

**MID VALLEY SPECIAL EDUCATION COOPERATIVE  
FINANCE COMMITTEE MEETING  
MINUTES**

**DECEMBER 15, 2016**

- I. Present: Donna, Anne, Lisa, Tony, Daina, Mike, Laurel, Julie Ann, Fran, Carla, Nancy
- II. Purpose: The purpose of the committee is to review and discuss issues related to the finances of the cooperative.
- III. Program locations and services for 2016-17 were reviewed.
- IV. FY16 Tuition bills.
  - a. Appointments with each of the districts have either occurred or are scheduled in order to match students and student enrollment days. Once these meetings are completed, the final bills will all be readjusted. We are working to clean up the data bases and reports.
  - b. In the future, preliminary bills will be sent with the names of students enrolled. January bills will be coming out with enrolled students by mid-January.
- V. Personnel Reimbursement. The cooperative has not received any reimbursements from the state yet for this year. Some of the financial discussions in the state have talked about providing the districts with a lump-sum for personnel reimbursement. To date, cooperatives have not been included in these calculations. If this circumstance comes to pass, the cooperative will not be able to collect approximately 800K that is sent directly back to the districts. Committee members were asked to stay alert to this discussion and advocate for cooperatives to continue to collect those reimbursements or be included in 'hold-harmless/block funding'.
- VI. IDEA Excess Cost instructions were distributed and discussed. The cooperative no longer needs to provide the districts with detailed information. The IDEA allocations and expenditures were shared and updated.
- VII. GATA Visits were discussed and planned as a result of the findings for sub-grants in the federal regulations.
- VIII. Medicaid
  - a. Fee for Service information was distributed. No funding has been received this year to date.
  - b. Outreach is anticipated to be the same, but funding is also delayed.
- IX. Free and Reduced Lunch
  - a. Eligible Students by District were distributed.
  - b. Draft procedures were reviewed and will be discussed at the next meeting.
- X. Technology
  - a. 1:1 Devices were discussed. Although we have language in the guide that indicates that host buildings should provide the same kind of technology and equipment as a typical classroom, most of these decisions are instructionally based and may be different from a typical classroom. As districts move to 1:1 devices, individual student decisions should be made within the context of student need, instructional need, and student reintegration.

- XI. Budgeting
  - a. The Budget Calendar was reviewed without changes.
  - b. The Program Budget Format was reviewed without changes.
  - c. The Final Budget to Board format was reviewed without changes.
- XII. Budget Parameters
  - a. Benefits & Salary. Salaries are increasing from 2.5 to 3% due to recent negotiations. The benefit rate is unknown at this time and will be discussed next week with D303.
  - b. Retirements. We are planning for 8 retirements this year with an anticipated savings of approximately 139K.
- XIII. ALOP expenditures, anticipated revenues, and fund balances were reviewed. The liaisons are discussing the use of these funds during their meetings and will be presenting proposals for consideration at the next finance meeting.
- XIV. Future Meeting Dates
  - a. January 19, 2017 1:00 – 3:00
  - b. February 24, 2017 1:00 – 3:00 (Please note the change.)**
  - c. March 16, 2017 1:00 – 3:00

