: \_\_\_\_\_

SUPERVISORS RECOMMENDATION AND COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SUPERVISOR SIGNATURE



SEND FORM TO SUPERINTENDENT/DESIGNEE:

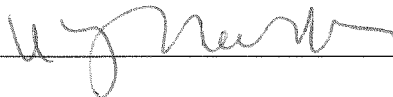
SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:

\_\_\_\_\_  
K Gray OK  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BOARD ACTION: \_\_\_\_\_ APPROVED \_\_\_\_\_ DISAPPROVED DATE: \_\_\_\_\_

I AGREE THAT ALL OF THE INFORMATION ON THIS FORM IS ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

EMPLOYEE SIGNATURE:



DATE:

4.17.13

**2013 AVID Summer Institute Detail Sheet****Date: Aug 5th - 7th****Location: San Diego, CA**

Prescott Elementary

	<b>Name</b>	<b>Title 1</b>	<b>Title 2</b>	<b>Focus Budget</b>	<b>Special Notes</b>
1.	Michael Lopes	x			
2.	TBD	x			
3.	TBD	x			
4.	TBD	x			
5.	TBD			x	
6.	TBD			x	
7.	TBD			x	
8.	TBD			x	

Russell Academy

	<b>Name</b>	<b>Title 1</b>	<b>Title 2</b>	<b>Focus Budget</b>	<b>Special Notes</b>
1.	Heather Bailey		x		
2.	Deb Borman (3rd)		x		
3.	Andrew Robinson (3rd)		x		
4.	Rachel Stephens (4th)		x		
5.	Another 4th grade teacher (Jenny Grove- went last year)			x	
6.	Someone who will possibly be 4/5			x	
7.	Rosalind Curry (5th)			x	
8.	Dayna Curtis (5th)			x	

**2013 AVID Summer Institute Detail Sheet**

**Date: Aug 5th - 7th**

**Location: San Diego, CA**

**Sacramento Elementary**

	<b>Name</b>	<b>Title 1</b>	<b>Title 2</b>	<b>Focus Budget</b>	<b>Special Notes</b>
<b>1.</b>	Karen Justice Harger	x			
<b>2.</b>	TBD	x			
<b>3.</b>	TBD	x			
<b>4.</b>	TBD	x			
<b>5.</b>	TBD			x	
<b>6.</b>	TBD			x	
<b>7.</b>	TBD			x	
<b>8.</b>	TBD			x	

**Shaver Elementary**

	<b>Name</b>	<b>Title 1</b>	<b>Title 2</b>	<b>Focus Budget</b>	<b>Special Notes</b>
<b>1.</b>	Renee Caballero	x			
<b>2.</b>	TBD	x			
<b>3.</b>	TBD	x			
<b>4.</b>	TBD	x			
<b>5.</b>	TBD			x	
<b>6.</b>	TBD			x	
<b>7.</b>	TBD			x	